

**ELYSIAN CITY COUNCIL
SPECIAL YEAR END MEETING
DECEMBER 30, 2024**

The Elysian City Council met in special session on Monday, December 30, 2024 at City Hall at 6:00 pm.

Roll Call: Mayor Tom McBroom, Sr.; Councilmembers Dennis Schnoor, Derek Westby, Bryan Suemnick; City Administrator Lorri Kopischke. Absent: Councilmember Bobby Houlihan.

On motion by Schnoor, seconded by Suemnick, all voting in favor, to approve the agenda of the December 30, 2024 Special Year End Meeting as presented.

On December 22nd, the pump at Lift Station B on Willow Point Drive went down. Minnesota Pumps responded on December 23rd and with the assistance of Public Works removed the pump and installed the City owned spare pump. However, the spare pump is a 20 HP and Lift Station B requires a 15 HP pump.

The Council considered a quote from Minnesota Pump Works for purchase and installation of a new 15HP pump at Lift Station B in the amount of \$14,199.35.

On motion by Schnoor, seconded by Westby, all voting in favor, to accept and approve the quote from Minnesota Pump Works in the amount of \$14,199.35 for purchase and installation of a 15 HP pump at Lift Station B on Willow Point Drive.

The Council considered a revised Proposal from Hawk Alarm Systems, Inc. in the amount of \$12,176.55 for material and labor to install access control on front and rear entry of City Hall as well as two file storage room doors. The estimate also includes installation of three outdoor cameras and one indoor camera and an HDMI extender for remote monitor installation in Administrator's office.

On motion by Westby, seconded by Suemnick, all voting in favor, to approve the Proposal from Hawk Alarm Systems, Inc. in the amount of \$12,176.55 with the addition of one more capability for an additional HDMI extender for remote monitor installation in the receptionist's office with location to be determined.

Based on the anticipated funding needs for the new water treatment plant, staff is recommending the Council consider an increase in the water rates and no change to the sewer rates for 2025.

After discussion, there was Council consensus to increase the water monthly base rate by \$1.00, increase the water usage rate by \$.50 per 1,000 gallons, and make no change to the sewer rates for the year 2025.

Councilmember Westby introduced the resolution and was seconded by Councilmember Suemnick.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 935/24
RESOLUTION SETTING WATER AND SEWER
UTILITY RATES FOR 2025

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of operations and make provision for debt repayment, and

WHEREAS, the City has undertaken water and sewer utility projects that require additional water and sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the water and sewer utility rates for 2025 are set as follows:

Water Utility Rates

Service Base Charge:	\$20.00 per month
User Charge:	\$10.00 per 1,000 gallons

Sewer Utility Rates

Service Base Charge:	\$20.50 per month
User Charge:	\$ 7.00 per 1,000 gallons

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2025.

Upon vote being taken:

Council Members voting in the affirmative: McBroom, Schnoor, Suemnick, Westby

Councilmembers voting in the negative: None

Adopted by the City Council of the City of Elysian this 30th day of December, 2024.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Based on balances in the reserve funds and the projected 2025 expenses and revenues in the environmental utility fund account, staff is recommending there be no changes to the environmental utility rates for 2025.

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 936/24
RESOLUTION SETTING ENVIRONMENTAL
UTILITY FUND RATES FOR 2025

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of improvements and make provision for debt repayment, and

WHEREAS, the City has undertaken storm sewer utility projects that require additional storm sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the environmental utility rates for 2025 are set as follows:

Residential	\$12.50 per month
Base Rate	\$37.50 per month
Commercial	(Fee = REF x Acreage x Rate)

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2025.

Upon vote being taken:

Council Members voting in the affirmative: McBroom, Schnoor, Suemnick, Westby

Councilmembers voting in the negative: None

Adopted by the City Council of the City of Elysian this 30th day of December, 2024.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by Schnoor, seconded by Westby, all voting in favor, to approve the amount of \$413,414.77 to include the bills as presented and also the 2024 year end transfers as follows:

2024 End of Year Transfers to Savings

Fund	Amount	Purpose
General	\$ 5,000	Truck (Maintenance Equip) Budget Item
Snow	\$ 3,000	Truck (Maintenance Equip) Budget Item
Water	\$ 3,000	Truck (Maintenance Equip) Budget Item
Sewer	\$ 5,000	Truck (Maintenance Equip) Budget Item
General - Street Repairs	\$40,000	Budget Exceeds Expense
General (Storm Sewer)	\$10,420	Budget Exceeds Expense
EDA	\$ 6,894	Revenue Exceed Expenditure
Water	\$80,000	Revenue Exceed Expenditure
Sewer	\$55,000	Revenue Exceed Expenditure
Total Transfers to Savings:	\$208,314	

2024 End of Year Transfers from Savings

<u>Fund</u>	<u>Amount</u>	<u>Purpose</u>
General (Civil Defense)	\$ 1,036	Expenditures Exceed Budget
Fire (Public Safety Grant) Truck	\$19,922.84	Expenditures Exceed Revenue
Fire (Fire Board Savings) Truck	\$36,644.72	Expenditures Exceed Revenue

Total Transfers from Savings: \$57,603.56

Mayor McBroom wished all a Happy New Year and expressed appreciation for the hard work and dedication of 2024.

On motion by McBroom, seconded by Schnoor, all voting in favor, to adjourn the meeting at 6:52 pm.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator