

**ELYSIAN CITY COUNCIL
REGULAR MEETING
MARCH 10, 2025**

The Elysian City Council met in regular session on Monday, March 10, 2025, at City Hall at 6:00 pm.

The meeting opened with the Pledge of Allegiance to the US Flag.

Roll Call: Mayor Tom McBroom, Sr.; Councilmembers Paul Hunter, Dennis Schnoor, and Derek Westby; City Administrator Lorri Kopischke; Public Works Director Ron Greenwald. Absent: Councilmember Bryan Suemnick and City Attorney Jason Moran.

On motion by Schnoor, seconded by Hunter, all voting in favor, to approve the minutes of the February 10, 2025 Regular Meeting as presented.

On motion by Westby, seconded by Schnoor, all voting in favor, to approve the agenda of the March 10, 2025 Regular Meeting as presented.

Le Sueur County Captain Bruce Collins reported that there have not been any issues or concerns in the City. The area as a whole has been quiet.

Public Comment: None.

Public Works Greenwald presented two quotes from Kibble Equipment as follows:

John Deere 2032R Compact Utility Tractor (25 PTO hp) with mid-mount side discharge mower, turf wheels, and audible warning alarm in the amount of \$29,936.27.

John Deere 2038R Compact Utility Tractor (30 PTO hp) with mid-mount side discharge mower, turf wheels, and audible warning alarm in the amount of \$31,917.48.

On motion by Schnoor, seconded by Westby, all voting in favor, to purchase the John Deere 2038R Compact Utility Tractor (30 PTO hp) with mid-mount side discharge mower, turf wheels, and audible warning alarm in the amount of \$31,917.48.

Greenwald reported that the street sweeper is currently being repaired and work should be completed this week.

Greenwald will have estimates for televising the sanitary sewer blockage in Roemhildt's Addition for consideration at the April meeting.

Westby presented options for microphone enhancement in the Council Chambers. After discussion of several options, the Council consensus was to consider quotes on a 12-microphone system with (8) eight lapel mics and (4) four singular wireless mics and a small form factor PA system. Westby will have quotes for consideration at the April meeting.

On motion by Westby, seconded by Schnoor, all voting in favor, to set the 2024 Audit Report for Monday, April 14, 2025 at 5:30 pm.

Councilmember Bryan Suemnick submitted a letter of resignation effective February 19, 2025.

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Hunter.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA

RESOLUTION NO. 942/25
A RESOLUTION DECLARING A VACANCY

WHEREAS, the Elysian City Council has received the written resignation of Bryan Suemnick, effective on February 19, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN, MINNESOTA, AS FOLLOWS:

1. That the City Council hereby accepts Bryan Suemnick's resignation as described above.
2. That the vacancy created herein shall be filled by appointment by the City Council pursuant to Minnesota State Statute §412.02 Subd. 2a. The City Council shall vote to make the appointment at the March 10, 2025 City Council Meeting. The appointed person shall fill the vacancy until the special election held on November 3, 2026 with seating for the same occurring at the first council meeting in January 2027.

Upon vote being taken:

Council Members voting in the affirmative: Hunter, McBroom, Schnoor, Westby

Council Members voting in the negative: None

Adopted by the City Council of the City of Elysian this 10th of March, 2025.

Approved:

Thomas McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Bobby Houlihan, previous Councilmember, has submitted a letter of interest to serve the remainder of Councilmember Suemnick's term.

The Council noted that Houlihan has served as a Councilmember for the past ten years. He is familiar with the water treatment plant and has been involved in the current direction of the City.

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 943/25
A RESOLUTION TO APPOINT A COUNCILMEMBER
TO FILL A VACANCY

WHEREAS, the Elysian City Council did declare a vacancy on the City Council at their regular meeting on March 10, 2025;

WHEREAS, the vacancy created therein shall be filled by appointment by the City Council pursuant to Minnesota State Statute §412.02 Subd. 2a;

WHEREAS, the City Council shall vote to make the appointment at the March 10, 2025 City Council Meeting;

WHEREAS, the appointed person shall fill the vacancy until the special election held on November 3, 2026 with seating for the same occurring at the first council meeting in January 2027.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN, MINNESOTA, to appoint Bobby Houlihan as Councilmember to the Elysian City Council to fill the said vacancy until the special election held on November 3, 2026 with seating for the same occurring at the first council meeting in January 2027.

Upon vote being taken:

Council Members voting in the affirmative: Hunter, McBroom, Schnoor, Westby

Council Members voting in the negative: None

Adopted by the City Council of the City of Elysian this 10th of March, 2025.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Westby introduced the resolution and was seconded by Councilmember Hunter.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 944/25
AUTHORIZING THE CITY ADMINISTRATOR
TO MAKE A BUDGET ADJUSTMENT
TO A REVENUE LINE ITEM 2025 BUDGET

WHEREAS, the “parties” or “members” of the Elysian Area Fire Protection Agreement to include the City of Elysian, and the Townships of Elysian, Iosco, and Janesville approved the 2025 revenue budget amount for the Elysian Area Fire Department in the amount of \$95,000; and,

WHEREAS, the City Council of the City of Elysian did approve this amount to be included as Fund Account Line Item 220-42200-33000 in the City of Elysian 2025 Final Budget; and,

WHEREAS, Fund Account Line Item 220-42200-33000 was inadvertently entered as \$0 in the Final Budget that was approved by the City Council of the City of Elysian in Resolution No. 931/24 dated December 9, 2024; and.

WHEREAS, The Elysian City Council intends to make a budget adjustment in the amount of \$95,000 to the Revenue Fund Account Line Item 220-42200-33000.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN:

1. That the City Administrator is hereby authorized and directed to make a budget adjustment to the Revenue Fund Account Line Item 220-42200-33000 in the amount of \$95,000.

Upon vote being taken:

Councilmembers voting in the affirmative: Hunter, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None

Whereupon said resolution was declared duly passed and adopted.

Dated this 10th day of March, 2025.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 945/25
AUTHORIZING THE CITY ADMINISTRATOR
OR THEIR DESIGNEE TO MAKE ELECTRONIC FUNDS TRANSFERS

WHEREAS, the City of Elysian has approved Resolution No. 825/23 – Safe Electronic Transfers and Payment Policy; and,

WHEREAS, the purpose of the policy is to establish procedures to prevent fraudulent payments or transfers to employees, vendors, and contractors; and,

WHEREAS, the Safe Electronic Transfers and Payment Policy does allow the City Council to authorize the City Administrator or other designee to make electronic funds transfers on the City's behalf.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN:

1. That the City Administrator, or their designee, is hereby authorized to make electronic funds transfers on the City's behalf.

Upon vote being taken:

Councilmembers voting in the affirmative: Hunter, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None

Whereupon said resolution was declared duly passed and adopted.

Dated this 10th day of March, 2025.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Hunter.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 946/25
AUTHORIZING THE TRANSFER OF FUNDS
BETWEEN DEBT SERVICE FUNDS

WHEREAS, the City of Elysian categorizes debt service payments into separate fund accounts; and,

WHEREAS, pursuant to MN Statute 475.65 Any balance remaining after the improvement which has been funded with debt service funds has been completed and paid for, unless devoted to a new use as herein authorized, shall become a part of the debt service fund of the municipality. The funds can then be utilized toward the balance of a different debt service; and,

WHEREAS, the debt service 2012 Street Improvement (fund 308) has been paid in full.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN:

1. That the residual funds from the 2012 Street Improvement Debt Service Fund (fund 308) be transferred to the Kaplan Debt Service Fund (fund 305) retroactive to December 31, 2024.

Upon vote being taken:

Councilmembers voting in the affirmative: Hunter, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None

Whereupon said resolution was declared duly passed and adopted.

Dated this 10th day of March, 2025.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Hunter introduced the resolution and was seconded by Councilmember Schnoor.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 947/25
RESOLUTION GRANTING APPROVAL FOR ONE-DAY OFF SITE
LAWFUL GAMBLING LICENSE

WHEREAS, The Elysian City Council was presented with a request from the Elysian Fire Department Relief Association for one day off site lawful gambling (bingo and raffle) on July 5, 2025, and;

WHEREAS; State Laws of Minnesota require approval be granted by the local governing body, thus the City of Elysian, and;

WHEREAS; the request was made at a regular meeting of the Elysian City Council.

NOW THEREFORE, BE IT RESOLVED; The Elysian City Council granted approval for a one day off site lawful gambling license (bingo and raffle) to the Elysian Fire Department Relief Association on July 5, 2025 in conjunction with the July 4th Celebration.

Upon vote being taken:

Council Members voting in the affirmative: Hunter, McBroom, Schnoor, Westby

Council Members voting in the negative: None

Adopted by the City Council of the City of Elysian this 10th day of March, 2025.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 948/25
REQUEST FOR LAWFUL GAMBLING
SONS OF THE AMERICAN LEGION RAFFLE

WHEREAS, the Elysian City Council was presented with a request from the Sons of American Legion Post #311 for a lawful gambling event – raffle: date of drawing July 12, 2025.

WHEREAS, State Laws of Minnesota require approval be granted by the local governing body, thus the City of Elysian.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: The Elysian City Council grants approval to the Sons of the American Legion Post #311 for a lawful gambling event – raffle: date of drawing July 12, 2025.

Upon vote being taken:

Councilmembers voting in the affirmative: Hunter, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None

Adopted by the City Council of the City of Elysian this 10th day of March 2025.

Approved:

Tom McBroom Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by Schnoor, seconded by Westby, all voting in favor, to schedule a workshop meeting for Monday, March 17, 2025 at 6:00 pm.

There was council consensus that Mosquito Control is a valuable service for the citizens. Staff will continue to research and obtain quotes for consideration.

The closing on the Main Street land purchase is scheduled for March 28, 2025.

The Lake Francis Fishing Pier will be delivered on March 12, 2025.

The Third Annual Future of Southern Minnesota Lakes Conference will be held March 21-22, 2025 at the Mayo Clinic Health System Event Center in Mankato.

Severe Weather Awareness Week is April 7-11, 2025. The statewide tornado drills are scheduled for Thursday, April 10 at 1:45 p.m. and 6:45 p.m. CDT.

The Le Sueur County 2025 Board of Review & Equalization (Open Book) will be held April 15, 2025 from 10:00 am to 6:00 pm at the Le Sueur County Government Center (Courthouse), Le Center.

The Waseca County 2025 Local Board of Appeal & Equalization (Open Book) will be held April 22, 2025 from 1:00 to 3:00 pm at the Waseca County Courthouse, 307 State Street, Waseca.

Citywide Spring Clean is scheduled for Saturday, May 17, 2025 at Lake Francis Park.

Thank you to the Public Works Workers for their excellent work during the last snow event. Especially the part-time workers who went over and above to help out.

On motion by Westby, seconded by Hunter, all voting in favor, bills, payroll, and transfers were approved in the amount of \$274,642.58.

Public Comment: Linda Sybilrud, 310 Main Street East, asked when the water tower will be painted. The Council stated that it is in the budget for this year.

On motion by McBroom, seconded by Westby, all voting in favor, to adjourn the meeting at 6:33 pm.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator