

**ELYSIAN CITY COUNCIL
REGULAR MEETING
OCTOBER 12, 2020**

The Elysian City Council met in regular session on Monday, October 12, 2020 at City Hall at 6:00 pm.

Roll Call: Mayor Tom McBroom; Councilmembers Bobby Houlihan, Mary Opsahl, Dennis Schnoor, Bryan Suemnick; City Administrator Lorri Kopischke; Public Works Worker Don Doehling; City Attorney Jason Moran. Absent: None.

On motion by Houlihan, seconded by Opsahl, all voting in favor, to approve the minutes of the September 14, 2020 Regular Meeting as presented.

On motion by Houlihan, seconded by McBroom, all voting in favor, to approve the agenda of the October 12, 2020 Regular Meeting with the following additions:

1. Elysian Township Donation (Defibrillator)
2. City Property.

Le Sueur County Chief Deputy Nick Greenig acknowledged a concern with some behaviors occurring after closing time of the bars at night. Greenig reported the buoys are being removed from area lakes.

On motion by Opsahl, seconded by Houlihan, all voting in favor, to close the meeting and open the Public Hearing at 6:06 pm.

The purpose of the hearing is to allow public input from citizens on proposed Ordinance Amendment to City of Elysian Code of Ordinance Chapter 92: Parks and Recreation Section 92.01 City Park Regulations Item (C).

The Park Board has requested Ordinance Section 92.01 be amended to allow Lake Tustin Park to be a “dog-friendly” park. The Planning and Zoning Commission discussed Ordinance Section 92.01 at the September 1, 2020 Meeting and made the following recommendation:

REMOVE “(C) No animals are permitted in any part of all parks. Leashed animals are allowed in the parking lot area and may be allowed to swim/exercise in the area at the north end of the parking area. Pet owners are responsible for the behavior of their pets and for cleaning up and removing items associated with their pet.”

And

INSERT “(C) Leashed animals are allowed in designated areas of all City parks. Pet owners are responsible for the behavior of their pets and for cleaning up and removing items associated with their pets. There will be no animals allowed in the beach area of the City parks in the peak season – Memorial Day through Labor Day.”

The Park Board / City Council shall determine in what parks and in which area of those parks that animals are allowed. Signs would be erected to show which areas allow animals and which areas do not.

Schnoor stated that the suggested verbiage sounds like dogs are allowed at all the parks. The Park Board discussed the proposed change and did not approve. The Park Board wants dogs to be allowed at the Lake Tustin Park only.

The Council discussed the proposed amendment and there was consensus to only allow dogs at the Lake Tustin Park. No dogs to be allowed at the Lake Francis Park or Sunset Park.

There were no public comments. No written comments were received.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to close the public hearing and open the regular meeting at 6:16 pm.

Public Comment: None.

The Council considered Ordinance Amendment to City of Elysian Code of Ordinance Chapter 92: Parks and Recreation Section 92.01 City Park Regulations Item (C).

On motion by Houlihan, seconded by Schnoor, all voting in favor, to direct the City Attorney to rewrite the amendment to City of Elysian Code of Ordinance Chapter 92: Parks and Recreation Section 92.01 City Park Regulations Item (C) to reflect that dogs are only allowed at the Lake Tustin Park. The amendment will be considered at the November 9, 2020 Council Meeting.

The Council then considered Resolution #718/20 – Variance Application of Michael and Rita Considine, 403 First Street N, to remove and replace a portion of the cabin / home and build a garage. The requested variance specifically seeks the following: Required setback from rear lot line for the principal structure 20 feet – requested 11 feet and required lot area 20,000 square feet – requested 16,700 square feet.

The parcel is split by the driveway to the neighbor's property to the west. The cabin is located on the south side of the driveway and a small guest house is located on the lakeside portion of the parcel. The proposed garage would be built on the east side of the existing cabin. It would be 18 x 24 feet and would be attached to the cabin with the entrance door facing north toward the lake. The addition to the cabin would be on the west side and would involve removing a portion of the existing building and rebuilding and expanding toward the north toward the lake to match up with the remaining existing portion of the cabin / house.

The current cabin structure is 11 feet from the rear lot line. The addition would not increase this non-conformity. The addition would start in this location and be built toward the lake. All other setback requirements are met.

The Planning and Zoning Commission considered the application at their October 6, 2020 meeting and is recommending approval based on the following findings of fact:

1. The property owner does propose to use the property in a reasonable manner because it is rebuilding what is there and bringing the cabin up to code so it can be used as a retirement home. It does not expand toward the lake or encroach into the OHW setback. The garage and rebuild will stay within the current rear yard setback and will not increase the non-conformity.
2. There are unique circumstances to the property not created by the landowner because the neighboring property's driveway runs through the center of the lot.
3. The variance will maintain the essential character of the locality because it will provide an overall improvement to the property. Staying on this side of the driveway and 100 feet back from the OHW will keep with the essential character of the neighborhood.

Mayor McBroom introduced the resolution and was seconded by Councilmember Opsahl.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 718/20

RESOLUTION ADOPTING FINDINGS OF FACT AND REASONS
FOR APPROVAL FOR VARIANCE APPLICATION
OF MICHAEL CONSIDINE AT 403 NORTH FIRST STREET

FACTS

1. Michael and Rita Considine are the owners of a parcel of land located at 403 First Street North, Elysian, Minnesota; and,
2. The subject property is legally described as found on Exhibit A; and,
3. Michael and Rita Considine have applied to the City for a variance to build an attached garage and a rebuild / addition to their cabin / home as described on Exhibit B1 and B2.
4. The proposal would vary from §156.065 R-1, General Residential Zone, (E) R-1 *Standards* (4) Rear yard, principal building: minimum of 20 feet and §156.091 General Standards (B) (1) (a) Single-Family lot area 20,000 square feet, in that it would result in a rear yard setback of 11 feet and the lot area is 16,700 square feet.
5. Following a public hearing on the application, the Elysian Planning and Zoning Commission has recommended approval of the variance on October 6, 2020.
6. The City Council of the City of Elysian reviewed the requested variance at its Meeting of October 12, 2020.

APPLICABLE LAW

7. Minnesota Statute Section 462.357, subd. 6 provides:
 - a. Variances shall only be permitted (a) when they are in harmony with the general purposes and intent of the ordinance and (b) when the variances are consistent with the comprehensive plan.
 - b. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that (a) the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; (b) the plight of the landowner is due to circumstances unique to the property not created by the landowner; and (c) the variance, if granted, will not alter the essential character of the locality.

CONCLUSIONS OF LAW

8. The property owner does propose to use the property in a reasonable manner because it is rebuilding what is there and bringing the cabin up to code so it can be used as a retirement home. It does not expand toward the lake or encroach into the OHW setback. The garage and rebuild will stay within the current rear yard setback and will not increase the non-conformity.
9. There are unique circumstances to the property not created by the landowner because the neighboring property's driveway runs through the center of the lot.

10. The variance will maintain the essential character of the locality because it will provide an overall improvement to the property. Staying on this side of the driveway and 100 feet back from the OHW will keep with the essential character of the neighborhood.
11. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elysian, Minnesota, that the application to issue a variance to allow Michael and Rita Considine to build an attached garage and a rebuild / addition to his cabin / home so as to deviate from §156.065 R-1, General Residential Zone, (E) R-1 *Standards* (4) Rear yard, principal building: minimum of 20 feet and §156.091 General Standards (B) (1) (a) Single-Family lot area 20,000 square feet, in that it would result in a rear yard setback of 11 feet and the lot area is 16,700 square feet is hereby Approved.

Upon vote being taken:

Mayor McBroom introduced the resolution and was seconded by Councilmember Opsahl.

Councilmembers voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor.

Councilmembers voting in the negative: None.

Councilmember abstained: Suemnick

Adopted by the City Council of Elysian on this 12th day of October 2020.

Approved:

Tom McBroom
Mayor

Attested:

Lorri Kopischke
City Administrator

Resolution No. 718/20 - Exhibit A

PID # 16.035.0400

Michael & Rita Considine

Parcel No. 1:

Commencing at a point 166 feet North of the Northeast Corner of Lot 1, in Block 3, of Root's Addition to the Village of Elysian, thence running North 50 feet, thence running West 120 feet, thence running South 50 feet, and thence running East 120 feet, to the place of beginning, a part of Government Lot 4, Section 35-109-24.

Parcel No. 2:

Commencing at the Northeast corner of Lot 1, in Block 3, Root's Addition to Elysian, Minnesota, thence on an assumed bearing of North along the West line of Fifth Street, a distance of 225.00 feet to the actual point of beginning, thence on a bearing of West 10.00 feet; thence North 4 degrees 39 minutes 00 seconds West, a distance of 126.4 feet, more or less, to the shoreline of Lake Frances (also called Francis) thence Northeasterly along said shoreline to a point that bears North from the point of beginning; thence on a bearing of South a distance of 135 feet, more or less, to the point of beginning.

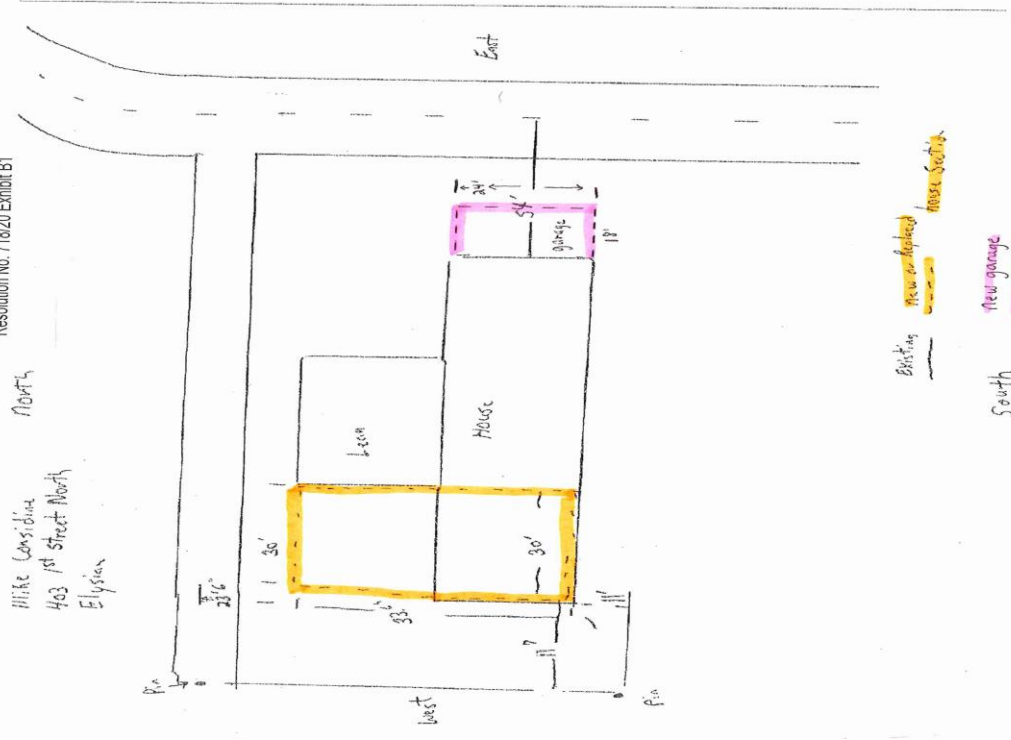
Subject to an easement for pass and repass not exceeding 10 feet in width on the South and 20 feet in width on the North.

Parcel No. 3:

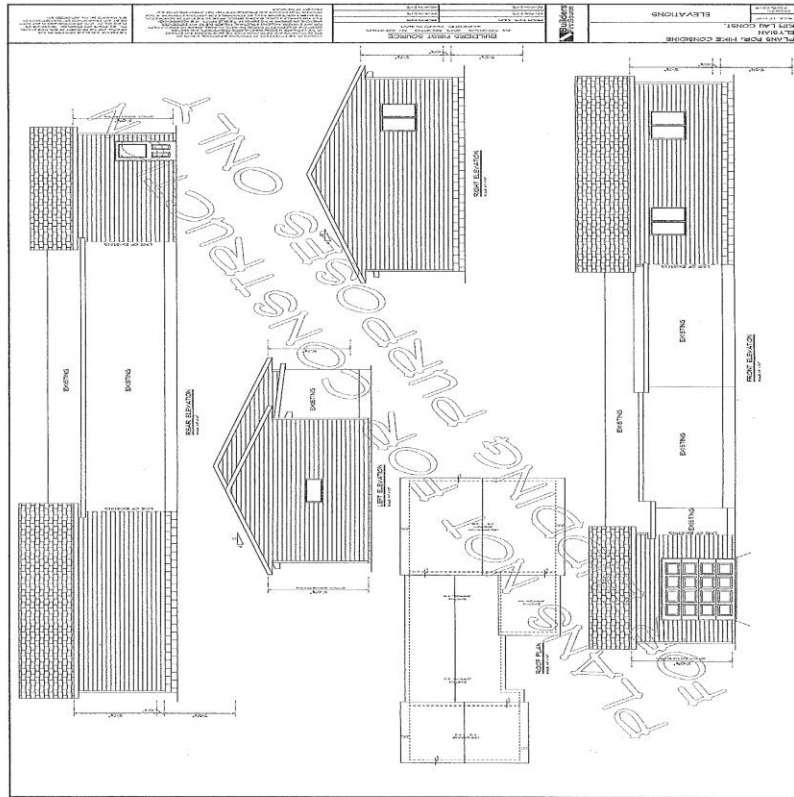
That part of Government Lot 4 beginning 225 feet North and 10 feet West of the Northeast Corner of Lot 1, Block 3, Root's Addition, thence West 110 feet, thence North to the Waters edge, thence Northeast along Waters edge to point due North of beginning, thence South 126.4 feet to beginning, Section 35-109-24 in the City of Elysian.

Resolution No. 718/20 Exhibit B1

Mike Considine
403 1st Street North
Elyria



Resolution No. 718/20 Exhibit B2



Staff provided an update on operations in regard to the Coronavirus COVID-19 Pandemic.

A resolution will be presented each month that outlines the monies spent from the Federal Coronavirus Relief Fund (CARES) Act Funding.

Councilmember Schnoor introduced the resolution and was seconded by Mayor McBroom.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 719/20

Resolution Allocating Coronavirus Aid, Relief and Economic Security Act Funds (Known as the CARES Act Funds) to Local Government Activities

WHEREAS, on March 27, 2020 the President of the United States signed into law the Coronavirus Aid, Relief and Economic Security Act (Known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

WHEREAS, The CARES Act included \$339.8 Billion in relief under the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020 the Governor of the State of Minnesota by Executive Order under the current Emergency allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS, the City of Elysian has received \$53,642.00 in CARES Act Funding allocation; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that are necessary expenditures related to the COVID-19 public health emergency; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that were not included in the most recently adopted budget as of March 27, 2020, or were budgeted for but have been incurred for a substantially different use from what was intended as a result of the COVID-19 public health emergency; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that were incurred during the covered period of March 1, 2020 – November 15, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Elysian City Council allocates \$XXX of CARES Act Funds under the category of Local Government towards the reporting period from August 31, 2020 through September 30, 2020:

Paid Leave to Public Employees to enable compliance with COVID 19 public health precautions:	\$ 7,688.48
Small Business Grant to Seven Local Businesses:	\$14,000.00
Attorney Fees:	\$ 120.00
Public Health (PPE, Cleaning Items, part to repair digital sign):	\$ 2,755.58

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Suemnick.
Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 12th day of October, 2020.

Thomas McBroom Sr.
Mayor

Lorri Kopischke
City Administrator

Council discussed additional uses of the CARES Act Funding to include modification of City Hall and laptops.

Don Doehling, Public Works Worker, presented a proposal from Bargen, Inc. to seal coat the following areas:

Shop lot:	\$2,100
Lake Drive and Path:	\$3,300
Park parking lot:	\$ 600
Street behind City Hall:	\$1,550
Tourism Center parking lot:	\$ 500
Total:	\$8,050

Bargen uses a RePlay Procedure which applies a clear sealcoat. They will clean the area in preparation for the Sealcoat. The RePlay Agricultural Oil Seal and Preservation Agent will be spray applied in one coat. RePlay is designed to extend the life of new and existing asphalt surface. Price includes all materials, applicable taxes, and labor to complete the project as explained.

Doehling explained that Council can choose which areas to RePlay. The most important would be the Lake Drive and Path.

There are no monies budgeted for this. It was suggested monies from the Cable Savings Account could be utilized.

On motion by Schnoor, seconded by McBroom, all voting in favor, to approve the proposal from Bargen, Inc. in the total amount of \$8,050 to RePlay the shop lot, lake drive and path, park parking lot, street behind City Hall, and Tourism Center parking lot with the funds coming from the Cable Savings Account.

The Council considered Resolution No. 720/20 Approving the Financing for fourteen (14) Scott X3 Pro SCBAs, Twenty-Eight (28) Cylinders, and related equipment. The Fire Department's SCBAs expire at the end of 2020. Grant funds have been pursued over the past three years but have not been received. The leasing agreement has been presented to and approved by the Elysian, Iosco and Janesville Township Boards. The total cost of the equipment is \$93,602.60. A down payment of \$40,000 will be made from the Joint Fire Saving Account. The remaining amount of \$53,602.60 will be financed over the next three (3) years with a yearly payment of \$19,086.57 to be split as follows: City of Elysian (50%), Elysian Township (37.02%), Iosco Township (6.49%), and Janesville Township (6.49%).

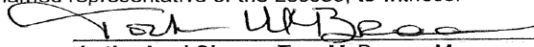
On motion by Opsahl, seconded by Houlihan, all voting in favor, to approve Resolution No. 720/20 Approving the Financing for fourteen (14) Scott X3 Pro SCBAs, Twenty-Eight (28) Cylinders, and related equipment.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 720/20

Re: **Schedule of Equipment No. 01, dated 10/15/2020, to Master Equipment Lease Purchase Agreement, dated as of 10/15/2020, between Community First National Bank, as Lessor, and City of Elysian, as Lessee.**

I, the undersigned, the duly appointed, qualified and acting **City Clerk/Administrator** of the above captioned Lessee do hereby certify this date 10/12/2020, as follows:

- (1) Lessee did, at a meeting of the governing body of the Lessee held on 10/12/2020, by motion duly made, seconded and carried, in accordance with all requirements of law, approve and authorize the execution and delivery of the above referenced Schedule of Equipment No. 01 (the "Schedule") on its behalf by the following named representative of the Lessee, to witness:


Authorized Signer: Tom McBroom, Mayor

- (2) The above named representative of the Lessee held at the time of such authorization and holds at the present time the office set forth above.
- (3) The meeting of the governing body of the Lessee at which the Schedule was approved and authorized to be executed was duly called, regularly convened and attended throughout by the requisite majority of the members thereof or by other appropriate official approval and that the action approving the Schedule and authorizing the execution thereof has not been altered or rescinded.
- (4) No event or condition that constitutes, or with the giving of notice or the lapse of time or both would constitute, an Event of Default (as such term is defined in the above referenced Master Equipment Lease Purchase Agreement) exists at the date hereof.
- (5) All insurance required in accordance with the above referenced Master Equipment Lease Purchase Agreement is currently maintained by the Lessee.
- (6) Lessee has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the Rental Payments scheduled to come due during the Original Term and to meet its other obligations for the Original Term (as such terms are defined in the above referenced Master Equipment Lease Purchase Agreement) and such funds have not been expended for other purposes.
- (7) The fiscal year of Lessee is from January 1 to December 31.

The signatures below from the designated individuals from the Governing Body of the Lessee evidence the adoption by the Governing Body of this resolution.

City of Elysian

Attested By:


Bobby Houlihan, Council Member

Certified By:


Lorri Kopischke, City Clerk/Administrator

The Council considered Resolution No. 721/20 authorizing the sale of real estate PID#16.440.0620 (118 E Main Street) to JATO Properties. In October 2019, the EDA agreed to remove the structure on the parcel at a cost of \$14,850. The EDA hired the removal contractor, the building was removed, and the EDA paid the invoiced cost for removal. The EDA agreed to maintain the lot until Buyer takes possession of the property in October of 2020. JATO agreed to purchase the parcel from the EDA one year following the building's removal for \$7,000 which will be paid by JATO via a revolving loan through the EDA. JATO shall, upon making its first payment, be deeded the parcel via warranty deed.

Councilmember Schnoor introduced the resolution and was seconded by Mayor McBroom.

CITY OF ELYSIAN
LE SUEUR COUNTY, MINNESOTA
RESOLUTION NO. 721/20
A RESOLUTION AUTHORIZING THE SALE OF REAL ESTATE

WHEREAS, the City of Elysian owns Le Sueur County Parcel Identification No. 16.440.0620, legally described as the East Twelve and One Half (E 12 ½) feet of Lot 16 and West Twenty-five (W 25) feet of Lot 17, Block 13, Logan, Elysian, Le Sueur County Minnesota, and;

WHEREAS, JATO Properties, LLC entered into a purchase agreement dated October 7, 2019; and

WHEREAS, JATO Properties, LLC has made the first progress payment called for under that October 7, 2019 purchase agreement and further that the Elysian Economic Development Authority continues to hold a mortgage on said property. Said mortgage shall continue on in full force and effect unchanged by this Resolution or sale of real estate to JATO Properties, LLC.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Elysian:

1. That the City Council approves the sale of the subject real estate called for herein to JATO Properties, LLC.
2. That Lorri Kopischke, as City Administrator for the City of Elysian is hereby authorized sign any and all documents necessary to accomplish the sale and transfer as called for herein.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Suemnick.
Councilmembers voting in the negative: None.

This was passed this 12th day of October, 2020, by the City of Elysian.

Thomas McBroom, Mayor

ATTEST:

Lorri Kopischke, City Administrator

The owners of the property at 702 Lakeside Drive NW have agreed to abandon the old lift pump on their property and install a new grinder station. They have approved a quote from James Bros, Construction, Inc. in the amount of \$14,800. James Bros. believes they can complete the installation this fall. The City Engineer has approved the design proposal. The owners of the property have petitioned the City for a consent assessment to finance the improvement. The consent assessment regarding special assessment for the property would be in the amount of \$14,800 with a 15 year repayment term, interest of 4.5% which shall be compounded annually, and will be levied against the tax roll and collected as part of the tax collection.

Mayor McBroom introduced the resolution and was seconded by Councilmember Houlihan.

STATE OF MINNESOTA
COUNTY OF LE SUEUR
CITY OF ELYSIAN, MINNESOTA
RESOLUTION #725/20

RESOLUTION APPROVING CONSENT ASSESSMENT

THE CITY COUNCIL FOR THE CITY OF ELYSIAN, MINNESOTA, DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City Council for the City of Elysian met at its regularly scheduled meeting on October 12th, 2020; and

WHEREAS, the property owners of a parcel of real estate located at 702 Lakeside Drive, Elysian, MN 56028, Parcel Identification Number R16.460.0090 petitioned the City for a consent assessment for installation of a grinder pump for efficient connection to the City's sewer system. Said improvement will directly benefit the Owner's parcel. Said improvement will cost \$14,800.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF ELYSIAN, LE SUEUR COUNTY, MINNESOTA, that a Consent Agreement Regarding Special Assessment for that property legally described on attached Exhibit A hereto be recorded. Repayment shall be based on base amount of \$14,800, a 15-year repayment term, interest of 4.5% which shall be compounded annually, and the same levied against the tax roll and collected as part of the tax collection. Prepayment of the assessment is authorized. If any sale of the property occurs the amount of unpaid Special Assessment shall then automatically be due and payable at that closing.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this Resolution.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Suemnick.

Councilmembers voting in the negative: None.

Adopted by the City Council for the City of Elysian, Minnesota this 12th day of October 2020.

Approved:

Thomas McBroom, Sr., Mayor

Attest:

Lorri Kopischke, City Administrator

Exhibit A
Legal Description of Property to be Assessed

The East Seventy-five (75) feet of the West Five Hundred Eighty (580) feet of the following described real estate, to-wit:
Commencing at the Northwest Corner of Government Lot Eight (8), Section Thirty-Five (35), Township One Hundred Nine (109)
North of Range Twenty-Four (24) West; running thence South along the section line between Section Thirty-Four and Section
Thirty-Five of said Township to a point directly West from the South line of the street known as Lake Street according to the present
plat of the Village of Elysian; thence East parallel with the South line of said street to the West line of said plat of the Village of
Elysian; thence North to the shore of Lake Francis; thence Westerly along the shore of said Lake Francis to the place of beginning,
containing eight (8) acres more or less.

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Opsahl.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA

RESOLUTION 722/20

RESOLUTION ACKNOWLEDGING AN EQUIPMENT GRANT
FROM COMPEER FINANCIAL

WHEREAS, the City of Elysian has received an equipment grant in the amount of \$3,000.00 from Compeer Financial toward the purchase of Turnout Gear;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts an equipment grant from Compeer Financial in the amount of \$3,000.00 toward the purchase of Turnout Gear.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Suemnick.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 12th day of October, 2020.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Schnoor introduced the resolution and was seconded by Mayor McBroom.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 723/20

RESOLUTION ACKNOWLEDGING A DONATION FROM
ELYSIAN FIRE RELIEF ASSOCIATION

WHEREAS, the City of Elysian has received a donation in the amount of \$25,000.00 from the Elysian Fire Relief Association to be used toward Fire Hall Building Improvements;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts a donation from the Elysian Fire Relief Association in the amount of \$25,000.00 to be used toward Fire Hall Building Improvements.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Suemnick.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 12th day of October, 2020.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Schnoor introduced the resolution and was seconded by Mayor McBroom.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 724/20
DESIGNATING POLLING PLACES
FOR YEAR 2021

WHEREAS, Minnesota Statutes 204B.16, sub 1 requires the City Council, by ordinance or by resolution, to designate polling places for the upcoming year; and

WHEREAS, changes to the polling places locations may be made at least 90 days before the next election if one or more of the authorized polling places becomes unavailable for use; and

WHEREAS, changes to the polling locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting; and

NOW THEREFORE, BE IT RESOLVED:

That the Elysian City Council hereby designates the following polling place for elections conducted in the city in 2020:

PRECINCT: ELYSIAN 0020 - All Properties within the corporate limits of the City of Elysian, County of Waseca

Polling Place: Elysian: Mail Ballot, 307 N State Street, Waseca, MN 56093.

PRECINCT: ELYSIAN 0025 – All properties within the corporate limits of the City of Elysian, County of Le Sueur

Polling Place: Elysian City Hall, 110 W Main Street, Elysian, MN 56028.

AND BE IT FURTHER RESOLVED, that the Administrator-Clerk is hereby authorized to designate a replacement meeting the requirement for the Minnesota Election Law for any polling place designated in this Resolution that becomes unavailable for use by the City;

AND BE IT FURTHER RESOLVED, that the Administrator-Clerk is hereby authorized to designate an emergency replacement polling place meeting the requirement of the Minnesota Election Law for any polling place designated in this Resolution when necessary to ensure a safe and secure location for voting;

AND BE IT FURTHER RESOLVED, that the Administrator-Clerk is directed to send a copy of this resolution and any subsequent polling place designations to the Le Sueur County Elections Office and the Waseca County Elections Office.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Suemnick.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 12th day of October, 2020.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator

The Council discussed an uncollectible garbage service debt for 108 First Street S. Lot #2. On motion by McBroom, seconded by Houlihan, all voting in favor, to write off the outstanding amount of uncollectible debt for garbage services in the amount of \$1,125.86 for 108 First Street S. Lot #2.

Public Works employees have requested a budget amount for winter boots. The boots would be insulated and be steel or composite toe as required by OSHA. They currently are allowed one pair of boots every two years.

On motion by McBroom, seconded by Suemnick, all voting in favor, to allow one pair of work boots per year in an amount up to \$150.

On motion by McBroom, seconded by Schnoor, all voting in favor, to schedule a special meeting to canvas the 2020 General Election Results for November 13, 2020 at 4:30 pm.

On motion by McBroom, seconded by Houlihan, all voting in favor, to schedule a Budget Workshop Meeting for October 28, 2020 at 6:00 pm.

It was reported that the 2020 Elysian Holidazzle Parade and the Fire Department Bingo have been cancelled.

It was reported that the City of Elysian employee evaluations are in progress and will be completed by November 1, 2020.

The Elysian Township is donating a defibrillator to the City of Elysian to be installed at the Tourism Center Building. All staff will be trained on the device and Councilmembers are invited to be trained as well.

Schnoor discussed the removal of the berm in the alley behind his lot. The berm was installed in the 1990s and was meant to keep the corn stalks and trash from washing into that area and plugging the catch basins in that alley. During the 7+ inch rain event this summer, the neighbors dug out the berm and leveled the area.

The Council discussed the large amount of storm water flowing into that area of the City and the need to update the storm sewer system with the next street and utility project.

There was Council consensus to direct Public Works staff to rebuild the berm so it can continue to serve the purpose of keeping debris out of the catch basins in that location and that the storm sewer system in that area will be addressed with the next street and utility project in that area.

Mayor McBroom reported the City Administrator evaluation was conducted earlier this evening. Overall Kopischke met or exceeded the expectations of her job requirements.

On motion by Houlihan, seconded by McBroom, all voting in favor, bills, payroll, and transfers were approved in the amount of \$72,004.01.

Public Comment: None.

On motion by McBroom, seconded by Suemnick, all voting in favor, to adjourn the meeting at 7:02 pm.

Approved:

Tom McBroom, Mayor

Attested:

Lorri Kopischke, City Administrator