

**ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
FEBRUARY 1, 2018
ELYSIAN CITY HALL
7:00 PM**

The Elysian Economic Development Authority met in regular session on Thursday, February 1, 2018 at City Hall at 7:00 pm.

Commissioner McBroom opened the meeting. Kopischke administered the oath of office with Commissioners Tom McBroom and Mary Opsahl answering.

Present were: Commissioners Mack Evans, Tom McBroom, and Mary Opsahl; Administrator Lorri Kopischke. Absent: Commissioners Steve Ritchison and Derek Westby.

McBroom then asked for nominations from the floor for the office of President. On motion by Evans, seconded by Opsahl, to nominate Tom McBroom for President. All voting in favor, motion declared carried.

McBroom then asked for nominations from the floor for Vice President. On motion by Evans, seconded by McBroom, to nominate Mary Opsahl for Vice President. All voting in favor, motion declared carried.

On motion by Evans, seconded by Opsahl, all voting in favor, to appoint Lorri Kopischke as Treasurer.

McBroom then took his place at the table as President and the meeting continued.

On motion by Opsahl, seconded by Evans, all voting in favor, the minutes of the December 7, 2017 Regular Meeting and December 14, 2017 Special Meeting were approved as presented.

On motion by McBroom, seconded by Evans, all voting in favor, the agenda was approved as presented.

Revolving Fund Loan financial information was discussed. No payments were received from Loan #2abc and #6. All other loans are current.

An estimate in the amount of \$85,000 was received to restore the property at 118 East Main Street to usable condition. The property will be cleaned out in the spring when the temperature is warmer, and the days are longer providing more light.

It was suggested a contact be made with the business Five Below to invite them to locate in Elysian. A letter will be sent to the CEO.

There were no visitor comments.

On motion by McBroom, seconded by Opsahl, all voting in favor, meeting adjourned at 7:35 pm.

Attest:

Tom McBroom, President

Lorri Kopischke, Administrator

ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
MARCH 8, 2018
ELYSIAN CITY HALL
7:00 PM

The Elysian Economic Development Authority met in regular session on Thursday, March 8, 2018 at City Hall at 7:00 pm.

Present were: Commissioners Mack Evans, Steve Ritchison, Derek Westby; Administrator Lorri Kopischke. Absent: President Tom McBroom and Vice President Mary Opsahl.

As both the President and Vice President were absent from the meeting, the next senior member of the Commission, Steve Ritchison, presided at the meeting.

On motion by Evans, seconded by Westby, all voting in favor, the minutes of the February 1, 2018 Regular Meeting were approved as presented.

On motion by Westby, seconded by Evans, all voting in favor, the agenda was approved with the following addition:

1. Report on contact with the retailer "Five Below"

Revolving Fund Loan financial information was discussed. No payments were received from Loan #2abc, #6, and #11. All other loans are current.

Evans reported that he had visited the retailer "Five Below" located in Mankato. It was his opinion that this was not the type of business the EDA was looking to attract to the City and no follow up was initiated.

Commissioners viewed and discussed the current MnDOT proposal for the 2020 Highway 60 Project.

There were no visitor comments.

On motion by Westby, seconded by Evans, all voting in favor, meeting adjourned at 7:35 pm.

Attest:

Steve Ritchison, Acting President

Lorri Kopischke, Administrator

ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
APRIL 5, 2018
ELYSIAN CITY HALL
7:00 PM

The Elysian Economic Development Authority met in regular session on Thursday, April 5, 2018 at City Hall at 7:00 pm.

Present were: President Tom McBroom; Commissioners Mack Evans, Mary Opsahl, Steve Ritchison; Administrator Lorri Kopischke. Absent: Commissioner Derek Westby.

On motion by McBroom, seconded by Ritchison, all voting in favor, the minutes of the March 8, 2018 Regular Meeting were approved as presented.

On motion by Evans, seconded by Ritchison, all voting in favor, the agenda was approved as presented.

Revolving Fund Loan financial information was discussed. No payments were received from Loan #2abc or #6. All other loans are current.

Kopischke reported that the 2017 Legislature passed legislation that allows cities that have revolving loan funds (RLFs) seeded by state-funded Minnesota Investment Fund loan repayments, to use 80 percent of the uncommitted balance for any lawful purpose if 20 percent of the balance is returned to the State of Minnesota. The Elysian EDA currently has \$50,408 of these restricted funds in savings. The monies are part of a grant to Lake Country Sales that occurred in 1990. There are Operating Guidelines for utilizing these restricted funds that have made it difficult for the Elysian EDA to loan them to businesses. The Commissioners discussed the benefits of utilizing the one-time exception and freeing up the funds for other uses. It was noted that the EDA funds are in debt to the City general fund and this may be a tool to alleviate some of that deficit. Staff was directed to discuss the use of this exception with the auditor, city attorney, and City Council and to bring back to the May EDA meeting.

The Commissioners discussed the purchase of promotional items. Kopischke will obtain options and prices and report back at the May EDA meeting.

There were no visitor comments.

On motion by Evans, seconded by Ritchison, all voting in favor, meeting adjourned at 7:44 pm.

Attest:

Tom McBroom, President

Lorri Kopischke, Administrator

ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
MAY 3, 2018
ELYSIAN CITY HALL
7:00 PM

The Elysian Economic Development Authority met in regular session on Thursday, May 3, 2018 at City Hall at 7:00 pm.

Present were: President Tom McBroom; Commissioners Mack Evans, Mary Opsahl, Steve Ritchison; Administrator Lorri Kopischke. Absent: Commissioner Derek Westby.

On motion by Evans, seconded by Ritchison, all voting in favor, the minutes of the April 5, 2018 Regular Meeting were approved as presented.

On motion by McBroom, seconded by Evans, all voting in favor, the agenda was approved as presented.

Brandi Zishka-Rossow, Tranquil Escape Massage and Wellness, was present to request a revolving loan in the amount of \$6,500 for the purchase of Bemer Pro-Set unit. The Bemer is an FDA registered medical device with five international patents. Rossow explained that she has purchased the Bemer for her and her family's well-being and they have experienced huge results. She is now adding the Bemer into her massage practice as an add-on therapy in conjunction with massage for \$15 or as a stand alone session for \$20. She plans to pay off this purchase with the money earned through massage practice and through the Bemer referral program.

Rossow submitted a request for a revolving loan in the amount of \$6,500 for a period of 46 months resulting in a monthly payment of \$149.76.

McBroom questioned the market for Bemer device. Rossow stated the Bemer has been used in Switzerland since 1998 and in the United States for 5 to 6 years.

Evans asked what Rossow plans to do if the building her massage practice is located in is sold. Rossow stated she hoped there would be an opportunity to remain in the present location depending on how the new owner would utilize the property. If not, she would relocate somewhere else in Elysian or move her practice back to a home business.

Ritchison asked what Rossow had experienced with the device. Rossow stated she had been introduced to the device by a person in Madison Lake. She had received treatment twice for eight minutes each session and had results with the second treatment.

Evans stated he was in favor of the loan. Rossow has a business in the city now and has a business plan.

Kopischke verified that all required paperwork had been signed and submitted.

On motion by Evans, seconded by Opsahl, all voting in favor, to approve a revolving loan to Brandi Zishka-Rossow, Tranquil Escape Massage and Wellness, for the purchase of a Bemer Pro-set unit in the amount of \$6,500 for a period of 46 months at 3% interest which results in a payment of \$149.76 per month.

Rick Galewski, Elysian Planning and Zoning Commissioner, was present to show the EDA Commissioners a 3D rendering of the current MnDOT proposal for State Highway 60 which

includes center medians. An Open House meeting will be held on Monday, May 7, 2018 from 5 to 7 pm and all Commissioners are encouraged to attend.

Revolving Fund Loan financial information was discussed. No payments were received from Loan #6. All other loans are current.

The Commissioners then considered Resolution #06/18 approving the utilization of the Minnesota Investment Fund State Funded RLF Request for One-Time Exception of funds in the amount of \$50,000. The 2017 Legislature passed legislation that allows cities that have revolving loan funds (RLFs) seeded by state-funded Minnesota Investment Fund loan repayments, to use 80 percent of the uncommitted balance for any lawful purpose if 20 percent of the balance is returned to the State of Minnesota. The Elysian EDA currently has \$50,408 of these restricted funds in savings. The monies are part of a grant to Lake Country Sales that occurred in 1990. There are Operating Guidelines for utilizing these restricted funds that have made it difficult for the Elysian EDA to loan them to businesses. The city auditor and city attorney do agree that this would be beneficial for the City of Elysian.

On motion by Opsahl, seconded by McBroom, all voting in favor, to approve Resolution 06/18, authorizing to enter into agreement and request one-time exception.

CITY OF ELYSIAN

ECONOMIC DEVELOPMENT AUTHORITY

RESOLUTION NUMBER: 06/18

A RESOLUTION AUTHORIZING TO ENTER INTO AGREEMENT AND REQUEST ONE TIME EXCEPTION

WHEREAS, in 1990 the State of Minnesota Department of Trade and Economic Development did enter into an agreement with Lake Country Sales, Inc. to provide a loan of grant funds in the amount of \$50,000, that was to be repaid to the City of Elysian, and;

WHEREAS, said payments were to be used by the City of Elysian Economic Development Authority to establish and maintain a revolving loan fund, provided that the purpose of that loan is to further future economic development in the City of Elysian, thereby creating additional LMI jobs in the community, and:

WHEREAS, that said loans also adhere to the requirements that are followed by the State of Minnesota Investment Fund Program, and;

WHEREAS, adherence to the General Purposes and Guidelines for RLFs seeded by the Minnesota Investment Fund have created difficulties in the Elysian Economic Development being able to utilize these restricted funds for loan purposes, and;

WHEREAS, the 2017 Legislature passed legislation that allows cities that have revolving loan funds (RLFs) seeded by state-funded Minnesota Investment Fund loan repayment to use 80 percent of the uncommitted balance for any general aid for lawful expenditure if 20 percent of the balance is returned to the State of Minnesota, and;

WHEREAS, the City of Elysian and the Elysian Economic Development Authority will benefit by utilizing this one-time exception in that the funds will be unrestricted and available for use.

NOW, THEREFORE, BE IT RESOLVED, by the Economic Development Authority for the City of Elysian, Le Sueur County, Minnesota, does approve the utilization of the Minnesota Investment Fund State Funded RLF Request for One-Time Exception for uncommitted money received from repayment of funds awarded under Minnesota Statutes, section 116J,8731 in the amount of \$50,000.

This was passed this 3rd day of May, 2018, by the Elysian Economic Development Authority.

Tom McBroom, President – Economic Development Authority

Lorri Kopischke, Administrator – Economic Development Authority

Kopischke provided the Commissioners with several pages of possible promotional items for purchase. This will be discussed again at the June 7, 2018 meeting.

Kopischke reported that she had contacted Greg Klingerman, Le Sueur County Sentence to Serve Coordinator regarding clean up of the EDA building located at 118 Main Street East. His schedule is currently full, but he may have time after May 23, 2018. On motion by McBroom, seconded by Ritchison, to authorize Kopischke to accept and schedule the Sentence to Serve assistance in cleaning the building located at 118 Main Street East based on their availability.

There were no visitor comments.

On motion by Ritchison, seconded by Opsahl, all voting in favor, meeting adjourned at 7:55 pm.

Attest:

Tom McBroom, President

Lorri Kopischke, Administrator

ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
JUNE 7, 2018
ELYSIAN CITY HALL
7:00 PM

The Elysian Economic Development Authority met in regular session on Thursday, June 7, 2018 at City Hall at 7:00 pm.

Present were: Commissioners Mack Evans, Steve Ritchison, Derek Westby; Administrator Lorri Kopischke. Absent: President Tom McBroom and Vice President Mary Opsahl.

As the President and Vice-President were not present, the longest standing Commissioner Steve Ritchison opened and presided at the meeting.

On motion by Westby, seconded by Evans, all voting in favor, the minutes of the May 3, 2018 Regular Meeting were approved as presented.

On motion by Westby, seconded by Evans, all voting in favor, the agenda was approved as presented.

Revolving Fund Loan financial information was discussed. No payments were received from Loan #2abc, #6, #10, or #11a. All other loans are current.

The Commissioners discussed the Fitness Center. There has been some discussion in the City of the possibility of the EDA purchasing and operating the Center. No action was taken at this time.

The Commissioners discussed the list of possible promotional items for purchase. Evans suggested it might be more beneficial to look into a few colorful benches to be placed on Main Street. Prices and designs will be obtained for the next meeting.

On motion by Westby, seconded by Evans, all voting in favor, to cancel the July 5 regularly scheduled meeting and to reschedule the August 2 meeting to August 9, 2018. A meeting will be called sooner if needed.

There were no visitor comments.

On motion by Evans, seconded by Westby, all voting in favor, meeting adjourned at 7:38 pm.

Attest:

Steve Ritchison, Acting President

Lorri Kopischke, Administrator

**ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
AUGUST 9, 2018
ELYSIAN CITY HALL
7:00 PM**

The Elysian Economic Development Authority met in regular session on Thursday, August 9, 2018 at City Hall at 7:00 pm.

Present were: President Tom McBroom; Commissioners Mack Evans, Mary Opsahl, Steve Ritchison (arrived at 7:09 pm); Administrator Lorri Kopischke. Absent: Commissioner Derek Westby.

On motion by Evans, seconded by McBroom, all voting in favor, the minutes of the June 7, 2018 Regular Meeting were approved as presented.

On motion by Opsahl, seconded by Evans, all voting in favor, the agenda was approved as presented.

Revolving Fund Loan financial information was discussed. No payments were received from Loan #2abc, #6, #10, or #21. All other loans are current.

It was noted that Loan #9 has paid the twelfth consecutive \$100 payment in July. The signed agreement with the responsible party was that when twelve consecutive payments were made, a corresponding adjustment of the same amount, \$1,200, would be made to reduce the balance due. Kopischke asked if any arrangement would be made for the next twelve months. On motion by McBroom, seconded by Opsahl, all voting in favor, to extend the agreement with the responsible party of Loan #9 for one year – that if \$100 payments are made each month, that at the end of twelve months, \$1,200 of debt will be forgiven.

Commissioner Ritchison arrived at 7:09 pm.

The Commissioners considered the contract with Century 21 Landmark Realtors to extend the listing of the property located at West Highway 60 through July 31, 2019. On motion by McBroom, seconded by Evans, all voting in favor, to approve the contract with Century 21 Landmark Realtors to extend the listing of the property located at West Highway 60 through July 31, 2019.

The Commissioners discussed the purchase of benches for Main Street and locations where they could be placed. It was noted that the City had purchased benches for the park in 2017 for \$372 each less 4% state contract. EDA Commissioners would like to pursue the purchase of three red benches if there are spots available on Main Street to place them. Kopischke will check on the current price of the benches and check with the business owners to see if they are agreeable to having a bench placed on their property.

The Commissioners also discussed doing a promotion of the “new” businesses and the “old” businesses on the website. This would involve giving each business a card with Elysian Dollars, taking a photo and posting the collage of photos on the website. Commissioners asked that the Elysian Area Chamber of Commerce be contacted and asked to participate.

There were no visitor comments.

On motion by Ritchison, seconded by Evans, all voting in favor, meeting adjourned at 7:45 pm.

Attest:

Steve Ritchison, Acting President

Lorri Kopischke, Administrator

ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
SEPTEMBER 6, 2018
ELYSIAN CITY HALL
7:00 PM

The Elysian Economic Development Authority met in regular session on Thursday, September 6, 2018 at City Hall at 7:00 pm.

Present were: President Tom McBroom; Commissioners Mack Evans, Mary Opsahl, Steve Ritchison, Derek Westby; Administrator Lorri Kopischke. Absent: None.

On motion by Opsahl, seconded by Westby, all voting in favor, the minutes of the August 9, 2018 Regular Meeting were approved as presented.

On motion by McBroom, seconded by Evans, all voting in favor, the agenda was approved as presented.

The Commissioners considered a request from Susan and Carl Morsching, owners of Elysian Auto Service, LLC, for a revolving fund loan to purchase and install new LED lights for the shop and office, install new door to bathroom and office, install new baseboard trim, door casing, window trim, and paint waiting room and office. The total project cost is \$10,337.08. The revolving loan request is for \$10,000 with a term of 6 years. The interest rate is 3% which will result in a monthly payment of \$151.94. The application is complete and includes contractor estimates and a letter of reference from the Elysian Bank. The owners were not able to be present at the meeting.

On motion by McBroom, seconded by Westby, all voting in favor, to approve a revolving loan to Carl and Susan Morsching, owners of Elysian Auto Service, LLC, in the amount of \$10,000 for a period of 72 months at 3% interest to purchase and install new LED lights for the shop and office, install new door to bathroom and office, install new baseboard trim, door casing, window trim, and paint waiting room and office.

Revolving Fund Loan financial information was discussed. No payments were received from Loan #2abc, #6, #11a, or #19. All other loans are current.

Kopischke reported that she has left several messages for the Le Sueur County Sentence to Serve Coordinator and has not received a return call. She will continue to attempt to make contact to schedule assistance with the cleaning of the 118 East Main Street building.

The gutters on the 118 East Main Street building were also discussed. The gutters are not functioning properly and the water and melted snow drains to the concrete walk between the building and the Post Office building. In the winter, the melted snow freezes and creates a dangerous situation. Representatives of the Post Office have asked that this be fixed before winter. An estimate to fix the gutters has been obtained. That cost is \$545.

The Commissioners discussed the 118 East Main Street building. Some interested tenants were identified and will be contacted in regard to the building.

On motion by Westby, seconded by Evans, all voting in favor, to table consideration of repair of the gutters on the 118 East Main Street building to the October meeting.

The Commissioners discussed the purchase of benches for Main Street. The owners of Nu Chek Prep, Elysian Bank, and the Elysian Agency have all agreed to have the benches placed by their businesses. An estimate from St Croix Recreation Fun Playgrounds Inc. was presented

in the amount of \$1,352.92 and it was noted that the owner of Elysian Agency would prefer a green bench rather than a red bench. There was discussion of offering advertising on the benches and decided to start with plain benches and progress from there.

On motion by McBroom, seconded by Westby, all voting in favor, to purchase one bench with black frame and green slats and two benches with black frame and red slats from St. Croix Recreation Fun Playgrounds Inc. at the quoted price of \$1,352.92 and place at Nu Chek Prep, Elysian Bank and Elysian Agency.

The Commissioners discussed Elysian Business Recognition. The concept discussed at the August meeting was shared with members of the Elysian Chamber of Commerce and they are not interested in participating. Commissioners discussed a "Business Spotlight". Businesses would be asked to sign up to participate and the business spotlighted would be determined by a drawing. Alley Scoops will be the first business to be spotlighted and once it is published on the website a letter will be sent to all businesses inviting them to participate.

On motion by Westby, seconded by McBroom, all voting in favor, to initiate an Elysian Business Recognition Program called "Elysian Business Spotlight" starting with Alley Scoops and to send a letter to the Elysian businesses inviting them to participate and that the spotlighted business will be chosen by drawing.

On motion by McBroom, seconded by Evans, all voting in favor, to reschedule the regular November Elysian Economic Development Authority Meeting from November 1 to November 8, 2018 at 7:00 pm.

There were no visitor comments.

On motion by McBroom, seconded by Evans, all voting in favor, meeting adjourned at 7:54 pm.

Attest:

Tom McBroom, President

Lorri Kopischke, Administrator

**ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
OCTOBER 4, 2018
ELYSIAN CITY HALL
7:00 PM**

The Elysian Economic Development Authority met in regular session on Thursday, October 4, 2018 at City Hall at 7:00 pm.

Present were: President Tom McBroom; Commissioners Mack Evans and Derek Westby; Administrator Lorri Kopischke. Absent: Commissioners Mary Opsahl and Steve Ritchison.

On motion by Westby, seconded by Evans, all voting in favor, the minutes of the September 6, 2018 Regular Meeting were approved as presented.

On motion by Evans, seconded by Westby, all voting in favor, the agenda was approved as presented.

Revolving Fund Loan financial information was discussed. No payments were received from Loan #6, #10, or #21. It was also noted that Loan #22 has been paid in full.

Kopischke reported that Le Sueur County Sentence to Serve was scheduled to help clean the building at 118 East Main Street but was called away to assist with storm clean up. The City's Public Works employees did tackle the clean up on their own and the entire building has been emptied and swept out. There are two significant leaks in the roof, the gutters need to be repaired, and the electrical is extremely outdated. There are two furnaces in the building that appear to be hooked up and operable.

The Commissioners discussed several options to update and repair the building including asking contractors for donation of time and material, and taking a negative loan.

On motion by McBroom, seconded by Evans, all voting in favor, to obtain quotes to update the electrical, repair / replace the gutters, and repair / replace the roof.

The Commissioners also expressed their gratitude to the Public Works Department staff for their good work and Westby will attend the October Council Meeting to update the Council and thank the Public Works Director.

The Commissioners discussed the Elysian Business Recognition. Elysian Scoops has been contacted and has declined recognition at this time. His business will only be open for one more weekend and then he will be closed until Spring. He requested that he be recognized in the Spring of 2019.

It was discussed to honor The Knotty Bar & Grill as they have just opened for business last week. On motion by Westby, seconded by McBroom, all voting in favor, to have a plaque designed that states, "The Elysian Economic Development Authority honors the (business name) as the Business Spotlight of the Month (date)" and present to the business being spotlighted (which for October will be The Knotty Pine & Grill) and do a story for the website and picture in the Elysian Enterprise.

Once the first Business Spotlight of the Month is complete, letters will be sent to the businesses in the City explaining the program and entering them in the drawing for the honor.

Reminder that the November EDA Meeting has been changed from November 1 to November 8, 2018 at 7:00 pm.

There were no visitor comments.

On motion by McBroom, seconded by Evans, all voting in favor, meeting adjourned at 7:58 pm.

Attest:

Tom McBroom, President

Lorri Kopischke, Administrator

ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
NOVEMBER 8, 2018
ELYSIAN CITY HALL
7:00 PM

The Elysian Economic Development Authority met in regular session on Thursday, November 8, 2018 at City Hall at 7:00 pm.

Present were: President Tom McBroom; Commissioners Mack Evans, Mary Opsahl, Steve Ritchison and Derek Westby; Administrator Lorri Kopischke. Absent: None.

On motion by Westby, seconded by Opsahl, all voting in favor, the minutes of the October 4, 2018 Regular Meeting were approved as presented.

On motion by Westby, seconded by McBroom, all voting in favor, the agenda was approved with the following additions:

1. Discuss Conditional Uses in Highway Commercial District
2. Ad in the 2019 Le Sueur County Visitors Guide
3. Letter to Family Dollar Store

Revolving Fund Loan financial information was discussed. No payments were received from Loan #2abc, #6, or #10. There is \$136,345 in the EDA savings account. Of that amount, \$84,900 is unrestricted and \$51,445 is restricted.

Kopischke provided an update on the 118 East Main Street building. Ploog Electric has looked at the building but has not provided an estimate. Several contractors have been contacted regarding repair to the roof, but none have responded. The building inspector has expressed concerns with the foundation. Two quotes have been received to repair the foundation: SafeBasements of Minnesota - \$11,200 and American Waterworks - \$13,674. The gutters are still an issue.

The Commissioners discussed options for the building. One option is the demolish the building and use the lot for something else. It appears to be too small for a parking lot. One use would be green space where the Farmers Market and 4th of July activities could be located. A sign could be erected to memorialize the building. One bid has been received for demolition. Kopischke will obtain one or two more bids.

Resident input will be solicited via Facebook and the City newsletter. An open house could be scheduled to give residents a chance to tour the building. Public Works will be asked to repair the gutters.

The October 2018 Business Spotlight of the Month Plaque will be presented to the Knotty Bar & Grill on November 9 at 4:15 pm by McBroom and Westby. A picture of the presentation will be in the Elysian Enterprise next week and a story will be on the website by the end of the month.

There has been interest in purchase of the EDA property on State Highway 60 for use as a storage building. "Warehouse" is a use that is allowed as a conditional use in the zoning district. Commissioners discussed this use and the consensus was that they would prefer to see the property used for a business that would create jobs and economic growth for the community.

On motion by McBroom, seconded by Evans, all voting in favor, to place an ad in the 2019 Le Sueur County Visitors Guide.

There was consensus to send an updated request to Dollar General to consider building a store on the available land on State Highway 60. Evans will compose and send the letter.

There were no visitor comments.

President McBroom complimented the EDA Commissioners and stated the team has done a lot of good things over the past year. He would like to see the group continue to move forward. He acknowledged that some terms will be ending and hoped that those Commissioners would choose to stay on the Commission.

On motion by McBroom, seconded by Evans, all voting in favor, meeting adjourned at 7:48 pm.

Attest:

Tom McBroom, President

Lorri Kopischke, Administrator

**ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
DECEMBER 6, 2018
ELYSIAN CITY HALL
7:00 PM**

The Elysian Economic Development Authority met in regular session on Thursday, December 6, 2018 at City Hall at 7:00 pm.

Present were: President Tom McBroom; Commissioners Mary Opsahl, Steve Ritchison and Derek Westby (arrived at 7:08 pm); Administrator Lorri Kopischke. Absent: Mack Evans.

On motion by Ritchison, seconded by Opsahl, all voting in favor, the minutes of the November 8, 2018 Regular Meeting were approved as presented.

On motion by McBroom, seconded by Ritchison, all voting in favor, the agenda was approved as presented.

Revolving Fund Loan financial information was discussed. No payments were received from Loan #2abc, #6, or #10. All other loans are current. There is \$138,043.50 in the EDA savings account. Of that amount, \$86,690 is unrestricted and \$51,353.50 is restricted.

Kris Miller, owner of the Fitness Center at 205 Main Street East, has announced that she plans to close the Center as of February 1, 2019. It is not profitable for her and it is taking too much time. The equipment needs to be updated as follows: circuit needs to be replaced - \$10,000, of the 3 treadmills only 1 is operable, the 3 bikes only 1 is operable, the elliptical machine is in good condition as is the free weight machine, and a new computer is needed to program keys and submit billing. The monthly bills include the EDA loan of \$150, utilities of approximately \$350, and the insurance. Tranquil Escape does rent a space in the building so there is income from that and then the income from the memberships.

Commissioner Westby arrived at 7:08 pm.

Pat Nusbaum, 104 Park Avenue NE, was present to address this issue. She stated that the Fitness Center is very popular in town. It is used a lot. She did not want to see a business on Main Street close. She suggested holding a community meeting to get public input on the importance of the Center, contacting Mayo Clinic to see if they could manage the Center, and contacting the Elysian Bank to ask that if the EDA would purchase the equipment – then maybe the Bank could help in some way.

The Commissioners stated they would like to see the Center stay open. They suggested an attempt to contact Mayo Clinic. They also would like to invite Kris Miller to the next EDA Meeting to discuss the situation and look at possible options with her.

Kopischke provided an update on the 118 East Main Street building. A bid for electrical update has been received from Ploog Electric in the amount of \$11,200. A bid from Timm's Trucking for the demolition was also received in the amount of \$16,060. Bills paid for services to the building last month include West Central in the amount of \$747.64 to haul away the garbage and Kopischke Seamless Gutters in the amount of \$420 to replace the gutters on the west side of the building. A note asking for resident comment on the removal or restoration of the building was included in the City newsletter in November and no comments have been received.

The Commissioners were pleased with the "Business Spotlight of the Month" page on the website featuring the Knotty Bar & Grill. A letter will now be sent to businesses in the City

explaining the process and moving forward with the next Business Spotlight. A new business will be highlighted on a quarterly basis.

On motion by McBroom, seconded by Ritchison, all voting in favor, the next Economic Development Authority meeting will be held on Thursday, January 17, 2019 at 7:00 pm.

There were no visitor comments.

On motion by McBroom, seconded by Westby, all voting in favor, meeting adjourned at 7:29 pm.

Attest:

Tom McBroom, President

Lorri Kopischke, Administrator