

**CITY OF ELYSIAN  
PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
DECEMBER 5, 2023**

The Elysian Planning and Zoning Commission met in regular session Tuesday, December 5, 2023 at City Hall at 6:00 pm.

Present were: Chairperson Tom McBroom, Sr.; Commissioners Dan Engebretson, Shelly Ims, and Al Linse; Zoning Administrator Lorri Kopischke. Absent: Commissioner Jeremy Henninger.

Also present: Sheila Huber, Executive Director, and Victoria Potts, Program Administrator, Minnesota Valley Council of Governments.

On motion by McBroom, seconded by Linse, all voting in favor, to approve the agenda of the December 5, 2023 meeting as presented.

On motion by Engebretson, seconded by Ims, all voting in favor, to approve the minutes of the October 3, 2023 Regular Meeting as presented.

Sheila Huber explained that a Land Use Plan should contain broad categories to be used as a guide. It should include Goals and Objectives. Action items are better suited for a Strategic Plan.

The group reviewed a redlined document that included the major items addressed in the Comprehensive Planning Survey and also redlined items that have been achieved.

The group determined that the next step would be to hold a joint meeting with the City Council and Economic Development Commission to discuss goals and objectives. The target date for that meeting is February 2024.

The Commissioners were provided with a copy of the City of Elysian Short Term Rental Ordinance. This Ordinance was created in December of 2019. The City Council, at their November 2023 meeting, passed a moratorium on the issuance of any Short Term Rental Licenses in the Shoreland District. The City has received an increased number of requests for these licenses and the Council would like to consider some type of control on the concentration of the use in the Shoreland Area. The Commissioners requested Staff obtain examples of how the number of licenses is regulated in other communities. They will discuss it further at the next meeting.

Regulation of “shouses” within the City was discussed. Staff was asked to provide more information at the next meeting.

Engebretson asked when the fences and additional screening required in the conditional use permit for 204 Fifth Street SW will be installed. Staff will check with the owner.

There was no further business to come before the Commission.

On motion by McBroom, seconded by Linse, all voting in favor, meeting adjourned at 7:06 pm.

Attest:

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Tom McBroom, Sr., Chairperson

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Lorri Kopischke, Zoning Administrator