

**ELYSIAN CITY COUNCIL
SPECIAL YEAR END MEETING
DECEMBER 28, 2022**

The Elysian City Council met in special session on Wednesday, December 28, 2022 at City Hall at 6:00 pm.

Roll Call: Mayor Tom McBroom; Councilmembers Bobby Houlihan, Dennis Schnoor, Derek Westby; City Administrator Lorri Kopischke. Absent: Councilmember Bryan Suemnick.

The meeting was opened with a moment of silence in remembrance of Mary Opsahl who passed away at her home on December 17, 2022. Mary had served on the Elysian City Council for 17 years. She was an active member of the community and has touched the lives of many students over the years being a teacher in the local area.

On motion by Westby, seconded by Houlihan, all voting in favor, to approve the agenda of the December 28, 2022 Special Year End Meeting as presented.

Based on the anticipated funding needs for the new water treatment plant, staff is recommending Council consider an increase in the water rates and no change to the sewer rates for 2023.

After discussion, there was Council consensus to increase the water monthly base rate by \$1, increase the water usage rate by \$2.50 per 1,000 gallons, and make no change to the sewer rates for the year 2023.

Councilmember Westby introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 822/22
RESOLUTION SETTING WATER AND SEWER
UTILITY RATES FOR 2023

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of operations and make provision for debt repayment, and

WHEREAS, the City has undertaken water and sewer utility projects that require additional water and sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the water and sewer utility rates for 2023 are set as follows:

Water Utility Rates

Service Base Charge:	\$19.00 per month
User Charge:	\$ 9.50 per 1,000 gallons

Sewer Utility Rates

Service Base Charge:	\$20.50 per month
User Charge:	\$ 7.00 per 1,000 gallons

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2023.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 28th day of December, 2022.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator

Based on balances in the reserve funds and the projected 2023 expenses and revenues in the environmental utility fund account, staff is recommending there be no changes to the environmental utility rates for 2023.

Councilmember Schnoor introduced the resolution and was seconded by Mayor McBroom, Sr.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 823/22
RESOLUTION SETTING ENVIRONMENTAL
UTILITY FUND RATES FOR 2023

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of improvements and make provision for debt repayment, and

WHEREAS, the City has undertaken storm sewer utility projects that require additional storm sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the environmental utility rates for 2023 are set as follows:

Residential	\$5 per month
Rate	\$15 per month
Commercial	(Fee = REF x Acreage x Rate)

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2023.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Westby.

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 28th day of December, 2022.

Approved:

Attested:

Lorri Kopischke, City Administrator

The Council discussed several items on the fee schedule. The following items were changed: Water Fees increased to monthly base charge \$19 and usage fee \$9.50 / 1,000 gallons, Bulk Water Fee changed to Initial Use: Monthly Base Charge + Water Charge per 1,000 gallons / Subsequent Use same season: Water Charge per 1,000 gallons, and Residential Refuse Collection Fees changed per West Central contract.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve the 2023 City of Elysian Fee Schedule as amended.

On motion by Schnoor, seconded by Westby, all voting in favor, to approve reimbursement to City Administrator of cell phone expense in the amount of \$39.99 per month and to reimburse this expense retroactive to January 2022 to include 12 months in the amount of \$479.88.

On motion by Westby, seconded by Houlihan, all voting in favor, to accept the resignation of Emergency Manager Brian Rutt and send him a letter of appreciation.

Council reviewed an email from Damon Erickson, Xcel Energy, outlining the lights on Main Street that need to be replaced. The four taller poles will cost \$7,000 each and the ten remaining lights will be \$8,000+.

Council reviewed an email from David Tiegs, Le Sueur County, reporting that the results of the MnDOT speed study are no changes to the posted speed on CSAH 11 and a reduced speed of 45 miles per hour for CSAH 14 from CSAH 11 to the sewer treatment ponds. Le Sueur County will order the signs and take care of the installation.

On motion by Westby, seconded by Houlihan, all voting in favor, to approve the amount of \$75,436.49 to include the bills as presented and also the 2022 year end transfers as follows:

2022 End of Year Transfers to Savings

<u>Fund</u>	<u>Amount</u>	<u>Reason</u>
General	\$ 6,000	Generator for City Hall
General	\$ 5,000	Truck (Maintenance Equip)
Snow	\$ 3,000	Truck (Maintenance Equip)
Water	\$ 3,000	Truck (Maintenance Equip)
Sewer	\$ 5,000	Truck (Maintenance Equip)
EDA	\$ 2,000	Revenue Exceed Expenditure
Total Transfers to Savings:	\$ 24,000	

2022 End of Year Transfers from Savings

<u>Fund</u>	<u>Amount</u>	<u>Purpose</u>
General (Civil Defense)	\$ 785	Expenditures Exceed Revenue
General (Storm Sewer)	\$ 5,520	Expenditures Exceed Revenue
Fire	\$ 1,729	Expenditures Exceed Revenue
2012 Improve (308)	\$ 3,175	Expenditures Exceed Revenue
2016 Improve (313)	\$ 6,392	Expenditures Exceed Revenue
Total Transfers from Savings: \$ 17,601		

Mayor McBroom wished all a Happy New Year and expressed appreciation for the hard work and dedication of 2022.

On motion by McBroom, seconded by Houlihan, all voting in favor, to adjourn the meeting at 6:45 pm.

Approved:

Tom McBroom, Sr., Mayor

Attested:

Lorri Kopischke, City Administrator