

**ELYSIAN CITY COUNCIL  
SPECIAL YEAR END MEETING  
DECEMBER 28, 2021**

The Elysian City Council met in special session on Tuesday, December 28, 2021 at City Hall at 6:00 pm.

Roll Call: Mayor Tom McBroom; Councilmembers Bobby Houlihan, Bryan Suemnick, Derek Westby; City Administrator Lorri Kopischke. Absent: Councilmember Dennis Schnoor.

On motion by Westby, seconded by Houlihan, all voting in favor, to approve the agenda of the December 28, 2021 Special Year End Meeting as presented.

Council discussed the request made at the December 13, 2021 meeting to increase the Fire Relief annual pension benefit amount. The latest increases to the Elysian fire pension benefit amount were 2013: \$1,200, 2018: \$1,300, and 2020: \$1,400. Year 2022 benefit amounts in surrounding communities are as follows: Cleveland: \$2,000, Janesville: \$2,100, Kilkenny: \$2,300, Le Center: \$1,200, Madison Lake: \$2,000, Morristown: \$3,000, Waterville: \$2,100.

There was Council consensus to support an increase in the annual benefit amount to \$1,700. This will be reported to the Fire Relief Board at their next meeting in February 2022.

On motion by Houlihan, seconded by Westby, all voting in favor, to approve a 3.5% cost of living increase for full-time employees and an increase for Utility Clerk Nicole Lamont to \$20.00 per hour effective the first payroll in January 2022.

Based on the funds required to purchase a generator for Well #2 and the anticipated funding of a new water treatment plant, staff is recommending Council consider an increase in the water rates and no change to the sewer rates for 2022.

After discussion, there was Council consensus to increase the water monthly base rate by \$1, increase the water usage rate by \$2.50 per 1,000 gallons, and make no change to the sewer rates for the year 2022.

Mayor McBroom introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN  
ELYSIAN, MINNESOTA  
RESOLUTION NO. 770/21

RESOLUTION SETTING WATER AND SEWER  
UTILITY RATES FOR 2022

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of operations and make provision for debt repayment, and

WHEREAS, the City has undertaken water and sewer utility projects that require additional water and sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the water and sewer utility rates for 2022 are set as follows:

Water Utility Rates

Service Base Charge: \$18.00 per month  
User Charge: \$ 7.00 per 1,000 gallons

Sewer Utility Rates

Service Base Charge: \$20.50 per month  
User Charge: \$ 7.00 per 1,000 gallons

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2022.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Suemnick, Westby.  
Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 28<sup>th</sup> day of December, 2021.

Approved:

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Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator

Based on balances in the reserve funds and the projected 2022 expenses and revenues in the environmental utility fund account, staff is recommending there be no changes to the environmental utility rates for 2022.

Councilmember Westby introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN  
ELYSIAN, MINNESOTA  
RESOLUTION NO. 771/21

RESOLUTION SETTING ENVIRONMENTAL  
UTILITY FUND RATES FOR 2022

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of improvements and make provision for debt repayment, and

WHEREAS, the City has undertaken storm sewer utility projects that require additional storm sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the environmental utility rates for 2022 are set as follows:

Residential	\$5 per month
Rate	\$15 per month
Commercial	(Fee = REF x Acreage x Rate)

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2022.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Suemnick, Westby.  
Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 28<sup>th</sup> day of December, 2021.

Approved:

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Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Westby.

CITY OF ELYSIAN  
ELYSIAN, MINNESOTA  
RESOLUTION NO. 772/21

RESOLUTION ACKNOWLEDGING A DONATION FROM  
ELYSIAN FIRE RELIEF ASSOCIATION

WHEREAS, the City of Elysian has received a donation in the amount of \$18,000.00 from the Elysian Fire Relief Association to be used to offset 2021 budget expenditure overage;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts a donation from the Elysian Fire Relief Association in the amount of \$18,000.00 to be used to offset 2021 budget expenditure overage.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Suemnick, Westby.  
Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 28<sup>th</sup> day of December, 2021.

Approved:

\_\_\_\_\_  
Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator

Mayor McBroom introduced the resolution and was seconded by Councilmember Suemnick.

CITY OF ELYSIAN  
ELYSIAN, MINNESOTA  
RESOLUTION NO. 773/21

RESOLUTION ACKNOWLEDGING A DONATION  
TO THE FIRE DEPARTMENT FOR EQUIPMENT NEEDED  
FROM PHILIP AND MARJORIE SLINGSBY

WHEREAS, the City of Elysian has received a donation in the amount of \$1,000.00 from Philip and Marjorie Slingsby toward the purchase of Fire Department equipment needed.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts a donation from Philip and Marjorie Slingsby in the amount of \$1,000.00 toward the purchase of Fire Department equipment needed.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Suemnick, Westby.  
Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 28<sup>th</sup> day of December, 2021.

Approved:

\_\_\_\_\_  
Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator

The Council discussed several items on the fee schedule. The following items were changed: Animal License Fee removed, Right of Way Permit Fee reduced to \$250, Conditional Use Permit Residential / Commercial increased to \$375, Water Fees increased to monthly base charge \$18 and

usage fee \$7.00 / 1,000 gallons, Residential Refuse Collection Fees changed per West Central contract, Website Advertisement Fee changed to \$100 flat fee, and Park Concession Stand Fee added.

On motion by Westby, seconded by McBroom, all voting in favor, to approve the 2022 City of Elysian Fee Schedule as amended.

On motion by Houlihan, seconded by Suemnick, all voting in favor, to approve the amount of \$173,941.58 to include the bills as presented and also the 2021 year end transfers as follows:

2021 End of Year Transfers to Savings

<u>Fund</u>	<u>Amount</u>	<u>Purpose</u>
General	\$ 6,000	Generator for City Hall
General	\$ 1,496	Civil Defense
General	\$ 3,682	Storm Sewer
General	\$ 3,373	Park
General	\$ 5,000	Truck (Maintenance Equip)
Snow	\$ 3,000	Truck (Maintenance Equip)
Water	\$ 3,000	Truck (Maintenance Equip)
Sewer	\$ 5,000	Truck (Maintenance Equip)
Sewer	\$114,430	Revenue Exceed Expenditure
Fire Department	\$ 4,210	Revenue Exceed Expenditure
Total Transfers:	\$149,191	

Mayor McBroom discussed Committee appointments and stressed the importance of attending as many meetings as possible. Replacement of the locks on City buildings was requested with a system for tracking all keys issued. McBroom wished all a Happy New Year and thanked the Council for a successful 2021.

On motion by McBroom, seconded by Suemnick, all voting in favor, to adjourn the meeting at 6:58 pm.

Approved:

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Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator