

**ELYSIAN CITY COUNCIL
REGULAR MEETING
APRIL 13, 2026**

The Elysian City Council met in regular session on Monday, April 13, 2026, at City Hall at 6:00 pm.

The meeting opened with the Pledge of Allegiance to the US Flag.

Roll Call: Mayor Dennis Schnoor; Councilmembers Bobby Houlihan, Paul Hunter, Derek Westby; City Administrator Lorri Kopischke; Public Works Director Ron Greenwald (arrived at 6:08 pm); Absent: Councilmember Steve Hoppe and City Attorney Jason Moran.

On motion by Westby, seconded by Houlihan, all voting in favor, to approve the agenda of the April 13, 2026 Regular Meeting with the following additions:

- 4a. Le Sueur County Commissioner Steve Rohlfig.
- 14h. Consideration of check # 29365 in the amount of \$1,163.61 payable to VISA.
- 14i. Consideration of application for employment for Emergency Management.

Le Sueur County Chief Deputy Nick Greenig reported increased speed patrol on State Highway 60. The water patrol will begin placing buoys on area lakes within the next two weeks.

Le Sueur County Commissioner Steve Rohlfig reported that the Commissioners will hold a final workshop on the land use plan tomorrow at 10:30 am. There will then be a two-week period for comments on the draft. The County Board has voted 3-2 to approve a Rifle Ordinance for Le Sueur County. The County will be contacting the City regarding options for the intersection of County Road #11 and Lake Avenue NE. The County is looking into the issues with the culvert between Lake Francis and Tustin Lake. The County is submitting the public safety funding plan and will include plans for improvement for the curve at Glen's Beach on County Road #11.

Greenwald arrived at 6:08 pm.

Public Comment: Mark Sybilrud, 514 Lake Avenue NW, reported that the culvert between Lake Francis and Tustin Lake continues to plug up. He asked if the City was going to do anything and if they were pressuring the County to do anything.

The Council asked Sybilrud if he had attended a County Commissioner meeting and addressed the issue. Sybilrud stated that he had not. He felt that since the culvert is within City limits, the City should take care of it.

On motion by Westby, seconded by Houlihan, all voting in favor, for Paul Hunter, representing the Elysian City Council, to attend the next Le Sueur County Commissioners meeting and address the issues with the culvert between Lake Francis and Lake Tustin.

On motion by Westby, seconded by Hunter, all voting in favor, to approve the Consent Agenda which includes the following items:

- Minutes approval – March 9, 2026 Regular Meeting and March 16, 2026 Special Meeting.
- Proclamation Declaring the Month of May 2026 as Poppy Month.
- Approval of bills, payroll, and transfers - \$249,702.67
- Consideration of 4th of July Celebration Items
 - Provide Police Protection and Porta-Pots for an amount up to \$3,000.

- Resolution No. 998/26 – Approving a Temporary 4-day Liquor License for Elysian Area Chamber of Commerce for July 2nd through July 5th.
- Resolution No. 994/26 – A Resolution Granting Approval for a One-Day Off Site Lawful Gambling License July 2, 2026 Gambling / Raffle.
- Resolution No. 997/26 – A Resolution Designating Authorized Signatories for City Accounts.

Councilmember Westby introduced the resolution and was seconded by Councilmember Hunter.

CITY OF ELYSIAN
 ELYSIAN, MINNESOTA
 RESOLUTION NO. 998/26
 ELYSIAN AREA CHAMBER OF COMMERCE
 REQUEST FOR TEMPORARY 4-DAY LIQUOR LICENSE

WHEREAS, the Elysian City Council was presented with a request from Elysian Area Chamber of Commerce for a temporary 4-day Liquor License, in conjunction with the 2026 4th of July Community Celebration.

WHEREAS, State Laws of Minnesota require approval be granted by the local governing body, thus the City of Elysian.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: The Elysian City Council grants approval to the Elysian Area Chamber of Commerce for a temporary 4-day Liquor License in conjunction with the 2026 4th of July Community Celebration.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, Hunter, Schnoor, Westby.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 13th day of April 2026.

Approved:

 Dennis Schnoor, Mayor

Attested:

 Lorri Kopischke, City Administrator

Councilmember Westby introduced the resolution and was seconded by Councilmember Hunter.

CITY OF ELYSIAN
 LE SUEUR COUNTY
 RESOLUTION NO. 994/26
 RESOLUTION GRANTING APPROVAL FOR ONE-DAY OFF SITE
 LAWFUL GAMBLING LICENSE

WHEREAS, the Elysian City Council was presented with a request from the Elysian Fire Department Relief Association for one day off site lawful gambling (bingo and raffle) at the Elysian Fire Hall (under the tent) 202 E Main Street, Elysian on July 2, 2026, and;

WHEREAS, State Laws of Minnesota require approval be granted by the local governing body, thus the City of Elysian, and;

WHEREAS, the request was made at a regular meeting of the Elysian City Council.

NOW THEREFORE, BE IT RESOLVED, the Elysian City Council granted approval for a one day off site lawful gambling license (bingo and raffle) at the Elysian Fire Hall (under the tent) 202 E Main Street, Elysian, to the Elysian Fire Department Relief Association on July 2, 2026 in conjunction with the July 4th Celebration.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, Hunter, Schnoor, Westby.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 13th day of April, 2026.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Westby introduced the resolution and was seconded by Councilmember Hunter.

CITY OF ELYSIAN
LE SUEUR COUNTY
RESOLUTION NO. 997/26
RESOLUTION DESIGNATING AUTHORIZED SIGNATORIES
FOR CITY ACCOUNTS

WHEREAS, the City of Elysian maintains various bank accounts for the deposit and disbursement of city funds; and

WHEREAS, it is necessary to designate authorized signatories for these accounts to ensure the proper handling of city funds; and

WHEREAS, due to the recent change in city leadership, the City Council desires to update the authorized signatories.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN, MINNESOTA:

1. The following individuals are hereby authorized to sign checks, drafts, and other instruments for the City of Elysian bank accounts (XXXX32, XXXX85, XXXX88, XXXX04, XXXX81, XXXX69, XXXX77):
 - o Dennis Schnoor, Mayor
 - o Robert Houlihan, Mayor Pro Tem
 - o Lorri Kopischke, City Administrator/Clerk/Treasurer
2. The City Clerk is directed to provide a certified copy of this resolution to the City's banking institution(s).

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, Hunter, Schnoor, Westby.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 13th day of April, 2026.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by Houlihan, seconded by Hunter, all voting in favor, to open the Public Hearing at 6:17 pm.

The purpose of the public hearing is to receive input on the update to the 2026 fixed fee schedule from the 2019 fixed fee schedule as proposed by City Building Inspection Services LLC.

The Council approved the contract with City Building Inspection Services, LLC, at the March 9, 2026 meeting. The proposed contract included a fee increase for building code enforcement services. The proposed fee increase will update to the 2026 fixed fee schedule from the 2019 fixed fee schedule. The building permit fee split will increase from 50/50% to 55/45% and fixed fees will increase from 60% to 90%. The new fees will become effective May 1, 2026. The reasons for the increase are that the State of Minnesota will update to the 2026 Minnesota Building Code and that is expected to create added plan review times and contractor inquiries, and that City Building Inspection has added a full-time licensed building inspector to their team.

There was no Public Comment. No Written Comment was received.

On motion by Hunter, seconded by Houlihan, all voting in favor, to close the Public Hearing and open the Regular Meeting at 6:19 pm.

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Hunter.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 995/26

A RESOLUTION UPDATING TO THE 2026 FIXED FEE SCHEDULE
FOR CITY BUILDING INSPECTION SERVICES

WHEREAS, the City of Elysian contracts with City Building Inspection Services, LLC for building code enforcement services; and

WHEREAS, the last increase in building permit fees was in 2019; and

WHEREAS, City Building Inspection Services (CBIS) has added a full-time licensed building inspector to their team; and

WHEREAS, the State of Minnesota will update to the 2026 Minnesota Building Code and that is expected to create added plan review times and contractor inquiries; and

WHEREAS, the City of Elysian, following a duly noticed public hearing, does hereby and herein RESOLVE AS FOLLOWS:

1. That the 2026 Fixed Permit Fee Schedule, attached hereto as Exhibit A, is hereby deemed adopted and approved by the City Council. These fees shall be collected by the City Administrator pursuant to law. This fee schedule shall continue on in full force and effect unless modified by the City Council.
2. The effective date of this Resolution is May 1, 2026.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, Hunter, Schnoor, Westby.

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 13th day of April, 2026.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by Hunter, seconded by Houlihan, all voting in favor, to open the Public Hearing at 6:20 pm.

The purpose of the public hearing is to receive input on the request of Michael and Shyla Cassidy for an Off-Sale Intoxicating Liquor License for Pit Stop 60 Liquor, LLC, 205 State Highway 60 East.

All required documentation has been provided. The Le Sueur County Sheriff and Le Sueur County Attorney have approved the application.

The Cassidys stated that they plan to open the first full week in May. The layout will remain the same with the liquor store on the side separate from the store. The store will have an expanded grocery selection.

The Council thanked the Cassidys for getting Pit Stop 60 up and running and investing in the community.

There was no Public Comment. No Written Comment was received.

On motion by Hunter, seconded by Westby, all voting in favor, to close the Public Hearing and open the Regular Meeting at 6:23 pm.

Councilmember Westby introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 996/26
A RESOLUTION TO APPROVE OFF SALE INTOXICATING LIQUOR LICENSE
FOR MICHAEL AND SHYLA CASSIDY
(DBA: PIT STOP 60 LIQUOR)

WHEREAS, the City Council for the City of Elysian, Le Sueur County, Minnesota, met this 13th day of April, 2026, and;

WHEREAS, Michael and Shyla Cassidy submitted an application for the issuance of an Off Sale Intoxicating Liquor License, and;

WHEREAS, the Le Sueur County Sheriff's Department completed the required Background Check and found nothing to prevent issuance.

NOW THEREFORE, THE CITY COUNCIL FOR THE CITY OF ELYSIAN HEREIN RESOLVES, that the City Council does hereby approve issuance of an Off Sale Intoxicating Liquor License to the applicant listed below for the period of May 1, 2026 through December 31, 2026:

Michael and Shyla Cassidy
DBA: Pit Stop 60 Liquor
205 State Highway 60 East
Elysian, MN 56028

BE IT FURTHER RESOLVED that licensing is contingent upon said applicant making payment of the appropriate license fees and providing necessary liability insurance to the City Administrator.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, Hunter, Schnoor, Westby.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 13th day of April, 2026.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator

The Council discussed bids for Water Tower Maintenance Service from Central Tank Coating, Inc., MacGuire Iron, Inc., and SEH Design|Build. A representative from each company was in attendance at the meeting.

The Council had several questions related to disinfection of the tower, disposal of sand and debris from blast cleaning, and guarantee.

Following discussion, the Council determined that another workshop to discuss the Water Tower Maintenance Service was needed.

On motion by Westby, seconded by Houlihan, all voting in favor, to table this item for consideration at the May 11, 2026 Council meeting, and to schedule a workshop to discuss this item further for Monday, April 20, 2026 at 6:00 pm.

Public Works Director Greenwald presented an estimate from Pearson Bros., Inc. for sealcoating the streets reconstructed during the 2023 Street and Utility Improvement Project in the amount of \$27,762.18. At the March Council meeting, Greenwald had mentioned the possibility of seal coating the streets in the Roemhildt Addition. The City Engineer has examined those streets and is recommending leaving the streets in the Roemhildt Addition as they are and to mill and overlay in five years. He has advised that this will provide a similar outcome as sealcoating them now and will save the City that expense.

On motion by Westby, seconded by Schnoor, all voting in favor, to approve the estimate from Pearson Bros., Inc. for sealcoating the streets reconstructed during the 2023 Street and Utility Improvement Project in the amount of \$27,762.18.

Greenwald presented a proposal from WW Blacktopping, Inc. for asphalt repair to an area that is heaving on Shoreview Drive in Roehmildts Addition in the amount of \$6,830.00. This proposal was tabled at the March meeting to wait and see if sealcoating was going to be done in this area. As per above, sealcoating will not be done in the Roemhildts Addition.

On motion by Schnoor, seconded by Westby, all voting in favor, to approve the proposal from WW Blacktopping, Inc. for asphalt repair on Shoreview Drive in the amount of \$6,830.00.

Greenwald presented an estimate from Pomp's Tire Service, Inc. in the amount of \$1,505.20 to replace the (4) four rear tires on the FL80 snowplow truck. The tread on the tires is very low.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve the estimate from Pomp's Tire Service, Inc. in the amount of \$1,505.20 to replace the (4) four rear tires on the FL80 snowplow truck.

Greenwald presented an estimate from James Bros. Construction, Inc. in the amount of \$600.00 to blade Roots Beach Lane. The City owned blade is quite light and it is difficult to get the depth needed to smooth out the potholes.

Hunter asked why the City is paying to blade a private road. Greenwald explained that there is a maintenance agreement in place with the homeowners on Roots Beach Lane and this is part of the maintenance of a gravel road. He noted that the City was grading that road every week to two weeks but now that the homeowners apply oil for dust control in the spring, the City only needs to grade it once in the Spring.

On motion by Houlihan, seconded by Westby, to approve the estimate from James Bros. Construction, Inc. in the amount of \$600.00 to blade Roots Beach Lane. Voting on the motion: Aye – Houlihan, Schnoor, Westby. Nay – Hunter. Motion passed.

Greenwald reported that Joe Meixl has requested permission to install a portable dock on Lake Francis in the park just west of the beach area during the FCA Water Sports Camp July 21-22, 2026.

On motion by Hunter, seconded by Houlihan, all voting in favor, to allow a portable dock to be installed on Lake Francis Beach during the FCA Water Sports Camp July 21-22, 2026 and for certificate of liability insurance to be obtained.

On motion by Westby, seconded by Houlihan, all voting in favor, to advertise for up to (2) two part-time seasonal public work employees at a rate of \$14.00 per hour.

Greenwald reported that there is a leak in the sewer force main at Lift Station A. Emergency locates have been called in, the State Duty Officer has been alerted, and James Bros. will be onsite tomorrow morning.

The Council considered (4) quotes for 2026 Mosquito Control. Owatonna Groundmasters who serviced Elysian in 2025 (4 applications) \$2,692, Mosquito Control of Iowa who serviced Elysian from 2017 – 2024 (5 to 8 foggings, 3 barriers, and 2 larvacidings) \$4,060, Clarke Environmental Mosquito Management who serviced Elysian 2013 – 2016 (9 bi-weekly treatments) \$8,721, and VDCI Mosquito Management who is hoping to expand into southern MN (11 sprays) \$5,148.66.

On motion by Westby, seconded by Houlihan, all voting in favor, to approve the contract with Mosquito Control of Iowa for 2026 Mosquito Control in the amount of \$4,060.

Reminder of the Joint Council Chamber Workshop on April 15, 2026 at 6:00 pm at the Tourism Center.

Severe Weather Awareness Week is April 13 – 17, 2026. The Tornado Drill Day is Thursday, April 16th with drills at 1:45 and 6:45 pm.

The Le Sueur County 2026 Board of Review & Equalization is scheduled for April 14, 2026 from 10:00 am to 6:00 pm at Le Sueur County Government Center – Open Book.

The Waseca County 2026 Board of Appeal & Equalization is scheduled for April 21, 2026 from 1:00 to 3:00 pm, at Waseca County Courthouse – Open Book.

The Elysian Chamber sponsored City-Wide Garage Sales will be May 8 and 9, 2026.

The Elysian Spring Clean Up will be held May 16, 2026 from 8:00 to 11:00 am in the Lake Francis Park parking lot.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve check #29365 to VISA in the amount of \$1,163.61 for various charges incurred after being applied and reconciled to a credit balance of \$1,241.10 resulting from the return of the Rapid Radios.

On motion by Westby, seconded by Houlihan, all voting in favor, to approve the hire of Dillon Roessler for Emergency Management Responder.

Public Comment: None.

On motion by Houlihan, seconded by Hunter, all voting in favor, to adjourn the meeting at 7:23 pm.

Approved:

Dennis Schnoor, Mayor

Attested:

Lorri Kopischke, City Administrator