

**ELYSIAN CITY COUNCIL
REGULAR MEETING
JULY 11, 2022**

The Elysian City Council met in regular session on Monday, July 11, 2022 at City Hall at 6:00 pm.

Roll Call: Mayor Tom McBroom; Councilmembers Bobby Houlihan, Dennis Schnoor, and Derek Westby (via Google Meet); City Administrator Lorri Kopischke; Public Works Director Ron Greenwald; City Attorney Jason Moran. Absent: Councilmember Bryan Suemnick.

On motion by McBroom, seconded by Schnoor, all voting in favor, to approve the minutes of the June 13, 2022 Regular Meeting as presented.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve the agenda of the July 11, 2022 Regular Meeting with the following change/addition:

Add: Update on city-wide Security System

Change: 12. Approval of bills, payroll, and transfers - \$373,792.68

Le Sueur County Captain Bruce Collins stated all has been quiet in the City. There were no notable issues during the 4th of July Celebration.

Mayor McBroom thanked the Le Sueur County Sheriff and Posse for a terrific job done during the 4th of July Celebration.

Public Comment:

Mark Sybilrud, 514 Lake Avenue NW, asked when the tennis courts will be paved and suggested that there may be funding available from local community organizations. Sybilrud reported the MN DNR has approved a Public Waters Work Permit for Le Sueur County to perform excavation of accumulated sediment/sand in front of the outlet for Lake Francis into Lake Tustin. Sybilrud commented on the use/location of the new DNR fishing pier on Lake Francis.

There was no further public comment.

Brent Kavitz, SEH Engineering, provided the signed School Boundary Survey for the Elysian School property. Based on the Surveyor's review of the records, there is no evidence that the Railroad acquired any interest in the vacated streets. Therefore, it is his opinion that the School has exclusive title to the vacated streets.

Kavitz presented a red-lined drawing of the areas the City may want to request from the School District. There was Council consensus for SEH Engineering to continue with the process based on the location of the red-lined drawing.

Kavitz provided an update on the 2023 Street and Utility Improvement Project. Proposals for soil boring and televising will be provided at the August 2022 meeting.

Greenwald reported that the owners of 209 Fifth Street SW have requested a "Slow – Children at Play" sign be installed. The trucks using Fifth Street SW are traveling at high speeds. Greenwald reported he has one sign on hand and would need to order a second for the opposite side of the street.

On motion by McBroom, seconded by Houlihan, all voting in favor, to approve the installation of a “Slow – Children at Play” sign on Fifth Street SW with the intention of ordering an additional sign for the other direction.

The Council considered an estimate from Volkman Electric to install a time clock system at the tennis court in the amount of \$1,630.

On motion by McBroom, seconded by Houlihan, all voting in favor, to approve the estimate from Volkman Electric in the amount of \$1,630 to install a time clock system at the tennis courts.

Greenwald reported that a pitching machine has been donated to the Little League for use at the Lake Francis field but there is no electricity available. Volkman Electric has provided an estimate in the amount of \$1,885 to install an electrical line from the concession stand to the home dugout. Volkman will donate all of the trenching work.

On motion by McBroom, seconded by Westby, all voting in favor, to approve the estimate from Volkman Electric in the amount of \$1,885 to install an electrical line from the concession stand to the home dugout.

Greenwald introduced John Reintjes. Mr. Reintjes has worked as custodian at the Wayside Rest for the State of Minnesota Department of Natural Resources for 3.5 years. He works 10 hours per week and would like to continue in that position.

Greenwald noted the following items need to be repaired/replaced at the Wayside Rest Building:

Men’s room urinal and sink, water fountain on south side of building, upgrade lighting in women’s room, sidewalk on south side of building, steps going up to street, signs, trim and tile.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to direct Greenwald to go through the Wayside Rest Building and provide a list of items needing immediate repair/replacement with prices at the next meeting.

Greenwald reported the Minnesota garden at Sunset Park is planted.

The Council thanked Greenwald and his staff for a good job done over the 4th of July Celebration.

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 802/22

WHEREAS, Le Sueur County has presented an agreement relating to the maintenance of County State Aid Highways within the corporate limits of the City of Elysian for the calendar year of 2022 for total mileage of 1.35 miles at a rate of \$8,376.19 per mile per year for a total payment of \$11,307.86 per year, and;

WHEREAS, the City of Elysian will perform maintenance and snow removal on the County State Aid Highways. The maintenance and snow removal will be according to Minnesota State Statutes.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the Municipal Maintenance Agreement between Le Sueur County and the City of Elysian for calendar year of 2022 is approved.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None

Adopted by the City Council of the City of Elysian this 11th day of July, 2022.

Approved:

Attested:

Thomas McBroom Sr.
Mayor

Lorri Kopischke
City Administrator

Mayor McBroom introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 803/22
RESOLUTION ACKNOWLEDGING A DONATION FROM
CASEY'S GENERAL STORES

WHEREAS, the City of Elysian has received a donation in the amount of \$1,000.00 from Casey's General Stores towards the Sports Netsystems in the tennis court area next to the WEM Elysian Elementary School Building.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts a donation from Casey's General Stores in the amount of \$1,000.00 to be used towards the Sports Netsystems in the tennis court area next to the WEM Elysian Elementary School Building.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None

Adopted by the City Council of the City of Elysian this 11th day of July, 2022.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 804/22
RESOLUTION ACKNOWLEDGING A DONATION FROM
ELYSIAN AMERICAN LEGION POST #311

WHEREAS, the City of Elysian has received a donation in the amount of \$600.00 from the Elysian American Legion Post #311, for tax relief to the Elysian Area Chamber of Commerce for the purpose of funding toward the Kid's Bingo during the July 4th Celebration.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts the donation from the Elysian American Legion Post #311 in the amount of \$600.00 for the purpose of funding toward the Kid's Bingo during the July 4th Celebration.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Westby

Council Members voting in the negative: None

Adopted by the City Council of the City of Elysian this 11th day of July, 2022.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 805/22
RESOLUTION ACKNOWLEDGING A DONATION FROM
NUVERA COMMUNICATIONS, INC. IN MEMORIAM OF SCOTT W. JOHNSON

WHEREAS, the City of Elysian has received a donation in the amount of \$50.00 from Nuvera Communications, Inc. to the Elysian Fire Department in memoriam of Scott W. Johnson;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts a donation in the amount of \$50.00 from Nuvera Communications, Inc. to the Elysian Fire Department in memoriam of Scott W. Johnson.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None

Adopted by the City Council of the City of Elysian this 11th day of July, 2022.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 806/22

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED, by the Elysian City Council, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy of the office of Mayor and Council shall begin on August 2, 2022 and shall close on August 16, 2022. An affidavit of candidacy must be filed in the Office of the City Administrator and the \$2.00 filing fee paid prior to 5:00 p.m. on August 16, 2022.
2. The City Administrator is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the city, at least two (2) weeks prior to the first day to file Affidavits of Candidacy.
3. The Administrator is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative office of the City of Elysian at least ten (10) days prior to the first day to file Affidavits of Candidacy.
4. The notice of said filing dates shall be in substantially the following form:

PUBLIC NOTICE

PUBLIC NOTICE OF FILINGS AFFIDAVITS OF CANDIDACY FOR THE
CITY OF ELYSIAN, LE SUEUR AND WASECA COUNTIES, STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN THAT the City Election will be held in the City of Elysian, Counties of Le Sueur and Waseca, State of Minnesota, on Tuesday, November 8, 2022, to fill the following Offices:

Mayor – Two (2) year term

Councilmember – Four (4) year term

Councilmember – Four (4) year term

Affidavits of candidacy for the above offices may be filed at the Office of the Administrator at City Hall, located at 110 West Main Street between the hours of 8:00 am and 4:30 pm Monday through Friday starting on Tuesday, August 2, 2022 and ending Tuesday, August 16, 2022 at 5:00 pm. Filing fee is \$2.00

Adopted by the City Council of the City of Elysian this 11th day of July, 2022.

Councilmembers voting in the affirmative: Houlihan, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None

Approved:

Attested:

Tom McBroom, Mayor

Lorri Kopischke, City Clerk/Administrator

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 807/22
RESOLUTION APPROVING EARLY PAY-OFF OF
LEASE PURCHASE AGREEMENT

WHEREAS, the City of Elysian entered into a Master Equipment Lease Purchase Agreement with Community First National Bank on October 15, 2020 for the purchase of Air-Pack X3 Pro SCBA, cylinders and harnesses, and

WHEREAS, the Master Equipment Lease Purchase Agreement offers a Purchase Option Price in Year 2 which is October 15, 2022, and

WHEREAS, the Purchase Option Price is as follows: \$18,633.77 which would result in a savings of \$452.80, and

WHEREAS, the current 2022 budget has sufficient funds to pay the Purchase Option Price early.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian approves payment of the Purchase Option Price in the amount of \$18,633.77 to Community First National Bank for the Air-Pack X3 Pro SCBA, cylinders and harness.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Schnoor, Westby

Councilmembers voting in the negative: None

Adopted by the City Council of the City of Elysian this 11th day of July, 2022.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by McBroom, seconded by Schnoor, all voting in favor, to advertise for a part-time clerical position at \$12.00 per hour for up to 8 hours per week.

The Council considered a Maintenance Agreement with Green View, Inc. for the cleaning/maintenance of the Wayside Rest Building. The agreement is for the period of July 11, 2022 through June 20, 2023 in a monthly amount of \$870. The contract will include: 10 hours of labor per week; Other Labor Expenses: Employer-related costs for Payroll Taxes, Workers' Compensation Insurance and Loss, Prevention, and Liability and Bonding Insurance; and Administrative Expenses.

On motion by McBroom, seconded by Schnoor, all voting in favor, to approve and enter into maintenance agreement with Green View, Inc. for cleaning/maintenance of the Wayside Rest Building in the amount of \$870 per month for the period of July 11, 2022 through June 30, 2023.

The Council discussed the discharge of firearms, use of BB and air guns, and bows/arrows within the City limits. State Statute states that a person cannot discharge a Firearm in City limits. City Ordinance is silent to these issues. In the past, Elysian has used its public nuisance ordinance, specifically 91.04 to prohibit BB guns, bows/arrows, etc. but does not specifically state that the use is prohibited and does leave the question open to interpretation.

There was Council consensus to not specifically regulate the use of BB guns, bow/arrows, etc. within City limits. If there is an issue, it can then be regulated with City Ordinance 91.04.

It was noted that the Elysian Area Chamber of Commerce (EACC) Farmers Market is being held on Saturday mornings on the sidewalk of Main Street East.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to schedule a Budget Workshop for Monday, August 1, 2022 at 5:30 pm.

Thank you to Elysian Area Chamber of Commerce, all the volunteers and City staff for a fun and successful Fourth of July Celebration.

Staff is gathering quotes for various security options for the City and also for alternative IT support.

On motion by Houlihan, seconded by Schnoor, all voting in favor, bills, payroll, and transfers were approved in the amount of \$373,792.68.

Public Comment:

Pat Nusbaum, 104 Park Avenue NE, thanked the City Council for the wonderful 4th of July Celebration. She thanked the Council for the monetary contribution toward the porta pots and the sheriff protection. The City looked good. The flags looked good. Nusbaum thanked the City crew for their hard work. She thanked the Council for allowing the street closures so the events could utilize the streets. Many people stopped her on the streets and commented on how the celebration impressed them and they plan to come back every year for these events. Extending the parade

route has really helped to allow people to stretch out. Nusbaum thanked the Council for their support of the event.

Council and staff thanked Nusbaum and the Elysian Area Chamber of Commerce for all their efforts promoting the City.

There was no further public comment.

On motion by McBroom, seconded by Schnoor, all voting in favor, to adjourn the meeting at 7:12 pm.

Approved:

Tom McBroom, Sr, Mayor

Attested:

Lorri Kopischke, City Administrator