

**ELYSIAN CITY COUNCIL
REGULAR MEETING
APRIL 11, 2022**

The Elysian City Council met in regular session on Monday, April 11, 2022 at City Hall at 6:00 pm.

Roll Call: Mayor Tom McBroom; Councilmembers Bobby Houlihan, Dennis Schnoor, Bryan Suemnick; City Administrator Lorri Kopischke; Public Works Director Ron Greenwald; City Attorney Jason Moran. Absent: Councilmember Derek Westby.

On motion by Houlihan, seconded by Schnoor, all voting in favor, to approve the minutes of the March 14, 2022 Regular Meeting as presented.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve the agenda of the April 11, 2022 Regular Meeting as presented.

Le Sueur County Captain Bruce Collins reported the County speed trailer will be set up on County Road #11 to assist the residents of Lake View Manor Townhome control traffic while they install their docks in Lake Francis the morning of April 16th.

Collins stated the buoys and markers will be installed in the lakes beginning April 18th. Lake depths are low and will be monitored with the buoys and markers adjusted as needed.

Collins stated there was a gun pointing incident in the City that started in Waseca County and spilled over to the City of Elysian. All suspects have been identified and charges are being filed.

Public Comment: None.

John and Janice Manning were present to request approval of City of Elysian Employment Agreement for Year 2022 Geese Eradication. Year 2021 expenses came in under budget with \$5,463 in payroll, \$128 license reimbursement, and \$865 fencing materials. No fencing materials will be needed in 2022.

John Manning stated that costs will depend on the number of birds that return to this area and the impact of the avian bird flu. Approximately 300 birds were using this area last year. 85 birds were harvested and every bird that was harvested was turned into a food product.

The Council thanked John and Janice Manning and noted the effort made a significant impact on the beach and park areas. Many compliments were received over the summer.

On motion by Houlihan, seconded by McBroom, all voting in favor, to approve the City of Elysian Employment Agreement for Year 2022 Geese Eradication for John and Janice Manning.

The Council considered Ordinance #102/22 – Establishing Salaries for the Mayor and City Council for the City of Elysian Le Sueur / Waseca County. This action would increase the monthly salary of the Mayor \$25 to \$175, the monthly salary of the City Council member \$25 to \$125, and increase the amount for attendance at special, emergency and workshop meetings for all members \$25 to \$75 per meeting. The rates can only be increased in election years to take effect in non-election years. If passed, this Ordinance will take effect on January 1, 2023.

On motion by McBroom, seconded by Suemnick, all voting in favor, to call for a Public Hearing for Ordinance #102/22 – Establishing Salaries for the Mayor and City Council for the City of Elysian Le Sueur / Waseca County for Monday, May 9, 2022 at 6:05 pm.

There was no COVID-19 update.

Chris Cavett, SEH Engineering, presented the Main Street Alley Paving Feasibility Study. It was noted that the City Council held a Workshop Meeting prior to tonight's Council Meeting to obtain public input on the Feasibility Report.

The Council discussed the benefit of paving the alley for the properties to the north and the need for an easement on those properties for storm sewer; How the project could proceed if some property owners did not want to participate; The benefit to the property owners of getting an improved alley and having less property to be taxed; The benefit to the general public of using that alley, having a paved surface, and having additional parking in the alley: and, The City responsibility for snow removal if the project moves forward.

The Council discussed the possibility of funding the project with the American Rescue Plan Act funds. With the passage of Resolution #779/22 to Elect the Standard Allowance, the Council is able to utilize the funds in the amount of \$83,601 for the general provision of government services.

On motion by Schnoor, seconded by Suemnick, all voting in favor, to proceed with the Main Street Alley paving between First Street N (County Road #11) and Second Street NE, with the city paying for all associated costs via the American Rescue Plan Act Funds, requesting the property owners on Main Street deed the north twenty (20) feet of their property to the City, paving of the approach of the business to the alley will remain the responsibility of the property owner, and the City to maintain / plow the alley upon pavement completion.

The City Attorney and City Engineer will draft documents to be sent to the property owners.

On motion by Schnoor, seconded by McBroom, all voting in favor, to accept the proposal and award the bid to W W Blacktopping for the paving of the alley north of Main Street East with the 5" option in the amount of \$25,950.00 with paving into existing lots the responsibility of the property owners at a cost of \$3.25 per square foot.

Cavett provided an update from Richard Parr, SEH Engineering, regarding the Water Treatment Plant Preliminary Design as follows:

- Preliminary Design completed Friday, April 8. Internal review underway the next few days. Design documents include:
 - Plans (and Key Design Criteria Summary)
 - Opinion of Probable Construction Cost
- SEH would like to schedule a Preliminary Plan Review Meeting (combination in-person/virtual) with the Council for later this month.
- SEH is preparing a Project Priority List (PPL) Application for the City to submit to MDH for potential Minnesota Public Facilities (PFA) low-rate (below-market rate) loan funding. The application letter is due to MDH May 6. A review copy will be submitted to the City next Monday, Apr 18 (3 weeks before due date to MDH). The letter will need to be placed on City letterhead and signed by the City. SEH can submit the final letter on the City's behalf.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to schedule a Water Treatment Plant Workshop with SEH Engineering for Thursday, April 21, 2022 at 3:30 pm at City Hall.

Cavett presented the possibility of updating the Capital Improvement Plan – Streets which was last updated in 2015. The Plan at that time included four (4) street and utility projects. Two (2) of the projects have been completed to date.

On motion by Schnoor, seconded by Suemnick, all voting in favor, to schedule a Workshop Meeting to discuss the Capital Improvement Plan – Streets for May 9, 2022 at 5:30 pm at City Hall.

Ron Greenwald, Public Works Director, updated the Council on the Minnesota Department of Health Lead and Copper Rule. This Rule requires City Staff to create a map which shows where the water lines enter each house and also the water main and provides the material of the pipe (copper, lead, galvanized). This map must be completed and submitted to the State of Minnesota by October 2024. The City does have good mapping of a lot of the pipes but some homes will need to be inspected by City Staff and documented. This will include homes built prior to 1958.

Mayor McBroom presented Greenwald with a Certificate of Commendation – Wastewater Treatment Facility Operational Award from the Minnesota Pollution Control Agency. This Award is presented to Elysian WWTP and its staff in recognition of exceptional compliance with its Minnesota Pollution Control Agency NPDES/SDS wastewater permit during the 2021 review period.

The Council congratulated and thanked Greenwald and staff for the hard work and accomplishment.

The Council considered Resolution No. 785/22 – To Adopt the Le Sueur County All-Hazard Mitigation Plan. This is a multi-jurisdictional plan that covers Le Sueur County, including the cities of Cleveland, Elysian, Heidelberg, Kasota, Le Center, Le Sueur, Kilkenny, Mankato, Montgomery, New Prague, and Waterville. The Le Sueur County mitigation activities identified in this plan also incorporate the concerns and needs of townships, school districts, and other participating entities. Members from each of these jurisdictions actively participated in the planning

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Suemnick.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 785/22
RESOLUTION TO ADOPT THE LE SUEUR COUNTY
ALL-HAZARD MITIGATION PLAN

WHEREAS, the City of Elysian has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Le Sueur County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Le Sueur County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Le Sueur County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Le Sueur County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Le Sueur County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Elysian supports the hazard mitigation planning effort and wishes to adopt the Le Sueur County All-Hazard Mitigation Plan.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Suemnick.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 11th day of April, 2022.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Suemnick.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 786/22
RESOLUTION APPROVING ELECTION JUDGES FOR MAY 24, 2022
SPECIAL PRIMARY CONGRESSIONAL DISTRICT 1

BE IT RESOLVED, by the Council of the City of Elysian, County of Le Sueur and County of Waseca, State of Minnesota, that the following persons are appointed as 2022 Election Judges for the May 24, 2022 Special Primary Congressional District 1 Election having received the necessary training hours as required by the MN Secretary of State. Their hourly rate of pay will be \$12.00. The City will provide election judges with snacks along with one meal per shift.

Judges for Election: Janice Evans, Charlene Howe, Lorri Kopischke, Nicole Lamont, Mark Sybilrud, and Brian Van Asperen.

BE IT FURTHER RESOLVED, head election judge duties will be performed by Brian Van Asperen and Lorri Kopischke, Elysian City Clerk/Administrator. Head Election Judge(s) shall have authority to designate additional election judges should an emergency arise.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Schnoor, Suemnick

Councilmembers voting in the negative: None

Adopted by the City Council of the City of Elysian this 11th day of April, 2022.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator

Council reviewed two quotes for 2022 Mosquito Control Services: Clarke Environmental Mosquito Management Inc. Options 1: Nine (9) bi-weekly community treatments (\$6,165.00) or Option 2: Fifteen (15) weekly community treatments (\$9,525.00) and Mosquito Control of Iowa: Weather Monitoring, Species Identification, approximately 5-8 fogging based on mosquito populations, three (3) barriers and two (2) larvicides (\$4,060.00).

On motion by Houlihan, seconded by Suemnick, all voting in favor, to approve and accept the 2022 Contract with Mosquito Control of Iowa to include Weather Monitoring, Species Identification, approximately 5-8 fogging based on mosquito populations, three (3) barriers and two (2) larvicides in the amount of \$4,060.00.

Board of Review and Equalization Open Book Meeting for Le Sueur County is April 12, 2022 from 10 am to 6 pm at the Le Sueur County Government Center and Waseca County is April 18, 2022 from 9 am to Noon by Virtual Zoom Meeting.

Reminder of Le Sueur County Officials Association Meeting April 27, 2022 at 7:00 pm. Location TBD.

The Chamber City-Wide Garage Sales are scheduled for May 13-15, 2022.

The City Wide Clean Up will be held Saturday, May 21, 2022 from 8:00 to 11:00 am at Lake Francis Beach parking area.

On motion by McBroom, seconded by Suemnick, all voting in favor, to approve an amount not to exceed \$1,600 to purchase native plants for the Minnesota garden at Sunset Park.

City Attorney Jason Moran reported the Minnesota Department of Natural Resources (DNR) representative did approve the proposed revisions (bi-annual reimbursement requests and closing the building overnight) to the Joint Powers Agreement and it is being reviewed for final approval.

Moran reported the Joint Powers Agreement for the tennis courts and ballfield have been submitted to Superintendent Whitehurst and will be reviewed by the Waterville Elysian Morrystown School Board at their next meeting.

On motion by Houlihan, seconded by Suemnick, all voting in favor, bills, payroll, and transfers were approved in the amount of \$132,030.88.

Public Comment:

Jane Doran, 213 Jill Lynn Circle, stated that the pond behind her house continues to get bigger as it fills with more sediment. She asked if there were any plans to dig that pond deeper.

Greenwald stated that the pond level is monitored and there are still several feet of City-owned designated property available for the pond.

Pat Nusbaum, 104 Park Avenue NE, questioned if the Wayside Rest building should remain open 24 hours. There are trucks that utilize the building during the night and the school buses and people using the trail are there early in the morning.

Nusbaum stated she has been asked to write a grant for the museum through the Minnesota Historical Society. She would like to include a letter of support from the Elysian City Council stating that the local museum is a benefit to the City. She asked if the City Council would be open to signing such a letter. The Council was absolutely in support of signing such a letter.

Nusbaum asked if anything could be done regarding the abandoned house located at 302 Park Avenue NE. There are critters on the property and there is concern that they will spread to the church property.

Mayor McBroom thanked the Elysian Fire Department and all their staff who were one of the nine agencies working to battle the fire at a Waterville business on March 26, 2022. The Elysian Department was called in to contain the fire on the east side and not allow it to spread to the building next door. McBroom commended their diligent efforts.

Dan Minske, owner of Twin Lake Auto Parts (NAPA) stated it was a miracle that the building was saved. He expressed his gratitude to all the departments who assisted in controlling the fire.

There was no further public comment.

On motion by McBroom, seconded by Suemnick, all voting in favor, to adjourn the meeting at 7:10 pm.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator