

**ELYSIAN CITY COUNCIL  
SPECIAL YEAR END MEETING  
DECEMBER 29, 2020**

The Elysian City Council met in special session on Tuesday, December 29, 2020 at City Hall at 6:00 pm.

Roll Call: Mayor Tom McBroom; Councilmembers Bobby Houlihan (via telephone), Dennis Schnoor, Bryan Suemnick; City Administrator Lorri Kopischke; Public Works Director Ron Greenwald. Absent: Councilmember Mary Opsahl.

On motion by Schnoor, seconded by Suemnick, to approve the agenda of the December 29, 2020 Special Year End Meeting as presented. Voting on the motion: Ayes: Houlihan, McBroom, Schnoor, Suemnick. Nay: None. Motion carried.

Based on balances in the reserve funds and the projected 2021 expenses and revenues in the water and sewer accounts, staff is recommending Council consider no change to the water rates and no change to the sewer rates for 2021. It was noted that there were five new single-family houses and two four-plex housing units built in Elysian in 2020 so that should result in an increase in revenue.

After discussion, there was Council consensus to not change the water and sewer rates for the year 2021.

Councilmember Schnoor introduced the resolution and was seconded by Mayor McBroom.

CITY OF ELYSIAN  
ELYSIAN, MINNESOTA  
RESOLUTION NO. 733/20  
RESOLUTION SETTING WATER AND SEWER  
UTILITY RATES FOR 2021

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of operations and make provision for debt repayment, and

WHEREAS, the City has undertaken water and sewer utility projects that require additional water and sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the water and sewer utility rates for 2021 are set as follows:

Water Utility Rates

Service Base Charge:	\$17.00 per month
User Charge:	\$ 4.50 per 1,000 gallons

Sewer Utility Rates

Service Base Charge:	\$20.50 per month
User Charge:	\$ 7.00 per 1,000 gallons

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2021.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Suemnick.

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 29<sup>th</sup> day of December, 2020.

Approved:

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Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator

Based on balances in the reserve funds and the projected 2021 expenses and revenues in the environmental utility fund account, staff is recommending there be no changes to the environmental utility rates for 2021.

Councilmember Schnoor introduced the resolution and was seconded by Mayor McBroom.

CITY OF ELYSIAN  
ELYSIAN, MINNESOTA  
RESOLUTION NO. 734/20  
RESOLUTION SETTING ENVIRONMENTAL  
UTILITY FUND RATES FOR 2021

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of improvements and make provision for debt repayment, and

WHEREAS, the City has undertaken storm sewer utility projects that require additional storm sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the environmental utility rates for 2021 are set as follows:

Residential	\$5 per month
Rate	\$15 per month
Commercial	(Fee = REF x Acreage x Rate)

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2021.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Suemnick.

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 29<sup>th</sup> day of December, 2020.

Approved:

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Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator

On motion by McBroom, seconded by Schnoor, to approve the 2021 City of Elysian Fee Schedule as presented. Voting on the motion: Ayes: Houlihan, McBroom, Schnoor, Suemnick. Nay: None. Motion carried.

On motion by McBroom, seconded by Schnoor, to approve a 2% cost of living increase for all full-time employees effective January 1, 2021. Voting on the motion: Ayes: Houlihan, McBroom, Schnoor, Suemnick. Nay: None. Motion carried.

Public Works Director Greenwald presented Engineer Chris Cavett's comments in regard to the low area at Lewis Lane as discussed at the December 14, 2020 City Council Meeting. Greenwald reported that SEH Engineer Brent Kavitz had visited the site and provided the following short term solution for the current situation. He suggests installing a couple standard catch basin structures. One in the City ROW just west of the tree line to address the eastern low area. A second catch basin structure would be installed on the north side of Lewis Lane connecting into the main to the south to address the western low area.

Greenwald noted the berm would stay intact. This solution would only help with the surface water.

Schnoor suggested that the berm stay intact, and a pipe be installed through the berm with a screen so no cornstalks can get in. He noted there is a problem when the beehive clogs and it floods all the way up to the back of the house at 306 Maple Ave SW. Someone would have to maintain to ensure the screen was kept clean.

Greenwald stated he thought the property owners on Lewis Lane would be willing to maintain that screen to keep it clean.

On motion by Schnoor, seconded by McBroom, to install a six-inch pipe with a screen to block the debris through the berm. The work is to be done as soon as possible dependent on weather. Voting on the motion: Ayes: Houlihan, McBroom, Schnoor, Suemnick. Nay: None. Motion carried.

On motion by McBroom, seconded by Schnoor, to approve the amount of \$196,837.80 to include the bills as presented and also the 2020 year end transfers as follows:

2020 End of Year Transfers to Savings

<u>Fund</u>	<u>Amount</u>	<u>Purpose</u>
General	\$ 6,000	Generator for City Hall
General	\$ 2,306	Civil Defense

General	\$ 3,751	Storm Sewer
General	\$ 12,010	Park
General	\$ 5,000	Truck (Maintenance Equip)
Water	\$ 3,000	Truck (Maintenance Equip)
Sewer	\$ 5,000	Truck (Maintenance Equip)
Water	\$ 38,500	Revenue Exceed Expenditure
Sewer	\$100,000	Revenue Exceed Expenditure
Total Transfers:	\$175,567	

Voting on the motion: Ayes: Houlihan, McBroom, Schnoor, Suemnick. Nay: None. Motion carried.

Mayor McBroom stated that in 2021 he would like to see the Council work on the development of a 5 year and 10 year financial plan for the City and the Fire Department. He wished all a Happy New Year and thanked the Council for a successful 2020.

On motion by McBroom, seconded by Suemnick, to adjourn the meeting at 6:30 pm. Voting on the motion: Ayes: Houlihan, McBroom, Schnoor, Suemnick. Nay: None. Motion carried.

Approved:

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Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator