

**ELYSIAN CITY COUNCIL  
REGULAR MEETING HELD VIA TELECONFERENCE  
APRIL 13, 2020**

The Elysian City Council met in regular session on Monday, April 13, 2020 via teleconference at 6:00 pm.

Roll Call: Mayor Tom McBroom; Councilmembers Bobby Houlihan, Mary Opsahl, Dennis Schnoor, Bryan Suemnick; City Administrator Lorri Kopischke; Public Works Director Ron Greenwald; Utility Clerk Nicole Lamont; City Attorney Jason Moran (6:09 pm). Absent: None.

On motion by Houlihan, seconded by Suemnick, to approve the minutes of the March 9, 2020 Regular Meeting and March 16, 2020 Emergency Meeting. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

On motion by Schnoor, seconded by McBroom, to approve the agenda of the April 13, 2020 Regular Meeting with the following addition:

1. Under 10. COVID-19 Update Add: Parks and Farmers Market.

Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

Mayor McBroom introduced Resolution No. 703/20 and was seconded by Councilmember Houlihan.

**CITY OF ELYSIAN  
LE SUEUR COUNTY, MINNESOTA  
RESOLUTION NO. 703/20**

WHEREAS, the Mayor and the City Council for the City of Elysian, Minnesota ("Mayor") finds and Resolves that the following local emergency ("Emergency") exists in the City of Elysian, Minnesota ("City"):

1. The Governor of Minnesota issued Emergency Executive Order 20-01 declaring Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19 on March 13, 2020 (attached); and
2. The City faces an imminent threat to life and public health resulting from the novel coronavirus and the resulting COVID-19 disease; and
3. The City is confronted with a worldwide pandemic creating threat of disaster of major proportions, which the safety and welfare of the guests to and inhabitants of the City are jeopardized and placed at extreme peril, in which timely action is necessary to contain and mitigate the risk to human life.

WHEREAS, Minnesota Statutes §12.29 authorizes the Mayor to declare the existence of an Emergency, invoke necessary portions of the City's Emergency Operations Plans, and authorizes aid and service in accordance with interjurisdictional agreements; and

WHEREAS, Minnesota Statutes §12.37 authorizes the City, acting through its governing body to:

1. Enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and by providing emergency assistance to the

victims of the disaster; and

2. Exercise the powers vested by this subdivision in light of the exigencies of the disaster without compliance with time-consuming procedures and formalities prescribed by law pertaining to the following:
  - i. The performance of public work;
  - ii. Entering into contracts;
  - iii. Incurring of obligations;
  - iv. Employment of temporary workers;
  - v. Rental of equipment;
  - vi. Purchase of supplies and materials;
  - vii. Limitations upon tax levies; and
  - viii. The appropriation and expenditure of public funds including, but not limited to, publication of ordinances and resolutions, publication of calls for bids, provisions of civil service laws and rules, provisions relating to low bids, and requirements for budgets.

WHEREAS, the Mayor and City Council find that the Emergency is sudden and unforeseen and could not have been anticipated; and

WHEREAS, the Mayor and City Council find that conditions in Minnesota and the threat to the visitors to and inhabitants of the City has worsened considerably as a result of the Emergency; and

WHEREAS, the Mayor and City Council find that this situation threatens the health, safety and welfare of the citizens of this community and threatens the provision and delivery of city services as a result of the Emergency; and

WHEREAS, the Mayor and City Council find that the Emergency poses the risk of and may cause catastrophic loss of public health, safety and welfare if not immediately addressed; and

WHEREAS, the Mayor and City Council find that traditional sources of relief are not able to repair or prevent the injury and loss.

WHEREAS, the City Council resolves that this declaration shall last until June 1, 2020, unless terminated earlier by a majority vote of the City Council.

NOW, THEREFORE, the Mayor and City Council of the City of Elysian, Minnesota, declares a local Emergency effective at 5:30 p.m. on March 16, 2020, in the City of Elysian.

This declaration of a local emergency will invoke the City's Emergency Operations Plans. The portions that are necessary for response to, and recovery from, the Emergency are hereby authorized, including but not limited to all appropriate community containment and mitigation strategies. To the extent normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Administrator, working in conjunction with the Mayor, are hereby authorized to suspend compliance with those laws, policies, and procedures as authorized by Emergency Executive Order 20-01 and Minnesota Statutes §12.32, and to take any and all actions necessary to protect the public health, safety and welfare of the inhabitants of this City.

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Thomas McBroom, Sr.  
Mayor

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Lorri Kopischke  
City Administrator

## STATE OF MINNESOTA

### Executive Department



## Governor Tim Walz

### Emergency Executive Order 20-01

#### **Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19**

I, **Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

The infectious disease known as COVID-19, an act of nature, has now been detected in 118 countries and territories, including the United States. COVID-19 has been reported in 42 states. There are over 1,600 confirmed cases nationwide, including fourteen in Minnesota.

The U.S. Department of Health and Human Services Secretary has declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19. The World Health Organization has recently assessed that this outbreak can be characterized as a pandemic.

In coordination with other state agencies, local governments, and partners in the private sector, the Minnesota Department of Health ("MDH") has been preparing for and responding to the COVID-19 pandemic in Minnesota.

On April 4, 2019, I issued Executive Order 19-22, which assigned emergency responsibilities to state agencies to respond to and assist in recovery from the effects of natural or technological emergencies, including responsibility to engage in emergency preparedness efforts. On April 4, 2019, I also issued Executive Order 19-23, which directed state agencies to engage in continuity of government and continuity of operations planning. That Executive Order established the Continuity Policy Coordination Sub-Cabinet to develop and maintain a framework for a continuity of government plan, and to oversee agency continuity of operations planning, led by Minnesota Management and Budget ("MMB").

Minnesota has taken proactive steps to ensure that we are ahead of the curve on COVID-19 prevention and response. Our State has been actively conducting continuity planning for state agency operations. MMB activated its Statewide Contingency Response Team ("SCRT"), which meets regularly to coordinate and direct state agencies to ensure priority government services continue. State agency emergency managers and continuity coordinators from the agencies have

been meeting together and sharing information related to emergency management and continuity of operations planning activities.

The State also has activated our Joint Information Center ("JIC"), led by the Department of Public Safety ("DPS") and MDH. The JIC is responsible for sharing operational updates and keeping the public informed on COVID-19. This group convenes daily to provide consistent, coordinated, and timely information.

Agencies have activated their internal command or continuity teams and have been reviewing their emergency response and continuity plans, which are plans in place that outline how agencies will provide priority services during an emergency. Agencies have been reviewing their priority services and preparing their employees with the goal of providing uninterrupted priority services throughout an emergency.

On January 29, 2020, MDH instituted its Incident Command System ("ICS"). The ICS provides a standardized approach to the command, control, and coordination of emergency response. MDH convened a state agency COVID-19 coordinating group on March 3, 2020. DPS's Division of Homeland Security and Emergency Management ("HSEM") activated the State Emergency Operations Center on March 6, 2020.

MDH remains in close contact with federal, state, and local partners, and the Commissioner of Health recently convened a group of experts, including healthcare professionals (doctors, nurses, administrators, insurers), government partners (cities, counties, tribal nations), business and labor leaders, educators (child care, K-12, higher ed), public health experts, and authorities on long term care and Minnesota's aging population. This cross-sector group provides guidance to the Commissioner on MDH's strategies for responding to COVID-19.

As part of the response, MDH experts have been providing timely information and education to the public and stakeholders through up-to-date website information, regular press briefings, and calls for stakeholders such as schools, long-term care facilities, healthcare providers, and the business community. MDH's COVID-19 website, with materials available in 16 languages, has been accessed by thousands of Minnesotans.

Local resources are inadequate to fully address the COVID-19 pandemic. We must continue to take this pandemic seriously, and there are sensible steps that Minnesotans and our state government can take to protect all Minnesotans by slowing the spread of COVID-19, prioritizing our healthcare resources, and safeguarding at-risk communities.

For these reasons, I declare a peacetime emergency in Minnesota and order as follows:

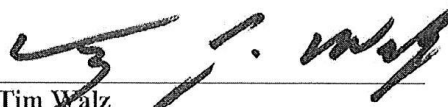
1. In consultation with federal, state, and local partners, tribal nations, relevant experts, and stakeholders, MDH will continue to lead the coordination of the State's response to COVID-19.
2. HSEM will continue to assist MDH and coordinate support through the State Emergency Operations Center and in accordance with the Minnesota Emergency Operations Plan.

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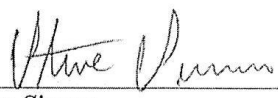
3. All state agencies, in cooperation with appropriate federal agencies, will work to support healthcare providers, tribal and local governments, and public health organizations as they respond to COVID-19.
4. The Minnesota National Guard will ensure that it is ready to assist as needed during this peacetime emergency.
5. In consultation with the Centers for Disease Control and Prevention, as well as public health, medical, and other experts, MDH will continue to provide guidance that is accessible and transparent to all Minnesotans, including guidance on how to best prevent and reduce community spread of COVID-19 within Minnesota and manage critical healthcare resources.
6. I encourage individual Minnesotans to help protect all Minnesotans by continuing their individual prevention efforts such as staying home when feeling sick, frequently washing their hands, and monitoring information about COVID-19.
7. I urge and advise Minnesotans to follow MDH guidance regarding hygiene, public gatherings, social distancing, and healthcare use. Minnesotans should regularly check MDH's COVID-19 webpage: <https://www.health.state.mn.us/diseases/coronavirus/>
8. As circumstances require, and pursuant to relevant law, I will issue orders and rules to protect public health and safety. All state agencies are directed to submit proposals for such orders and rules to my office.

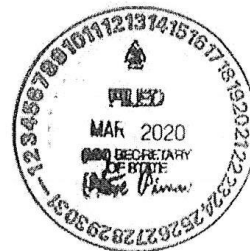
This Executive Order and declaration of peacetime emergency is effective immediately under Minnesota Statutes 2019, section 4.035, subdivision 2, and its duration is governed by Minnesota Statutes 2019, section 12.31, subdivision 2.

Signed on March 13, 2020.

  
 Tim Walz  
 Governor

Filed According to Law:

  
 Steve Simon  
 Secretary of State



On motion by McBroom, seconded by Houlihan, to close the Regular Meeting and open the Public Hearing at 6:05 pm. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

The purpose of the Public Hearing is to receive input on a request from Jacob and Ellie James to vacate a portion of Maple Avenue (aka that portion of Maple Street) that is north of the Waseca County Line and that is between 5<sup>th</sup> Street SW and 6<sup>th</sup> Street SW. A request for the street vacation signed by all abutting property owners was received on January 22, 2020. This portion of the street is not open and is currently being used as a driveway to the property located at 43999 43<sup>rd</sup> Street. The street vacation will benefit the public interest in that the portion of the public street is not being used by the City and vacation of the portion of the public street will provide an opportunity for the homeowner to further develop and enhance his property, which will further enhance the City's tax base, and it will additionally lessen the City's liability for the portion of said public street and eliminate any maintenance obligation the City may have for the same.

There were no public comments and no written comments have been received.

On motion by McBroom, seconded by Houlihan, to close the Public Hearing at 6:09 pm and open the Regular Meeting. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

City Attorney Moran joined the teleconference at 6:09 pm.

Public Comment: None.

On motion by McBroom, seconded by Houlihan, to close the Regular Meeting and open the Public Hearing at 6:10 pm. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

The purpose of the Public Hearing is to receive input on a request from Henninger Construction for approval of a Minor Subdivision/Final Plat for Hidden Meadows Subdivision Block 1, Lots 2-10 and Hidden Meadows Subdivision Block 2, Lots 1 and 2, Pond and Stanley Court. Council approved the rezoning of this property to R2 Multi-Family in February 2020. The proposed plat would combine the existing three lots on Third Street SW and then divide them into 2 lots large enough to accommodate a 4-plex on each lot. The remaining lots, Pond and Stanley Court would be combined into one lot for future development.

Chris Cavett, SEH Engineering has reviewed the proposed and provide the following recommendations related to the minor subdivision and proposed final plat:

Minor Subdivision (lots 1 & 2 and 3):

1. As a condition of the subdivision approval, the requirements of the final plat require that proposed design features be addressed; Section 155.030(B)(4). Applicant needs to submit a revised site plan as well as grading, drainage and utility service plan for both parcels for review and approval by the City Engineer and Public Works Supervisor, prior to a building permit submittal.
2. The plans need to specifically address the following:
  - a. The driveway and parking as shown in the 3/23/2020 concept plan does not comply with City Ordinance 153.01 and would require a variance. The layout is not recommended nor is a hardship justifiable for a new site development. As shown, a 200-foot wide drive

opening provides no snow storage in the winter and would likely create unnecessary additional public costs during future street improvement projects. Parking for a multi-unit building should be addressed with an appropriate parking lot meeting city code. Parking could be in front or behind the buildings. Applicant should consider whether the lot size will work with the planned building and parking taken into consideration. By having driveway openings, this will maintain a protective boulevard, snow storage, as well as maintain on-street parking along the frontage.

- b. Sanitary sewer mains and water mains are present in both Third Street and Maple Street. Applicant shall propose location of sanitary sewer water services for each parcel. It is preferred that only 1 street cut be allowed in Third Street due to the recent pavement overlay. The patch should extend full width. An additional street cut would be permitted in Maple Street if services to Parcel 2 are to be connected to the south the Maple Street. Provide details for the proposed water and sewer services.
- c. There is a low point in the east curb profile of Third Street which is near the common property line of the two parcels. Currently, water pools in the street at that location, crests the curb cut and boulevard and flows to the east across lots 1 and 2 and into the proposed Outlot 3. Applicant shall provide a plan for review and approval showing how the drainage from the site as well as the low point in the street will be managed. The drainage and utility easement at this location should be widened to 20-feet, (10-feet each parcel).
- d. Grading, drainage and utility plan should also conceptually address any needs or potential development of the parcel 3 to the east. Please note that future development of parcel 3 may likely require the dedication of a larger ponding easement that fits the topography of the low-lying land.

Final Plat:

- 1. The common drainage and utility easement along the lot line between Lots 1 & 2 be widened to 20-feet wide (10 feet on each lot). This is to accommodate potential emergency overflow from the street low point.

City Attorney Moran stated that he has reviewed the proposed final plat and it does meet all the zoning requirements. The drainage and other issues mentioned will be addressed through the building permit process.

There were no public comments and no written comments have been received.

On motion by McBroom, seconded by Opsahl, to close the Public Hearing at 6:15 pm and open the Regular Meeting. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

Staff provided an update on operations in regard to the Coronavirus COVID-19 Pandemic. It was noted that the State of Minnesota Stay at Home Order has been extended to May 4, 2020. The Governor of Minnesota has also extended the Peacetime Emergency Declaration to May 13, 2020.

City Hall, the City Shop and the Tourism Center are all closed to the public. The doors are locked and residents who need personal assistance are asked to call for an appointment. The City Administrator is in the office 8:00 am to 4:30 pm Monday through Friday. The Utility Clerk is in the office Monday, Wednesday, and Friday mornings and as needed. The rest of her work is being completed via remote connect with the City laptop. Public Works Department is on an alternating

schedule mornings and as needed / on call basis. As things are ramping up now with summer quickly approaching, the workload is increasing, and they will be working more hours as needed.

On motion by McBroom, seconded by Houlihan, to continue City operations as currently in place until the May 11, 2020 City Council Meeting. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

There was Council discussion on the format of the Council Meetings going forward. There was consensus to continue to meet via teleconference and to maintain the public comment period on the agenda.

The Elysian Economic Development Authority has convened twice via teleconference since the stay at home order was put in place. They voted to defer required payments on all current revolving fund loans until July 1, 2020. This will be reevaluated in July to determine if an extension is necessary. They are also offering businesses 0% interest loans for operating expenses. These loans must be paid within 6 months of issue or they are reworked into a standard revolving fund loan with 3% interest and required monthly payments. Three businesses have received these loans to date. The EDA is also running a gift card give away to promote local restaurants.

The City brush pile was discussed. As there is a City liability with possible close contact for the part-time employees working at the brush pile, there was Council consensus to open the brush pile unmanned as of April 18, 2020. A trail cam and signs to direct those using the service will be installed. Public Work employees will be responsible for opening and closing the gates. This will be reevaluated at the May 11, 2020 Council Meeting.

The community garden was discussed. The garden is located on the lot with the 6<sup>th</sup> Street City Shop. It is a large area – 40 by 80 feet containing 8 plots. They would like to open as scheduled with rules to control the social distancing and maximum number of persons allowed at the garden at one time. There is no City liability for the users of the garden.

The farmers market was discussed. They are set to open June 4. They would like to open with distancing requirements for customers in place. Farmers Markets are classified as an “essential service”. There is no City liability for users of the farmers market.

The City parks were discussed. There was consensus to keep the restrooms closed and to post signs stating “COVID-19 Safety Warning – Playground Equipment is not Sanitized. Use Playground at Your Own Risk.” This will be reevaluated at the May 11, 2020 Council Meeting.

The City-wide garage sales scheduled for May 8-10, 2020 have been cancelled.

On motion by McBroom, seconded by Schnoor, to cancel the City-wide Clean Up scheduled for May 16, 2020 and reschedule for a City-wide Clean Up in the Fall of 2020. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

The Elysian Area Chamber of Commerce is currently discussing the possibility of cancelling the Fourth of July Celebration. A decision will be made the first week of May.

The Council then considered Resolution No. 704/20.

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Suemnick.

CITY OF ELYSIAN  
ELYSIAN, MINNESOTA  
RESOLUTION NO. 704/20



RESOLUTION VACATING A PORTION OF MAPLE AVENUE (AKA THAT PORTION OF MAPLE STREET) THAT IS NORTH OF THE WASECA COUNTY LINE AND THAT IS BETWEEN 5<sup>TH</sup> STREET SW AND 6<sup>TH</sup> STREET SW UPON PETITION OF A MAJORITY OF ABUTTING LANDOWNERS

WHEREAS, a petition signed by the majority of property owners abutting a portion of Maple Avenue (aka that portion of Maple Street) that is north of the Waseca County Line and that is between 5<sup>th</sup> Street SW and 6<sup>th</sup> Street SW in the City of Elysian was received by the City Clerk/Administrator on the 22<sup>nd</sup> day of January, 2022; and

WHEREAS, the petition requested that the City Council pursuant to Minnesota Statute § 412.851 vacate a portion of Maple Avenue (aka Maple Street) between 5<sup>th</sup> Street SW and 6<sup>th</sup> Street SW.

WHEREAS, the City Clerk/Administrator reviewed and examined the signatures on said petition and determined that such signatures constituted a majority of the landowners abutting upon the portion of Maple Avenue (aka Maple Street) to be vacated; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 13<sup>th</sup> day of April, 2020, before the City Council in the City Hall located at 110 West Main Street at 6:00 pm after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Clerk/Administrator on the 19<sup>th</sup> day of March, 2020 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because the portion of the public street is not used by the City and vacation of the portion of the public street will provide an opportunity for the homeowner to further develop and enhance his property, which will further enhance the City's tax base, and it will additionally lessen the City's liability for the portion of said public street and eliminate any maintenance obligation the City may have for the same; and

WHEREAS, four-fifths of all members of the Elysian City Council concur in this resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN, MINNESOTA AS FOLLOWS:

That such petition for vacation is hereby granted and the portion of the street described as follows is hereby vacated:

That portion of Maple Avenue (aka that portion of Maple Street) that is north of the Waseca County line and that is between 5<sup>th</sup> Street SW and 6<sup>th</sup> Street SW in the City of Elysian as is indicated on the attached Exhibit A.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk/Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Suemnick

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 13<sup>th</sup> day of April, 2020.

Approved:

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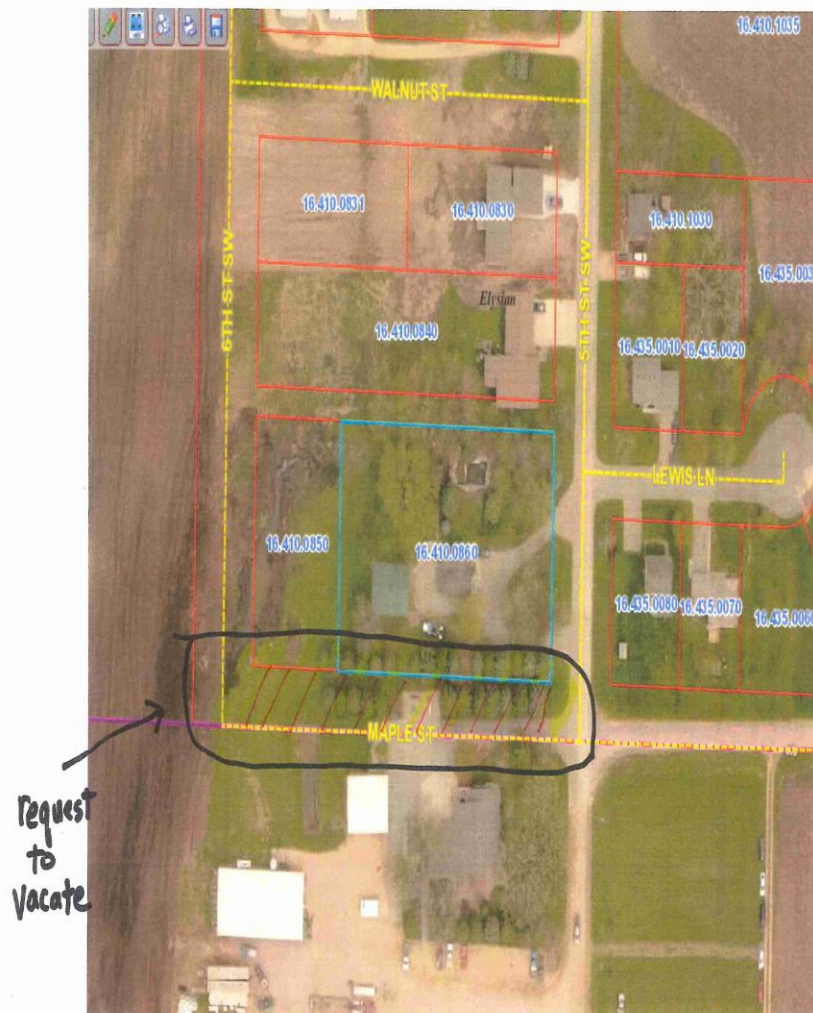
Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator

Exhibit A - Resolution 704/20



The Council then considered Resolution No. 705/20.

Mayor McBroom introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN, MINNESOTA  
RESOLUTION #705/20  
STATE OF MINNESOTA  
COUNTY OF LE SUEUR  
RESOLUTION APPROVING MINOR SUBDIVISION

THE CITY COUNCIL FOR THE CITY OF ELYSIAN, LE SUEUR COUNTY MINNESOTA, DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City Council for the City of Elysian met at its regularly scheduled meeting on April 13, 2020; and

WHEREAS, the City Council discussed the application for a minor subdivision and final plat with proposed easement, street, and pond vacations presented by Jeremy Henninger on behalf of Henninger Construction; and

WHEREAS, Henninger has proposed to develop a minor subdivision and pay for the costs associated with the development of the same as is indicated on the proposed plat map attached hereto as Exhibit A; and

WHEREAS, the City's Engineer, SEH Engineering, has approved of the same with recommendations contained in memo dated April 8, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF ELYSIAN, LE SUEUR COUNTY, MINNESOTA, that the minor subdivision / final plat with easement, street, and pond vacations proposed on Attached Exhibit A is approved. Henninger Construction shall, within 180 days of this approval, record any and all necessary documents needed to effectuate this Resolution.

BE IT FURTHER RESOLVED, that the City Administrator and City Attorney are hereby authorized to sign, record, and file any and all documents necessary to effectuate the intent of this Resolution.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, Opsahl, McBroom, Schnoor

Councilmembers voting in the negative: None

Abstaining from the vote: Suemnick

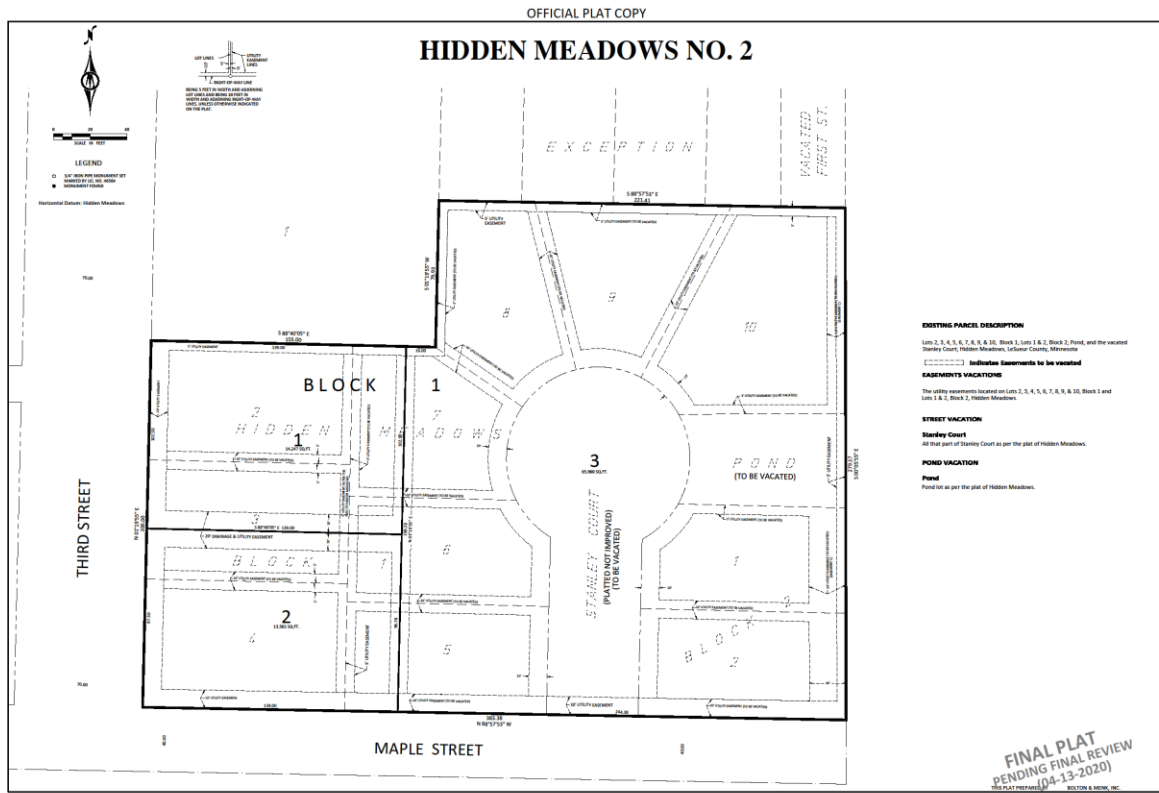
Adopted by the City Council of the City of Elysian, Minnesota this 13th day of April, 2020.

CITY OF ELYSIAN, MINNESOTA

\_\_\_\_\_  
Thomas McBroom, Sr., Mayor

Attest:

\_\_\_\_\_  
Lorri Kopischke, City Administrator



Ron Greenwald, Public Works Director, presented two quotes for street repair. It was noted that SW Maple Avenue should be removed from the quotes for 2020 as there will likely be construction in that area with the road surface being disturbed. The estimates for mill and overlay to Park Avenue NE, Lake Street NE, Frank Avenue NE, and First Street S are: M & W Blacktopping, LLC - \$29,125 and W W Blacktopping, Inc. - \$29,602.

On motion by Suemnick, seconded by Houlihan, to approve the estimate from M & W Blacktopping, LLC in the amount of \$29,125 to mill and overlay Park Avenue NE, Lake Street NE, Frank Avenue NE, and First Street S. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

The Council then discussed the consideration of repair to Main Street East. It was noted that the repair to Main Street East is not included in this year's budget. City Engineer Cavett stated he has discussed the repair of East Main Street with the Le Sueur County Engineer and the County may be willing to participate in the costs as this appears to be above and beyond standard maintenance which is what the Maintenance Agreement for Main Street covers. The repair could be funded with General Savings Funds and any portion paid by the County reimbursed back to that account.

The quotes for the mill and overlay to Main Street East are as follows: M & W Blacktopping, LLC - \$44,275 and W W Blacktopping, Inc. - \$42,101.15.

With the intent now being to include the mill and overlay of East Main Street, the estimates were reconsidered as follows: M & W Blacktopping, LLC - \$73,400 and W W Blacktopping, Inc. - \$71,703.15.

On motion by Suemnick, seconded by Houlihan, to amend the motion previously adopted to now read "to approve the estimate from W W Blacktopping, Inc. in the amount of \$71,703.15 to mill and overlay Park Avenue NE, Lake Street NE, Frank Avenue NE, First Street S, and East Main Street. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

Greenwald presented an estimate from Allied Overhead Door, Inc. in the amount of \$1,073 to replace the north door at the 2<sup>nd</sup> Street City Shop and move the photo eyes and install transmitter at the 6<sup>th</sup> Street City Shop.

On motion by Schnoor, seconded by Opsahl, to approve the estimate from Allied Overhead Door, Inc. in the amount of \$1,073 to replace the north door at the 2<sup>nd</sup> Street City Shop and move the photo eyes and install transmitter at the 6<sup>th</sup> Street City Shop. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

Greenwald presented the quote summary for the 2020 John Deere Z920M ZTrak that was discussed at the March 2020 Council Meeting. He had checked with other dealerships and they have the same mower at approximately the same cost, but none allow as much for the trade-in value on the current mower. Even though the trade in cost with Kibble Equipment has increased to \$3,400 this year, it appears to be the best deal available.

On motion by Schnoor, seconded by Suemnick, to approve the quote from Kibble Equipment in the amount of \$3,400 for the 2020 John Deere Z920M ZTrak. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

It was noted that the Special Meeting scheduled for tonight at 5:30 pm to receive the verbal Audit Report from Burkhardt & Burkhardt, Ltd. had been cancelled due to the COVID-19 Pandemic. However, Greg Burkhardt is available by phone to answer any questions Councilmembers have in regard to the 2019 Audited Financial Statements.

On motion by McBroom, seconded by Opsahl, to accept and approve the Audited Financial Statements for the year ended December 31, 2019 as prepared by Burkhardt & Burkhardt Ltd. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

The Council considered a request from Clayton Roemhildt, 200 Jason Drive, to reduce the sewer charges on his bill for service period February 1 – 29, 2020. Kopischke reported that Public Works noted an increase in the meter reading at the water tower the week of February 10. It was not a substantial increase compared to the total gallons used each day but after several days it was a consistent amount. Public Works first looked for signs of a watermain break. They then checked the neighborhoods of known snowbirds to see if there was any evidence of leaks. On February 24, 2020, they contacted the meter reading software company and received instructions on how to perform a quick read. In doing so, it appeared there was a leak at 200 Jason Drive. Staff was unable to reach Mr. Roemhildt but was able to reach a relative and the software shows that within 90 minutes of talking to that relative the leak stopped. It has been past practice of the City Council to not allow a credit for the sewer charges when a leak has gone into the sewer as the costs are the same to treat that water as all the other water that goes into the sewer.

On motion by McBroom, seconded by Houlihan, to deny the request of Clayton Roemhildt for a reduction in the sewer charges resulting from a water leak in his house for service period February 1

– 29, 2020. Voting on the motion – Ayes: Houlihan, McBroom, Opsahl, Schnoor. Nay: Suemnick. Motion carried.

Severe Weather Awareness Week is April 13-17, 2020. Tornado Drills (sirens will be activated) Thursday, April 16, 2020 at 1:45 and 6:45 pm.

The Board of Review and Equalization Open Book Meeting for Le Sueur County is tomorrow April 14, 2020 from 10:00 am to 6:00 pm at the Le Sueur County Courthouse.

On motion by Houlihan, seconded by McBroom, bills, payroll, and transfers were approved in the amount of \$75,399.78. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

Public Comment:

Lori Trostem, Trostem's Shady Shores, 108 First Street South, reported that the campground will open to seasonal campers on May 4, 2020. All open camping for the season has been cancelled. The playground, game room, and bath/shower house will all be closed. The game room will still be available for use as a storm shelter. The office will be limited to one camper at a time. Social distancing will be strongly encouraged. There will be no planned social activities until further notice.

On motion by McBroom, seconded by Schnoor, to adjourn the meeting at 7:10 pm. Voting on the motion: Ayes: Houlihan, McBroom, Opsahl, Schnoor, Suemnick. Nay: None. Motion carried.

Approved:

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Tom McBroom, Mayor

Attested:

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Lorri Kopischke, City Administrator