

**ELYSIAN CITY COUNCIL
REGULAR MEETING
JULY 13, 2026**

The Elysian City Council met in regular session on Monday, July 13, 2026, at City Hall at 6:00 pm.

The meeting opened with the Pledge of Allegiance to the US Flag.

Roll Call: Mayor Dennis Schnoor; Councilmembers Steve Hoppe (left the meeting at 7:00 pm), Bobby Houlihan, Paul Hunter, and Derek Westby; City Administrator Lorri Kopischke; Public Works Director Ron Greenwald; City Attorney Jason Moran. Absent: None.

On motion by Westby, seconded by Hoppe, all voting in favor, to approve the agenda of the July 13, 2026 Regular Meeting with the following additions:

4b. County Commissioner Steve Rohlfig.

5a. Introduction of New City Employee Casey Oorlog,

8m. Joint Forces Ride Request for Street Closure.

Le Sueur County Chief Deputy Nick Greenig reported on a successful 4th of July celebration. The festival night activities went off without a hitch.

Hunter expressed appreciation for the presence of the water patrol on Lake Francis on the 4th of July and the weekends in general. He asked if many citations have been issued and questioned the success rate of the new boater safety certificate requirement. Greenig explained that citations are given when warranted but that the primary goal is education. The boater safety certificate program is new and not a lot of boat operators have the certificate. The DNR has reported that the number of people taking the course is increasing.

Hunter expressed concern with boats pulling tubers so close to the shoreline that they almost hit the docks. Greenig encouraged residents to report this to the Sheriff's office when it is occurring and/or to jot down the boat registration number and report to the Sheriff's office for follow up.

Le Sueur County Commissioner Steve Rohlfig reported that the City and County Legal Counsel, County Administrator and Highway Engineer, and himself met to discuss the culvert on County Road #11. An update is listed on the agenda for later in this meeting.

Rohlfig reported that the AIS funding has been cut in half. The current programs will continue status quo next year which costs approximately \$73,000 per year. The Sheriff's Department and the Water Guard do help. The County will start tracking the size of the boats using the area lakes and where they are coming from.

The Highway Department is currently shouldering, tree cutting, tiling, and sealcoating.

Westby asked for an update on the Glen's Beach curve. Rohlfig reported that the County Engineer continues to look for safety improvements. Rohlfig noted that the County Engineer is also working on improvements to County Road #11 and Lake Avenue NE as requested at the June Council meeting.

Public Comment:

Mark Sybilrud, 514 Lake Avenue NW, thanked the City employees for their dedication before, during, and after the July 4th celebration. There was a tremendous turnout, and it was a huge success. He also thanked the City for repairing the pothole by the school.

Leo Brown, 117 Willow Point Drive, commended the City crews for a fantastic July 4th celebration. He commended the City and County for trying to find a solution for the culvert on County Road #11. He is glad to see that happen. This is an ongoing problem and not a short-term issue. The 2018 and 2019 flooding resulted in half the summer having a no wake zone. It was dry on the 4th this year but the 10 days before had 3.5 inches of rain. If we would have received a couple of inches more, we would have been in trouble. This is not a new problem, it is an old one and if we work to find a long-term solution rather than a short-term solution, the parties will not have to keep coming back and talking about it.

Greenwald introduced the new Public Works Maintenance Worker Casey Oorlog. The Council welcomed Oorlog.

On motion by Houlihan, seconded by Westby, all voting in favor, to approve the Consent Agenda which includes the following items:

- a. Minutes approval – June 8, 2026 Workshop Meeting, June 8, 2026 Regular Meeting, June 16, 2026 Workshop Meeting.
- b. Approval of bills, payroll, and transfers - \$539,133.29
- c. Approval of Resolution No. 1006/26 – Accepting a Donation from the American Legion Post #311 for trees at the Sunset Park Memorial and Miscellaneous Park Fund.
- d. Approval of Resolution No. 1007/26 – Approving the Proposed Vacation Policy Update.
- e. Approval of Resolution No. 1008/26 – Approving the Deputy Clerk Job Description and reclassification and Promotion of Current Utility Clerk to Deputy City Clerk.
- f. Approval of Resolution No. 1009-26 – Adopting Compensation Plan and Policy, Placement of Employees into Assigned Grades and Steps, Recognizing the 2026 Budget Impact, and Authorizing the City Administrator to Administer the Compensation Plan.

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 1006/26
RESOLUTION ACKNOWLEDGING A DONATION FROM
ELYSIAN AMERICAN LEGION POST #311

WHEREAS, the City of Elysian has received a donation in the amount of \$1,500.00 from the Elysian American Legion Post #311, for the purpose of funding trees at the Sunset Park Memorial and miscellaneous Park Fund.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts the donation from the Elysian American Legion Post #311 in the amount of \$1,500.00 for the purpose of funding trees at the Sunset Park Memorial and miscellaneous Park Fund.

Upon vote being taken:

Council Members voting in the affirmative: Hoppe, Houlihan, Hunter, Schnoor, Westby.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 13th day of July, 2026.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 1007/26
A RESOLUTION TO APPROVE
THE PROPOSED VACATION POLICY UPDATE

WHEREAS, the Elysian City Council directed Staff to review the City's current vacation leave policy; and

WHEREAS, Staff has reviewed the City's current vacation leave policy and is recommending updates to the vacation accrual schedule and eligibility language as found in Exhibit A; and

WHEREAS, the proposed changes are intended to better align the City's vacation benefits with comparable employers in the region, support recruitment and retention efforts, and strengthen the City's overall employee benefits package; and

WHEREAS, the proposed changes would have an effective date the first pay cycle after August 1, 2026.

THEREFORE, BE IT RESOLVED by the City of Elysian City Council that the proposed changes to the City's vacation leave policy to include updates to the accrual schedule and eligibility language (as found in Exhibit A) are approved and will have an effective date the first pay cycle after August 1, 2026.

Upon vote being taken:

Councilmembers voting in the affirmative:

Councilmembers voting in the negative:

Adopted by the City Council of the City of Elysian on this 13th day of July 2026.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator

Resolution No. 1007/26 - Exhibit A

Summary of Proposed Changes

The proposed policy update includes the following changes:

1. Revised Vacation Accrual Schedule for Full-Time Employees

Under the proposed schedule, full-time employees would accrue vacation as follows:

New Vacation Accrual Schedule		
Yrs of Service	Days per year	Max Accrual
0-2 years	10 days	30
3-5 years	12 days	30
6-10 years	15 days	30
11-14 years	20 days	30
15-18 years	22 days	30
19-20 years	24 days	30
21 + years	25 days	30

2. No Increase to Maximum Accrual Cap

3. Removal of Six-Month Waiting Period for Vacation Eligibility

4. Continued Supervisor Approval and Operational Considerations

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 1008/26

A RESOLUTION TO APPROVE THE DEPUTY CITY CLERK
JOB DESCRIPTION AND RECLASSIFICATION AND PROMOTION OF
CURRENT UTILITY CLERK TO DEPUTY CITY CLERK

WHEREAS, the Elysian City Council directed Staff to review the City's current compensation plan and policy; and

WHEREAS, as part of the compensation and classification review, the current Utility Clerk position has also been reviewed, and Staff is recommending that the Utility Clerk position be reclassified to Deputy City Clerk effective August 1, 2026; and

WHEREAS, based on the current and anticipated duties of the position and that the employee currently serving as Utility Clerk has earned her Municipal Clerk Certification, the Deputy Clerk classification more accurately reflects the level of responsibility, duties, and role of the position within the City's administrative operations.

THEREFORE, BE IT RESOLVED by the City of Elysian City Council to approve the new Deputy City Clerk job description (as found in Exhibit A) and the reclassification and promotion of the current Utility Clerk to Deputy Clerk, effective August 1, 2026, based on the duties of the position and the employee having earned her Municipal Clerk Certification.

Upon vote being taken:

Councilmembers voting in the affirmative: Hoppe, Houlihan, Hunter, Schnoor, Westby.

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian on this 13th day of July 2026.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator

Exhibit A – Resolution No. 1008/26



City of Elysian
POSITION DESCRIPTION
POSITION TITLE: DEPUTY CITY CLERK
DEPARTMENT: ADMINISTRATION
SUPERVISOR: CITY ADMINISTRATOR
SUPERVISES: NONE
CLASSIFICATION: FULL-TIME, NON-UNION, NON-EXEMPT

MINIMUM QUALIFICATIONS

- Possession of High School diploma or GED, and two (2) years of experience involving high level administrative clerical experience.

- Two years of experience in accounts payable or receivable.
- Must possess a Certified Municipal Clerk certification or obtain certification within four (4) years of Employment.

OVERVIEW OF POSITION

Under the general supervision of the City Administrator, the Deputy Clerk plays a key role in supporting city operations by overseeing a variety of administrative, accounting, and human resource functions. Core responsibilities include processing accounts payable and receivable, managing payroll, ensuring HR compliance, and providing back-up administrative support to ensure smooth departmental operations. The Deputy Clerk also serves as the custodian of all city records, ensuring proper documentation and retention. Additionally, this position will perform other related functions as assigned or apparent, demonstrating flexibility and a proactive approach to achieving departmental and city objectives.

ESSENTIAL JOB FUNCTIONS

- Responsible for reviewing, verifying, and accurately entering both accounts receivable and accounts payable information, ensuring timely and accurate financial processing.
- Performs basic accounting functions, including report generation and assists in bank reconciliation.
- Provide customer service for utility customers as needed, including processing payments, and answering customer inquiries.
- Responsible for managing the entire payroll process, including accurate payroll calculations, maintaining comprehensive records, preparing detailed reports, ensuring proper employee withholdings and employer contributions.
- Develops and monitors regulatory compliance across a wide spectrum of state and federal mandates.
- Serves as a back-up to the City Administrator
- Manages and is responsible for all functions of digital document storage.
- Participates in training and education opportunities to maintain and improve proficiency.
- Processes in person permit applications for general public, contractors, including plumbing, electrical, mechanical, and roofing permits.
- Schedules the use of park facilities and conference room at City Hall.
- Orders office supplies and manages the procurement of departmental supplies and materials.
- Performs utility billing functions including, but not limited to: processing, meter reading issues, making adjustments, correcting billing, fielding utility billing system questions, running reports for staff and outside sources, posting payments, tracing problems, and routine maintenance on utility accounts.
- Assists with the retention schedules for the City with proper retention dates.
- Manages the city's social media accounts, creating and scheduling posts to keep the public informed about events, services, and city news.
- Maintains and updates the city website, ensuring content is current, relevant, and accessible to the community.
- Develops notices, flyers, brochures, newsletters, media releases, news articles, and other information materials about programs and services.

ADDITIONAL FUNCTIONS OF THE JOB

- Attendance during regularly scheduled work hours and outside regular hours as necessary.
- Effective and respectful communication and interactions with other employees, supervisors, individuals from other organizations and citizen customers.
- Performs other related functions as assigned or apparent.

CONDITIONS OF EMPLOYMENT

- Must possess a valid Minnesota Driver's License and the ability to drive or the ability to obtain within thirty (30) days of employment. Must comply with organizational and departmental policies.
- Must successfully complete a background examination.
- Must comply with organizational and departmental policies.
- Must comply with data practices policies and standards relative to not public data. Any access to not public data should be strictly limited to accessing the data that are necessary to fulfill the employment responsibility. While data are being accessed, incumbent should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished the not public data must be properly stored according to city policy and the Minnesota Statutes.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of applicable Federal and State laws, City ordinances, City and departmental policies and procedures, and relevant reference materials.
- Knowledge of computers and electronic data processing.
- Knowledge of modern office practices and procedures.
- Ability to maintain an appropriate level of discretion with confidential information.
- Ability to organize assignments, prioritize tasks, and independently complete work in a timely manner including during stressful situations and under deadlines.
- Ability to review, classify, categorize, prioritize, and/or analyze data.
- Ability to remain calm when dealing with difficult people/situations and exemplify an enthusiastic, resourceful, and effective service attitude.
- Ability to perform arithmetic computations accurately and quickly.
- Ability to work under pressure and with frequent interruptions.
- Ability to effectively communicate ideas, explanations, and recommendations, both verbally and in writing.
- Ability to establish and maintain effective working relationships with community groups, commissions, elected officials, employees, and the general public.

WORK ENVIRONMENT/PHYSICAL DEMANDS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Requires incumbent to work inside, alone, with others, around others, and have contact with the public.
- Activities that occur extensively (more than 6 hours) are talking, hearing, and using color vision.

- Activities that occur frequently (from 4 to 6 hours) are sitting, using fingers, wrists, and hands for repetitive motions, talking, using near vision, depth perception, visual accommodation, color vision, and peripheral vision.
- Activities that occur occasionally (from 1 to 3 hours) are standing, walking, reaching straight, above, and below shoulder level with both shoulders individually or at the same time, using fingers, wrists, using far vision, and hands for handling and fine manipulation.
- Activities that occur infrequently (up to 60 minutes) are bending, stooping, squatting, pushing, twisting, climbing staircases, using sense of touch, carrying, and lifting up to 24 pounds.
- Activities that occur infrequently (up to 60 minutes) are bending, stooping, squatting, kneeling, pushing, pulling, twisting, climbing staircases, using sense of touch, reaching straight and below shoulder level with both shoulders individually or at the same time, using depth perception, carrying, and lifting up to 24 pounds.

WORK SCHEDULE

This is a full-time appointed position, requiring 40+ hours per week with attendance at meetings and functions outside of normal office hours. The typical work hours for this position are 8:00 a.m. through 4:30 p.m., Monday-Friday. Evening and additional hours will be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Revised: July 13, 2026

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 1009/26

A RESOLUTION TO ADOPT COMPENSATION PLAN AND POLICY,
PLACEMENT OF EMPLOYEES INTO ASSIGNED GRADES AND STEPS,
RECOGNIZE THE 2026 BUDGET IMPACT, AND AUTHORIZE THE
CITY ADMINISTRATOR TO ADMINISTER THE COMPENSATION PLAN

WHEREAS, the Elysian City Council directed Staff to review the City's current compensation plan and policy; and

WHEREAS, Staff completed a review of its compensation structure and position classification system to establish a more consistent, transparent, and equitable approach to employee compensation and is proposing a compensation plan that includes an eleven-grade, eight-step pay structure as found in Exhibit A; and

WHEREAS, Staff recommends that as part of the implementation process, existing employees be placed into their newly assigned pay grade and step based on a review of years of service, position responsibilities, internal equity, and the results of the completed market analysis as follows: City Administrator: Step 7, Public Works Director: Step 7, Deputy City Clerk: Step 4, and

Public Works Maintenance Worker: Step 1 effective August 1, 2026 found in Exhibit B, and future step movement shall occur on the first full pay period following the employee's anniversary date beginning in 2027 consistent with the compensation plan policy found in Exhibit C; and

WHEREAS, the financial impact of the proposed changes to the 2026 budget is \$17,509; and

WHEREAS, the City Administrator will administer the compensation plan, subject to City Council approval of future plan changes.

THEREFORE, BE IT RESOLVED by the City of Elysian City Council to approve the new compensation plan and compensation plan policy, including the eleven-grade, eight-step pay structure, effective August 1, 2026, to approve placement of existing employees into their assigned grades and steps; to recognize the estimated 2026 budget impact of approximately \$17,509, and to authorize the City Administrator to administer the compensation plan, subject to City Council approval of future plan changes.

Upon vote being taken:

Councilmembers voting in the affirmative: Hoppe, Houlihan, Hunter, Schnoor, Westby.

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian on this 13th day of July 2026.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator

Exhibit A – Resolution No. 1009/26

Proposed Pay Plan

			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	
Points	Grade		Range Min	104.5%	104.5%	104.5%	104.0%	104.0%	104.0%	103.0%	Range Spread
130 - 149	1		\$23.50	\$24.56	\$25.66	\$26.82	\$27.89	\$29.01	\$30.17	\$31.07	32%
150 - 169	2	105%	\$24.68	\$25.79	\$26.95	\$28.16	\$29.28	\$30.46	\$31.67	\$32.62	32%
170 - 189	3	105%	\$25.91	\$27.07	\$28.29	\$29.57	\$30.75	\$31.98	\$33.26	\$34.26	32%

190	-	209	4	105%	\$27.20	\$28.43	\$29.71	\$31.04	\$32.29	\$33.58	\$34.92	\$35.97	32%
210	-	229	5	105%	\$28.56	\$29.85	\$31.19	\$32.60	\$33.90	\$35.26	\$36.67	\$37.77	32%
230	-	249	6	105%	\$29.99	\$31.34	\$32.75	\$34.23	\$35.60	\$37.02	\$38.50	\$39.66	32%
250	-	269	7	105%	\$31.49	\$32.91	\$34.39	\$35.94	\$37.38	\$38.87	\$40.43	\$41.64	32%
270	-	289	8	105%	\$33.07	\$34.55	\$36.11	\$37.73	\$39.24	\$40.81	\$42.45	\$43.72	32%
290	-	309	9	105%	\$34.72	\$36.28	\$37.92	\$39.62	\$41.21	\$42.85	\$44.57	\$45.91	32%
310	-	329	10	105%	\$36.46	\$38.10	\$39.81	\$41.60	\$43.27	\$45.00	\$46.80	\$48.20	32%
330	-	349	11	105%	\$38.28	\$40.00	\$41.80	\$43.68	\$45.43	\$47.25	\$49.14	\$50.61	32%

Exhibit B – Resolution No. 1009/26

2026 Proposed Pay Plan															Employee Increase	2026 Cost for Increase August - December	
	2026 Current Salary	10% Increase from current	Pay Equity Points	Points	Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8			
				130 149	1		Range Min	104.5%	104.5%	104.5%	104.0%	104.0%	104.0%	103.0%	Range Spread		
							\$ 23.50	\$ 24.56	\$ 25.66	\$ 26.82	\$ 27.89	\$ 29.01	\$ 30.17	\$ 31.07	32%		
Public Works Maintenance Worker	\$ 24.00		153.6	150 169	2	105%	\$ 24.68	\$ 25.79	\$ 26.95	\$ 28.16	\$ 29.28	\$ 30.46	\$ 31.67	\$ 32.62	32%	3%	\$ 4,650.45
Deputy City Clerk	\$ 26.28	\$ 28.645	188.8	170 189	3	105%	\$ 25.91	\$ 27.07	\$ 28.29	\$ 29.57	\$ 30.75	\$ 31.98	\$ 33.26	\$ 34.26	32%	8%	\$ 3,932.58
				190 209	4	105%	\$ 27.20	\$ 28.43	\$ 29.71	\$ 31.04	\$ 32.29	\$ 33.58	\$ 34.92	\$ 35.97	32%		
				210 229	5	105%	\$ 28.56	\$ 29.85	\$ 31.19	\$ 32.60	\$ 33.90	\$ 35.26	\$ 36.67	\$ 37.77	32%		
Public Works Director	\$ 34.05	\$ 37.115	247.4	230 249	6	105%	\$ 29.99	\$ 31.34	\$ 32.75	\$ 34.23	\$ 35.60	\$ 37.02	\$ 38.50	\$ 39.66	32%	13%	\$ 3,916.20
				250 269	7	105%	\$ 31.49	\$ 32.91	\$ 34.39	\$ 35.94	\$ 37.38	\$ 38.87	\$ 40.43	\$ 41.64	32%		
				270 289	8	105%	\$ 33.07	\$ 34.55	\$ 36.11	\$ 37.73	\$ 39.24	\$ 40.81	\$ 42.45	\$ 43.72	32%		
				290 309	9	105%	\$ 34.72	\$ 36.28	\$ 37.92	\$ 39.62	\$ 41.21	\$ 42.85	\$ 44.57	\$ 45.91	32%		
City Administrator	\$ 37.93	\$ 41.344	316.6	310 329	10	105%	\$ 36.46	\$ 38.10	\$ 39.81	\$ 41.60	\$ 43.27	\$ 45.00	\$ 46.80	\$ 48.20	32%	23%	\$ 7,803.19
				330 349	11	105%	\$ 38.28	\$ 40.00	\$ 41.80	\$ 43.68	\$ 45.43	\$ 47.25	\$ 49.14	\$ 50.61	32%		
Proposed movement onto the step system, effective August 1, 2026, then employees are eligible for the next step upon their anniversary in 2027.																2030241%	Gross
																\$ 1,522.68	Pera
																\$ 1,553.13	Med/SS
																\$ 23,378.23	Total Cost

Exhibit C – Resolution No. 1009-26

2027 Proposed Pay Plan												
			COLA	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	
	Points	Grade	100%	Range Min	104.5%	104.5%	104.5%	104.0%	104.0%	104.0%	103.0%	Range Spread
	130 - 149	1		\$ 23.50	\$ 24.56	\$ 25.66	\$ 26.82	\$ 27.89	\$ 29.01	\$ 30.17	\$ 31.07	32%
Public Works Maintenance Worker	150 - 169	2	105%	\$ 24.68	\$ 25.79	\$ 26.95	\$ 28.16	\$ 29.28	\$ 30.46	\$ 31.67	\$ 32.62	32%
Deputy City Clerk	170 - 189	3	105%	\$ 25.91	\$ 27.07	\$ 28.29	\$ 29.57	\$ 30.75	\$ 31.98	\$ 33.26	\$ 34.26	32%
	190 - 209	4	105%	\$ 27.20	\$ 28.43	\$ 29.71	\$ 31.04	\$ 32.29	\$ 33.58	\$ 34.92	\$ 35.97	32%
	210 - 229	5	105%	\$ 28.56	\$ 29.85	\$ 31.19	\$ 32.60	\$ 33.90	\$ 35.26	\$ 36.67	\$ 37.77	32%
Public Works Director	230 - 249	6	105%	\$ 29.99	\$ 31.34	\$ 32.75	\$ 34.23	\$ 35.60	\$ 37.02	\$ 38.50	\$ 39.66	32%
	250 - 269	7	105%	\$ 31.49	\$ 32.91	\$ 34.39	\$ 35.94	\$ 37.38	\$ 38.87	\$ 40.43	\$ 41.64	32%
	270 - 289	8	105%	\$ 33.07	\$ 34.55	\$ 36.11	\$ 37.73	\$ 39.24	\$ 40.81	\$ 42.45	\$ 43.72	32%
	290 - 309	9	105%	\$ 34.72	\$ 36.28	\$ 37.92	\$ 39.62	\$ 41.21	\$ 42.85	\$ 44.57	\$ 45.91	32%
City Administrator	310 - 329	10	105%	\$ 36.46	\$ 38.10	\$ 39.81	\$ 41.60	\$ 43.27	\$ 45.00	\$ 46.80	\$ 48.20	32%
	330 - 349	11	105%	\$ 38.28	\$ 40.00	\$ 41.80	\$ 43.68	\$ 45.43	\$ 47.25	\$ 49.14	\$ 50.61	32%

Public Works Director Greenwald reported that the Minnesota Department of Resources has notified that the prolonged dry weather has resulted in the expansion of low levels in the Jordan Aquifer and has moved into the Drought Warming Response Phase as described in the Minnesota Statewide Drought Plan. This would require public water suppliers to implement water use reduction actions with a goal of reducing water use to 50% above January levels. Actions may include reducing the frequency of hydrant flushing and regulating large irrigators.

The Minnesota Pollution Control Agency survey was conducted on July 8, 2026 with good results. Compliance letters should be received shortly.

Greenwald reported that the Sunset Park Trail project is moving forward. The trail is now staked and dirt work can begin. He suggested that the park be closed during the trail construction for safety purposes. The trail will be constructed this year and paved next spring. The Council stated that the ballfields should remain accessible and Greenwald should use his discretion with orange construction fencing.

On motion by Hunter, seconded by Westby, all voting in favor, to close Sunset Park for trail construction from July 20, 2026 to July 1, 2027 with the ballfields remaining accessible.

Greenwald stated that staff will not be able to do all the needed dirt work with the City owned equipment. He will need to rent a track machine or a large skid loader.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to authorize the Public Works Director to rent equipment as needed to complete the Sunset Park Trail Project.

Greenwald reported he has requested estimates for the second phase of the emerald ash bore tree removal project.

Joe and Nancy Meixl, 1234/1238 Scenic Hideaway Lane, have submitted a request for reimbursement of force mainline costs. This property was annexed into the City, and the owner

petitioned the City to allow him to hook up to the municipal sewer line. Meixl was required to install a larger sewer sanitary service that would accommodate approximately 24 additional future connections of properties along Scenic Hideaway Lane. A Development Agreement was signed that requires each property that connects to the sewer force mainline prior to December 31, 2022 to pay, in addition to their City imposed SAC charge, a developer imposed 1/24th share of the cost of the county road crossing and their share of any improvements along their frontage. This amount would be paid to the City in the form of an additional SAC fee and would then be reimbursed to Meixl. Those costs, according to the Developer Agreement Exhibit B, would be \$275 for each of the 22 properties to the north of 1234/1238 Scenic Hideaway Lane and \$4,142 for 1220 Scenic Hideaway Lane.

Meixl did request an extension to this agreement and the City Council did approve an extension to December 31, 2027.

Meixl has now submitted that he does not see the sewer force main extension happening in his lifetime and is respectfully asking the City to return his investment.

The Council discussed the request and noted that Meixl did understand the Development Agreement at the time of signing, the property did receive an initial benefit, and the City would not have allowed the construction without the force mainline being upsized. The City Attorney has issued an opinion that the request should be denied.

On motion by Houlihan, seconded by Westby, all voting in favor, to deny the request of Joe and Nancy Meixl for reimbursement of force mainline costs at this time with the possibility of readdressing the request closer to the December 31, 2027 expiration date.

The front office printer failed on May 7, 2026 and is not repairable. The Council considered a quote from Metro Sales Inc. for a Ricoh IM 370F black and white printer for the front office for a rental term of 60 months at \$70.92 per month. This is a State of Minnesota Contract that will have no price increase for the length of the contract. State Contract allows you to upgrade or downgrade your equipment at any time without penalty, includes moves and re-installations, and hard drive wipes at the end of term. The cost is an increase of \$12.80 per month. The City will receive 3 months of free printing for a savings of \$174.36 over that time period.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve the Quote from Metro Sales Inc. for a Ricoh IM 370F black and white printer for the front office on Minnesota State Bid for a rental term of 60 months at \$70.92 per month.

The West Central Sanitation contract expires on October 1, 2026. The Council met with West Central representatives in workshop session on June 8, 2026. At that meeting, West Central stated the new contract would be for a 5-year term, would reflect an increase in rates of 20%, would include an ability to increase rates according to the Consumer Price Index Midwest Urban All Users schedule index up to a maximum of 5% annually, and there will be a separate charge for each recyclable container when a residence has more than one container.

On motion by Westby, seconded by Houlihan, all voting in favor, to approve the proposed West Central Sanitation, Inc. Contract for the Collection, Transportation, and Disposal of Garbage, Refuse, and Recyclable Materials for the City of Elysian, Le Sueur County for a period of October 1, 2026 through September 30, 2031.

The City has received a request from Emma Schneider, research geologist, Minnesota Geological Survey (MGS), University of Minnesota, to allow exploratory drilling in Tustin Park. This would provide information for the project of mapping the glacial history of Le Sueur County as part of a County Geologic Atlas (CGA) program that provides free geologic maps and data for Minnesotans. The drilling would have a minimal impact on the land. Drilling is 100-300 feet deep and the drill hole is about 6 inches in diameter and done by licensed well drillers who professionally seal and abandon the hole after drilling, leaving it flush with the ground with a small (less than two foot) footprint. The process usually takes about three workdays.

Greenwald stated that he was in favor of allowing the drilling but not at this location. He did have several other locations in the City in mind that should work.

On motion by Schnoor to deny the request to allow exploratory drilling by MGS at Tustin Park. Motion died for lack of a second.

On motion by Westby, seconded by Hoppe, to contact Emma Schneider, MGS, and discuss an alternate site for the exploratory drilling such as the sewer ponds and report back to the Council. Voting on the motion: Ayes: Hoppe, Houlihan, Hunter, Westby. Naye: Schnoor. Motion carried.

At the June Council meeting, The Council approved an Agreement and Memorandum of Understanding between Leonard Kline and the City of Elysian, to allow the City to place various telecommunications and other equipment associated with a Water Tower Improvement Project on his property. Staff met with Kline to obtain his signature on the document. Kline will not sign the document. Kline has given verbal approval to locate the temporary pole to house the Verizon antennas on his property just north of the water tower but he would not allow any equipment to be located in any part of his driveway.

Greenwald explained that the sandblast unit must be parked as close to the water tower as possible. One option would be to temporarily build up the steep slope on the City property with yellow clay and remove the clay once the parking area is no longer needed. Other solutions suggested were to park the unit on the street and block off the traffic and look at the property to the west. Greenwald will approach the owner one more time.

Councilmember Hoppe left the meeting at 7:00 pm.

The DNR has had repairs made to the west end of the retaining wall on the north side of the Wayside Rest. The damaged railroad ties were removed and replaced with treated railroad ties. No repairs were made to the east end of the retaining wall.

Attorney Moran reported on a meeting with Le Sueur County Attorney, Engineer, Administrator, and Commissioner Rohlfing to discuss an MOU for the maintenance of the Lake Francis Outlet. The responsibilities will fall mostly on Le Sueur County as this is a County Road and a County culvert. The City Council will review the MOU and then it will be presented to the Le Sueur County Commissioners for review. Moran hopes to have a draft for review by the Council at the August 10, 2026 meeting.

On motion by Westby, seconded by Houlihan, all voting in favor, to schedule a budget workshop meeting for July 28, 2026 at 6:00 PM.

The Wayside Rest will serve as a rest stop for the Bike Build Home 500 Bike Ride on July 15, 2026 from 7:45 am to 12:30 pm.

National Night Out will be held Tuesday, August 4, 2026 at Lake Francis Park from 5:30 to 7:30 pm.

The Kilkenny ATV Ride will be in Elysian on August 8, 2026 at 1:00 pm.

Thank you to the Elysian Area Chamber, the Elysian Area Fire Department, Lake Area Women, City staff, businesses, sponsors, and countless volunteers for the safe and enjoyable 4th of July celebration.

On motion by Houlihan, seconded by Westby, all voting in favor, to approve the request from Joint Forces Ride to close East Main Street between First Street N and Second Street NE from mid-morning to 12:45 pm on August 22, 2026.

Attorney Moran updated the Council on Planning and Zoning items he is working on to include accessory storage and use of detached garages.

Public Comment: Mark Sybilrud, 514 Lake Avenue NW, stated that the Lake Francis Association is coordinating volunteers and support for the Bike Build Home 500 Bike Ride Rest Stop on July 15, 2026 from 8:30 am to 12:30 pm. Volunteers are welcome.

On motion by Westby, seconded by Hunter, all voting in favor, to adjourn the meeting at 7:19 pm.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator