

**ELYSIAN CITY COUNCIL
REGULAR MEETING
DECEMBER 11, 2023**

The Elysian City Council met in regular session on Monday, December 11, 2023 at City Hall at 6:00 pm.

The meeting opened with the Pledge of Allegiance to the US Flag.

Roll Call: Mayor Tom McBroom, Sr.; Councilmembers Bobby Houlihan, Dennis Schnoor, Bryan Suemnick, and Derek Westby; City Administrator Lorri Kopischke; Public Works Director Ron Greenwald; Utility Clerk Nicole Lamont. Absent: City Attorney Jason Moran.

On motion by Schnoor, seconded by Westby, all voting in favor, to approve the minutes of the November 13, 2023 Special WTP Meeting, November 13, 2023 Regular Meeting, and November 28, 2023 Special Workshop Meeting as presented.

On motion by Westby, seconded by Houlihan, all voting in favor, to approve the agenda of the December 11, 2023 Regular Meeting as presented.

Le Sueur County Captain Bruce Collins reported there has been extra patrol on Main Street over the past month. He will ask the Deputies to continue to keep an eye on it.

Mayor McBroom congratulated Nicole Lamont on being awarded the designation of Minnesota Certified Municipal Clerk. Lamont attended a one week course each year for three years and was required to complete other levels of education. Lamont will be recognized at the Awards Presentation during the 2024 MCFOA Annual Conference.

On motion by Houlihan, seconded by Schnoor, all voting in favor, to close the Regular Meeting and open the Public Hearing at 6:07 pm.

The purpose of the hearing is to receive public input from citizens on the 2024 Final Budget and Tax Levy for 2023 payable 2024.

FINAL BUDGET AND TAX LEVY PAYABLE 2024

Tax Levy	Payable 2024	Payable 2023	
General Fund	\$532,376	\$530,826	
Fire Relief	\$ 21,332	\$ 24,402	
Maint Replacement Eq.	\$ 25,000	\$ 10,000	
Storm Sewer	\$ 5,000	\$ 5,000	
Kaplan	\$ 15,000	\$ 12,000	
2016 Local Improve Levy	\$103,000	\$ 85,000	
2018 Local Improve Levy	\$115,000	\$110,000	
2016 Fire Truck Debt	\$ 20,496	\$ 20,496	
SCBA Tank Fire Debt	\$ -0-	\$ 4,759	
2023 Local Improve Levy	\$ 19,612	-0-	
Equipment Debt Street Light	\$ 16,223	-0-	
Total Final Levy	\$873,039	\$802,483	(8.8% increase)

BUDGET	2024	2023
Expenditures	\$1,903,178	\$1,725,850

Revenues \$1,928,259 \$1,651,790

Increases to the budget expenditures include: Increased health, liability and work comp insurance costs, purchase of tractor/loader, election year, new mower, additional security on City buildings, clean and paint water tower, additional street and utility project debt, and replace streetlights on Main Street.

The City of Elysian’s 2024 Tax Rate is a slight increase over 2023 Tax Rate. It is still 10.44% lower than the 2021 Tax Rate.

	2021	2022	2023	2024
Net Tax Capacity	1,103,804	1,217,946	1,509,959	1,595,961
Levy	719,037	761,450	802,483	873,039
Rate	65.144	62.520	53.150	54.700

There were no public comments.

There were no written comments.

On motion by McBroom, seconded by Schnoor, all voting in favor, to close the Public Hearing and open the Regular Meeting at 6:09 pm.

Public Comment: None.

Lee Istvanovich, SEH Engineering, presented W W Blacktopping, Inc. Pay Application No. 7 in the amount of \$93,669.66. This pay application represents a minimal amount for turf establishment and the remainder is to reduce to 1% retainage upon substantial completion.

On motion by Westby, seconded by Schnoor, all voting in favor, to approve and accept W W Blacktopping, Inc. Pay Application No. 7 in the amount of \$93,669.66.

Istvanovich presented a Supplemental Letter Agreement for General Engineering Services – Amendment No. 1 between City of Elysian and Short Elliott Hendrickson, Inc. in the amount of \$2,500 for services provided through December 31, 2023. Scope of services include Meixl Pond Relocation and any future work requests not associated with current projects through December 31, 2023.

On motion by McBroom, seconded by Schnoor, all voting in favor, to approve the Supplemental Agreement for General Engineering Services – Amendment No. 1 between City of Elysian and Short Elliott Hendrickson, Inc. in the amount of \$2,500 for services provided through December 31, 2023.

Istvanovich reported the proposals for the Reverse Osmosis Pilot Study were received last Friday and are currently under review. The final flow diagrams and other details of the Water Treatment Plant are being finalized by senior engineering and an updated report will be presented at the January Council Meeting.

Ron Greenwald, Public Works Director, voiced concerns with the reverse osmosis wastewater and the capacity at the sewer ponds. He stated there are other methods to soften the water including hydrated lime.

On motion by McBroom, seconded by Westby, all voting in favor, to close the Regular Meeting and open the Public Hearing at 6:20 pm.

The purpose of the hearing is to receive public input from citizens on proposed Ordinance No. 110/23 – An Ordinance Regulating Solar Energy Systems in the City of Elysian, Le Sueur County, Minnesota.

The first section of the Ordinance provides uniform standard regulations and procedures for the type, size, structure, location, height erecting and use of Rooftop Community Solar Systems. The second section addresses the same for Ground Mounted Community Solar Energy Systems and outlines the requirements to obtain a permit for such system.

There were no public comments.

There were no written comments.

On motion by McBroom, seconded by Schnoor, all voting in favor, to close the Public Hearing and open the Regular Meeting at 6:23 pm.

Councilmember Westby introduced the Ordinance and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
ORDINANCE NO. 110/23

AN ORDINANCE REGULATING SOLAR ENERGY SYSTEMS IN THE CITY OF ELYSIAN, LE
SUEUR COUNTY, MINNESOTA.

WHEREAS, in accordance with the Laws of the State of Minnesota, the City Council for the City of Elysian is empowered to act and regulate lands and land uses within the Corporate Limits of the City of Elysian for the general welfare and benefit of the public.

NOW THEREFORE, the City Council for the City of Elysian, Le Sueur County, Minnesota does hereby and herein Ordain as follows:

COMMUNITY SOLAR ENERGY SYSTEM

This Ordinance is established to protect and promote health, safety and general welfare through uniform standard regulations and procedures governing the type, size, structure, location, height, erecting and use of Solar Energy Systems.

A. ROOFTOP COMMUNITY SOLAR ENERGY SYSTEMS:

1. Zoning Permit. A Rooftop Community Solar Energy System is a permitted Accessory Use in all zoning districts.

2. Placement. A Rooftop Community Solar Energy System shall be placed on the roof to limit visibility from the public right-of-way or to blend into the roof design, provided that minimizing visibility still allows the owner to reasonably capture solar energy. Roof top systems shall not exceed the maximum height in any zoning district.

3. Pitched Roofs. On pitched roofs with a slope greater than 15%, solar panels shall be flush-mounted and shall not exceed above the peak of the roof.

4. Glare. All solar energy systems shall minimize glare that affects adjacent or nearby properties. Steps to minimize glare nuisance may include selective placement of the system,

selective orientation of the panels, or rooftop screening. All proposed projects shall conduct and submit a glare study, completed by a qualified and competent professional, to identify potential impacts and mitigation strategies. To complete this glare study, the applicant can use the Solar Glare Hazard Analysis tool (SGHAT). Once installed, if the solar energy system creates glare onto neighboring properties and/or streets and highways and the City Council determines that such glare constitutes a nuisance, the Council shall require a more detailed glare study-prepared by a third-party consultant mutually acceptable to the Council and the Applicant to identify additional actions and/or screening that may be required to substantially eliminate or block the glare from entering the neighboring property and/or street and highway. The cost of such study shall solely borne by the Applicant.

B. GROUND MOUNTED COMMUNITY SOLAR ENERGY SYSTEMS:

1. **USE.** A ground mounted Community Solar Energy System, either as an accessory or a principal use, shall be classified as a conditional use and may be allowed after an Applicant has secured a Conditional Use Permit (CUP) in the Industrial District zoning district only.

2. **PROHIBITIONS.** Ground mounted Community Solar Systems are prohibited in the following areas:

- a. Shoreland and Floodplain Districts as designated by the Minnesota Department of Natural Resources (DNR) and the City of Elysian Zoning Ordinances.
- b. Within 750 feet of any property designated or protected from development by Federal, State or County Agencies as wildlife habitat and wildlife management areas.
- c. Within wetlands to the extent prohibited by the Minnesota Wetlands Conservation Act.
- d. Within any recorded easement-such as but not limited to utility, ditch, conservation or storm water.
- e. In the following zoning districts: Single Family Residential, Medium Density Residential, Limited Business, Commercial Recreation, Business and Central Business District.

3. **MAXIMUM SIZE AND CAPACITY.** No more than one system per parcel of record shall be permitted, and the one (1) system shall have a maximum power capacity of no more than one (1) megawatt MW and shall be no greater than 5 acres in size.

4. **SITE ACCESS.** The site must have an approved access to a public right-of-way.

5. **SIGNAGE.** No advertising signage is allowed. Manufacture and equipment information, warning, security or indication of ownership signage on the side shall comply with the Ordinance.

6. **POWER AND COMMUNICATION LINESs.** All on-site power and communication lines running between banks of solar panels and structures, and all off-site lines running between the solar energy system to electric substations or interconnections shall be buried underground.

7. **WASTE DISPOSAL.** Solid and Hazardous wastes, including but not limited to crates, packaging materials, damaged or worn parts as well as used oils and lubricants must be removed from the site promptly, and in no event shall they be on site longer than ten (10) days following a demand for removal from the City, and all such materials must be disposed of in accordance with all applicable local, state and federal regulations.

8. INTERCONNECTIONS. The owner, developer or operator of the Community Solar Energy System must submit an executed interconnection agreement with the electric utility in whose service territory the system is located prior to the City Council issuing any Conditional Use Permits or approvals associated with the System. Off-grid systems are exempt from this requirement. The interconnection shall require no more than two (2) utility poles and a ground utility cabinet or three (3) utility poles total.

9. DECOMMISSIONING PLAN. A decommissioning plan shall be required to ensure that facilities are properly removed after their useful life and that the site is properly restored. This decommissioning plan must accompany the application for any permit. Decommissioning of solar panels must occur upon the demand of the City Administrator in the event they are not in use for twelve (12) consecutive months and shall be removed within six (6) months of the discontinuance of the use.

10. Noise. All Community Solar Energy Systems shall comply with the City of Waterville Noise Ordinance and any other applicable local, State, or Federal Laws.

11. Maximum Height. Ground mounted systems shall not exceed fifteen (15) feet in height at maximum design tilt.

12. Glare. All solar energy systems shall minimize glare that affects adjacent or nearby properties. Steps to minimize glare nuisance may include selective placement of the system, selective orientation of the panels, or rooftop screening. All proposed projects shall conduct and submit a glare study completed by a competent and qualified professional to identify potential impacts and mitigation strategies. To complete this glare study, the applicant can use the Solar Glare Hazard Analysis tool (SGHAT). Once installed, if the solar energy system creates glare onto neighboring properties and/or streets and highways and the Board determines that such glare constitutes a nuisance, the City Council shall require a more detailed glare study-prepared by a third-party consultant mutually acceptable to the Board and the Applicant-to identify additional actions and/or screening that may be required to substantially eliminate or block the glare from entering the neighboring property and/or street and highway. The cost of such study shall solely borne by the Applicant.

13. Security fencing. Boundary line fencing is required. All Boundary line fencing shall be located a minimum of (ten) 10 feet from the property lines. Fences shall consist of chain link with three (3) strands of barbed wire at the top for total of eight (8) feet high minimum.

14. Adequate screening must be provided in the form of a berm (2:1 maximum slope with supplemental plant materials including trees, shrubs, and ground cover) and/or continuous evergreen vegetative buffer shall be provided and maintained at all times around the perimeter of the fencing. The evergreen vegetative buffer shall be composed of evergreen trees shrubs of a type which at time of planting shall be a **minimum** of four (4) feet in height and which shall be maintained at maturity at a height of eight (8) feet in height to screen the fence fully and completely.

15. Vegetation: All vegetation shall be maintained as follows:

- a. Manage permanent vegetation under and between the collectors and surrounding system's foundations or mounting devices at project site.
- b. Control invasive plants and noxious weeds by either removal or spray.
- c. Conversion of existing wooded areas for the placement of SES is prohibited.

d. Grass height shall be no more than six (6) inches on the premises.

16. Foundations. The manufacturer's engineer or other qualified engineer shall certify that the foundation and design of the solar panels is within accepted professional standards, given local soil and climate conditions.

C. SUBMITTAL REQUIREMENTS-Community Solar Energy Systems. All systems require a zoning permit and an application containing the following items must be submitted to the City Administrator prior to the granting of any such permit:

1. The names of the project applicant;
2. The names of the project owner;
3. The legal description and address of the project;
4. Documentation of land ownership or legal control of the property;
5. Description of the project including: ownership or lease arrangement (with a copy of any such proposed lease), the proposed installed maximum capacity (in kilowatts) for the site, proposed type of mounting and racking systems, method of connecting the system to the electric load; the type and number of panels that will be installed;
6. Architectural site plans drawn to scale, including:
 - a. Existing and proposed structures;
 - b. Property lines;
 - c. Existing and proposed fencing;
 - d. Surface water drainage patterns;
 - e. Location of all drainage systems;
 - f. Floodplains;
 - g. Wetlands, lakes, streams/Rivers within 1,500 ft. of the proposed solar energy system;
 - h. Shoreland zones;
 - i. Topography at two (2) foot intervals, and bluffs;
 - j. Location, size and spacing of solar panels;
 - k. The location of existing and proposed access roads;
 - l. The location of underground or overhead electrical line connections;
 - m. Existing easements on the property;
 - n. In-use wells and sweater treatment systems;
 - o. Abandoned wells, sewage treatment sites and dumpsites;
 - p. All other characteristics requested by the City;
 - q. Parking plan during and after construction;
 - r. Site lighting plan;
 - s. Signage;
 - t. All related accessory structures within the project area;
 - u. Location of scenic by-ways within One) 1 mile of the proposed SES.
7. Existing vegetation (list type and percentage of coverage and soils information for the proposed site).
8. A Landscape and Screening Plan prepared by a licensed landscape architect and included a narrative describing the landscape architecture elements and how the design and placemen of the plant types and materials will complement the form and function of the developed sit and blend into the surrounding environment.

9. Erosion/Sediment Control Plan or Resource Management Plan if required at the discretion of the Zoning Administrator. Include details on any proposed native grasses or plantings on the site.
 10. Glare Study completed by a competent and qualified professional as is determined at the discretion of the City's Zoning Administrator.
 11. A copy of the interconnection agreement with the local electric utility.
 12. Decommission Plan consisting of the following items:
 - a. Cost estimates for each item shall be required to ensure facilities are properly removed after their useful life;
 - b. The removal and proper disposal of all structures, foundations, cables/wiring, and electrical devices associated with the project and shall meet the provisions of state/county and local regulations;
 - c. Restoration of soil and vegetation to pre-development state;
 - d. Roads and packing areas shall be removed completely and filled with suitable sub-grade material and leveled;
 - e. General surface grading and, if necessary, restoration of surface drainage swales, ditches and tile drains (if present);
 - f. Any excavation and/or trenching caused by the removal of structure or equipment foundations, rack supports and underground electrical cables shall be back filled with appropriate materials and leveled to match the ground surface;
 - g. The plan shall address road maintenance during and after the completion of the decommissioning;
 - h. A plan ensuring financial resources will be available to fully decommission the site;
 - i. The City Council will require the posting of a bond, letter of credit or the establishment of an escrow account to ensure proper decommission, equal to 125% of the estimated amount of decommissioning as determined by the City's Engineer in consultation with the Applicant.
 - j. Any additional materials or documents as determined by the City Council or Zoning Administrator to assist with the proper administration and decommission of the site.
- D. Set Backs: The following setbacks shall be adhered to:
1. Small SES (residential systems designed to solely supply energy to one (1) residence.):
 - a. Shall meet all setbacks for the Zoning District in which the system is located;
 - b. Any Roof Mounted systems shall not extend beyond the roof.
 2. Large SES:
 - a. Shall meet all setbacks for principal structures for the zoning district in which the system is located;
 - b. Shall be set back 100 feet from all road right-of ways;
 - c. Shall be setback 1500 feet from all dwellings;
 - d. Shall be set back 1500 feet from all zoning districts where SES construction is not prohibited;
 - e. Must be seventy-five (75) feet from public conservation lands/wildlife management areas and parks;
 - f. Shall be one (1) mile from a scenic byway;
 - g. Shall be two (2) miles from the boundary of any township;

- E. Maximum Height. The following maximum height requirements shall be followed:
 - 1. Ground-mounted systems shall not exceed twenty (20) feet in height at maximum design tilt;
 - 2. Roof-Mounted systems shall not exceed the maximum allowed height in any zoning district, and shall not extend greater than four (4) feet above the existing structures' roof height;
- F. This Ordinance, having passed unanimously, is subject to Summary Publication pursuant to M.S.A. §412.191.

Upon motion made by Westby, duly seconded by Houlihan, and passed unanimously, this Ordinance is adopted this 11th day of December, 2023. Summary publication is authorized herein.

Tom McBroom, Sr., Mayor

ATTEST:

Lorri Kopischke, City Administrator

On motion by Houlihan, seconded by McBroom, all voting in favor, to approve Matthew Scholljegerdes for employment as Part-Time Public Works Worker pending successful results of background check.

The Council discussed a request from the homeowner at 205 Third Street NW for a credit for the sewer charges for the usage on a second meter. The City has no record of installing or receiving payment for the second meter and was not aware of the meter until the homeowner came to City Hall and asked a question about the meter. Public Works visited the home and verified there is a second meter for outside water usage, but it is not plumbed correctly. The serial number on the meter matches other meters that were installed in 2015. The homeowner claims they paid Public Works \$50 for the meter but are not able to provide a receipt for the payment.

On motion by McBroom, seconded by Westby, all voting in favor, that the request from the homeowner at 205 Third Street NW for a credit for sewer charges for the usage on the second meter be denied due to the following:

- 1. There is not a receipt for the purchase of the meter;
- 2. There is no record of payment for the meter in the computer system;
- 3. There is no meter replacement sheet for this meter at this address with this serial number;
- 4. There is no record of a plumbing permit to install the meter;
- 5. Based on the serial number on the meter register the meter was installed sometime in 2015;
- 6. The meter is not plumbed correctly.

And going forward:

- 1. The plumbing needs to be redone so that the water usage is metered separately, and it needs to be inspected by Public Works;
- 2. There will be no further credit for the sewer for the water usage on that meter until the plumbing is corrected.

Council considered Minnesota Department of Health Compliance Agreement that requires corrective actions with regard to the levels of combined radium in the drinking water system.

On motion by Westby, seconded by Schnoor, all voting in favor, to approve the Minnesota Department of Health Compliance Agreement with regard to Combined Radium 226 & 228.

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Schnoor.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 878/23

A RESOLUTION APPROVING ELECTION JUDGES
FOR THE 2024 PRESIDENTIAL NOMINATION PRIMARY

BE IT RESOLVED, by the Council of the City of Elysian, County of Le Sueur and County of Waseca, State of Minnesota, that the following persons are appointed as Election Judges for the March 5th 2024 Presidential Nomination Primary Election contingent upon receiving necessary training hours as required by the MN Secretary of State. Their hourly rate of pay will be \$13.00 and they will receive mileage reimbursement for training if applicable. The City will provide election judges with snacks along with one meal per shift.

Judges for Elections are: Janice Evans, Elizabeth Hartzler, Charlene Howe, Lorri Kopischke, Nicole Lamont, Patricia Nusbaum, Mark Sybilrud, and Brian Van Asperen.

BE IT FURTHER RESOLVED, head election judge duties will be performed by Brian VanAsperen and Lorri Kopischke, Elysian City Clerk/Administrator. Head Election Judge(s) shall have authority to designate additional election judges should an emergency arise.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Schnoor, Suemnick, Westby

Councilmembers voting in the negative: None

Adopted by the City Council of the City of Elysian this 11th day of December, 2023.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 879/23

A RESOLUTION DIRECTING DELINQUENT UTILITY CHARGES BE PLACED
ON THE PROPERTY TAXES PAYABLE IN 2024

WHEREAS, Elysian City Code provides for the City to place utility charges on the succeeding year property tax rolls for the specified properties; and

WHEREAS, the City Council has scheduled the consideration of the certification of such charges and has caused notice to be mailed to the affected property owners; and

WHEREAS, the City Council has considered such charges at its regular council meeting of December 11, 2023 and has made a determination that delinquent utility charges exist for the specified properties set forth in "Exhibit A" attached hereto and made a part hereof.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Elysian, Minnesota as follows:

That the Le Sueur County Auditor-Treasurer's Office is hereby authorized to place the delinquent utility charges on the property taxes payable in 2024, against the specified properties as set forth in "Exhibit A".

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Suemnick, Westby

Council Members voting in the negative: None

Adopted by the City Council of the City of Elysian this 11th day of December, 2023.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Resolution No. 879/23 Exhibit A

TO: CITY OF ELYSIAN MAYOR AND COUNCIL MEMBERS

DATE: DECEMBER 11, 2023

SUBJECT: DELINQUENT UTILITY BILLS YEAR
2023

PLEASE CONSIDER THE FOLLOWING DELINQUENT UTILITY BILLS TO BE PLACED ON TAXES PAYABLE
YEAR OF 2024:

Last Name	First Name	Address	PID #	Amount to Certify
Olson	Danielle	105 Park Avenue NE	R16.440.0530	\$ 23.03

Snesrud	Shane	202 Fifth Street NW	R16.410.0552	\$ 339.15
Sutter	Cody	1278 Lewis Lane	R16.435.0050	\$ 460.70
Weise	Cody	112 Park Avenue NE	R16.440.0480	\$ 261.66
Wetzel	Ashley	304 Park Avenue NW	R16.410.0510	\$ 466.24

\$1,550.78

On motion by Westby, seconded by Schnoor, all voting in favor, to approve the following 2024 On Sale, Off Sale, Club, Sunday, and Soft Drink Licenses:

Fischer’s Corner Bar Inc.	On Sale, Off Sale, Sunday, Soft Drink
Tom’s Bar Inc.	
dba Thirsty Beaver Bar	On Sale, Off Sale, Sunday, Soft Drink
Tuckers Tavern Inc.	On Sale, Sunday, Soft Drink
Ahavah Drops LLC	On Sale, Off Sale, Sunday, Soft Drink
American Legion 311	Club, Sunday, Soft Drink
BT Liquor LLC	Off Sale, Soft Drink
Casey’s	Soft Drink
Scoops LLC	Soft Drink
Mama’s Mercantile Bakery & Cafe	Soft Drink
Elysian Area Chamber of Commerce	Soft Drink

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 880/23

RESOLUTION ADOPTING THE 2024 FINAL BUDGET
FOR THE CITY OF ELYSIAN
LESUEUR AND WASECA COUNTIES

WHEREAS, the City of Elysian has considered and discussed the budget for the year 2024; and

WHEREAS, the 2024 FINAL budget is attached to this Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN, MINNESOTA:

1. That the attached FINAL budget for 2024 marked as “Exhibit A” is hereby adopted.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Schnoor, Suemnick, Westby

Councilmembers voting in the negative: None

Whereupon said resolution was declared duly passed and adopted.

Dated this 11th day of December, 2023.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Houlihan introduced the resolution and was seconded by Mayor McBroom.

CITY OF ELYSIAN
LE SUEUR AND WASECA COUNTIES, MINNESOTA
RESOLUTION NO. 881/23
RESOLUTION ADOPTING FINAL 2023 TAX LEVY, PAYABLE 2024

BE IT RESOLVED; by the City Council of the City of Elysian, Le Sueur and Waseca Counties, Minnesota, that the following sums of money are levied for the current year, collectible in 2024, upon taxable property in the City of Elysian, for the following purposes:

General Fund	\$532,376
Fire Relief	\$ 21,332
Maintenance Replacement Equip	\$ 25,000
Storm Sewer	\$ 5,000
Kaplan	\$ 15,000
2016 Local Improvement Levy	\$103,000
2018 Local Improvement Levy	\$115,000
2016 Fire Truck Debt	\$ 20,496
2023 Local Improvement Levy	\$ 19,612
Equipment Street Lights	<u>\$ 16,223</u>
Total Final Levy	\$873,039

Councilmembers voting in the affirmative: Houlihan, McBroom, Schnoor, Suemnick, Westby

Councilmembers voting in the negative: None

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor for Le Sueur County and Waseca County, Minnesota.

Adopted by the Elysian City Council on December 11, 2023.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by Westby, seconded by Houlihan, all voting in favor, the Personnel Policy, as revised December 2023, was approved.

On motion by McBroom, seconded by Schnoor, all voting in favor, to approve a 2024 wage increase for all full-time employees of 12% (based on results of City of Elysian Compensation Study prepared by Minnesota Valley Council of Governments April 2023) and an additional 3% Cost of Living Increase to be effective the first payroll of January 2024.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to set the 2023 Year End Meeting for Wednesday, January 3, 2024 at 4:00 pm.

Thank you to all those in the community who made 2023 Christmas in Elysian a success. Thank you to Lake Area Women for the trees in the pots. Thank you to Bryan Suemnick for providing the equipment to hang the high Christmas lights on Main Street.

Motion by McBroom, seconded by Suemnick, all voting in favor, bills, payroll, and transfers were approved in the amount of \$358,112.68.

Public Comment: None.

The Mayor wished everyone Happy Holidays!

On motion by McBroom, seconded by Westby, all voting in favor, to adjourn the meeting at 6:55 pm.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator