



Building a Better World  
for All of Us®

May 12, 2016

RE: Elysian, Le Sueur County, Minnesota  
2016 Street and Utility Improvement  
Project  
SEH No. ELYSI 133849 7.00

To RESIDENTS/PROPERTY OWNERS:

This letter is being sent to inform you of the proposed construction activity on the 2016 Street and Utility Project Area (see enclosed map). Many of you may have attended meetings regarding this street reconstruction project. We have now reached the point in time where construction work is about to begin.

The City has approved the award of the Construction Contract to R.A.W. Construction, LLC, from Faribault, Minnesota. A preconstruction meeting with the contractor was held on May 6, 2016. As a result of the meeting, we have a tentative schedule for the next few weeks.

As noted in the attached Project Update, CenterPoint Energy, as well as the other utilities, have already begun or finished utility relocation work. The County/City work could begin as early as the week of May 16<sup>th</sup> with the installation of erosion control, traffic control, and temporary water, followed by pavement removal in a portion of the project area.

Generally speaking, the work will happen in three phases (see attached location and phasing map):

1. Phase 1 – Lake Avenue from 6<sup>th</sup> Street to 4<sup>th</sup> Street; 4<sup>th</sup> and 5<sup>th</sup> Streets from Frank Avenue to Lake Avenue; and Frank Avenue from 5<sup>th</sup> Street to 4<sup>th</sup> Street. Phase 1 is expected to start in mid-May.
2. Phase 2 – 6<sup>th</sup> Street from Frank Avenue to Lake Avenue; 5<sup>th</sup> Street from Park Avenue to Frank Avenue; 4<sup>th</sup> Street from Park Avenue to Frank Avenue; and Frank Avenue from 6<sup>th</sup> Street to 5<sup>th</sup> Street. Phase 2 expected to begin in late-June.
3. Phase 3 – 5<sup>th</sup> Street from MN TH 60 to Park Avenue; 4<sup>th</sup> Street from Main Street to Park Avenue; and Park Avenue from 4<sup>th</sup> Street to 5<sup>th</sup> Street. Phase 3 expected to begin in late-July.

During construction of this project, SEH will provide a Resident Project Representative (RPR) to be on the project site as a liaison between the City, the contractor, and the residents. This individual will oversee construction of the project on behalf of the City and County and will also be available to answer questions and address concerns of the residents.

**I want to take this opportunity to introduce you to Lee Istvanovich. Lee will be the RPR assigned to this reconstruction project. Lee will be the first point of contact at the construction site.**

A Project Update will be mailed to each of you as construction progresses. The updates will provide information on construction progress and work to be completed. The first edition of the Project Update is included with this letter. Please note Lee's and my contact information on the left side of the newsletter. Future editions will be tri-folded and mailed; they typically will not be mailed in an envelope. Please watch your mail for them.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 12 Civic Center Plaza, Suite 2088, Mankato, MN 56001-7787

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Resident/Property Owner  
May 12, 2016  
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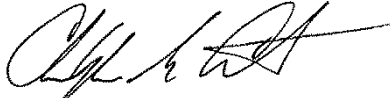
In the meantime, we have included a few Frequently Asked Questions on the next few pages.

**NOTE: If you are interested in receiving future Project Updates quicker by e-mail, please send your name, property address, and e-mail address to Julie Brinkman at [jbrinkman@sehinc.com](mailto:jbrinkman@sehinc.com).**

If you have any questions or concerns, please don't hesitate to contact Lee or me.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Christopher M. Cavett, PE  
Project Manager/City Engineer

jb

Enclosures

c: Lorri Kopischke, City Administrator  
Ron Greenwald, Public Works Supt.  
Darrell Pettis, Le Sueur County Engineer  
Jon Winjum, R.A.W. Construction, LLC

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## FREQUENTLY ASKED QUESTIONS

### 1. ***How will my garbage and mail services be affected?***

Mail: If you have mail delivery to a mailbox at the curb, your mail delivery will move to an alternative location during the project. If you have mail delivery to your door, your mail delivery might be moved to an alternative location during the project. We will be in contact with the postal service to establish a plan for those homes affected within the project area. The post office will inform you of any changes.

If you have an individual mailbox at the street, it will be removed by the contractor and placed next to your home for storage during the project. Upon completion of the project, those mailboxes that required temporary relocation will be reset and mail service to your home will resume. NOTE: If it is determined that the existing mailbox support is in poor condition and will not withstand snowplowing activities, you will be notified of a need to replace the support before it will be reinstalled.

Garbage: We will also notify and meet with the rubbish hauler that collects in the project area. Your garbage hauler should be able to pick up your garbage on the normal pickup day. If they are unable to pick up the garbage, the contractor will be responsible for its removal or bringing cans to a location that can be retrieved by the hauler and returning them again to your home.

### 2. ***What will happen with shrubs, rock gardens, and other landscaping within the street right-of-way?***

The City's and County's rights-of-way for these neighborhood streets may vary from street to street. In most cases, the right-of-way includes the boulevard that extends approximately 10 to 15 feet beyond the edge of the roadway (or 33 feet from the center of the street). ***Landscaping and sprinkler systems that are within the right-of-way and the construction limits may be at risk and may need to be removed or salvaged by the homeowner prior to construction.***

### 3. ***What about my lawn sprinkling or yard lighting systems?***

These are considered private utilities and the property owner is responsible for location, maintenance, protection, and relocation to accommodate street construction within the public right-of-way. **Please notify Lee of any such facility prior to construction to avoid conflicts. Such notification does not relieve you of your responsibility to locate and protect your private utility. Sprinkler heads should be flagged, marked, and relocated if necessary.**

**4. *Will there be times when I will be unable to use my driveway?***

Yes. During the installation of the sewer, water, and storm sewer, or the reconstruction of a driveway, there will be times during the days when you will not have access to your driveway and will need to park on the street, or around the corner, or at a neighbor's, or in an alley if you have access to any of those. There are some properties where access will provide challenges at times and the contractor and Lee will work with you to provide some reasonable accommodation. If you have special needs, please contact us.

During most of the utility work, you should have access to your driveway between 7 p.m. and 7 a.m. The exception will occur when concrete curb and gutter, pavement, or driveways are placed. It takes approximately 7 days for the concrete to cure to the proper strength. During this time residents will be required to park elsewhere, typically in the street or on a side street. Future Project Updates will keep you informed as those times and limitations.

**5. *Will I be without water during the project?***

There may be a few brief times (typically less than 4 hours) that water may be turned off to cut in the new water mains or replace valves. You will receive notice of those shut-downs.

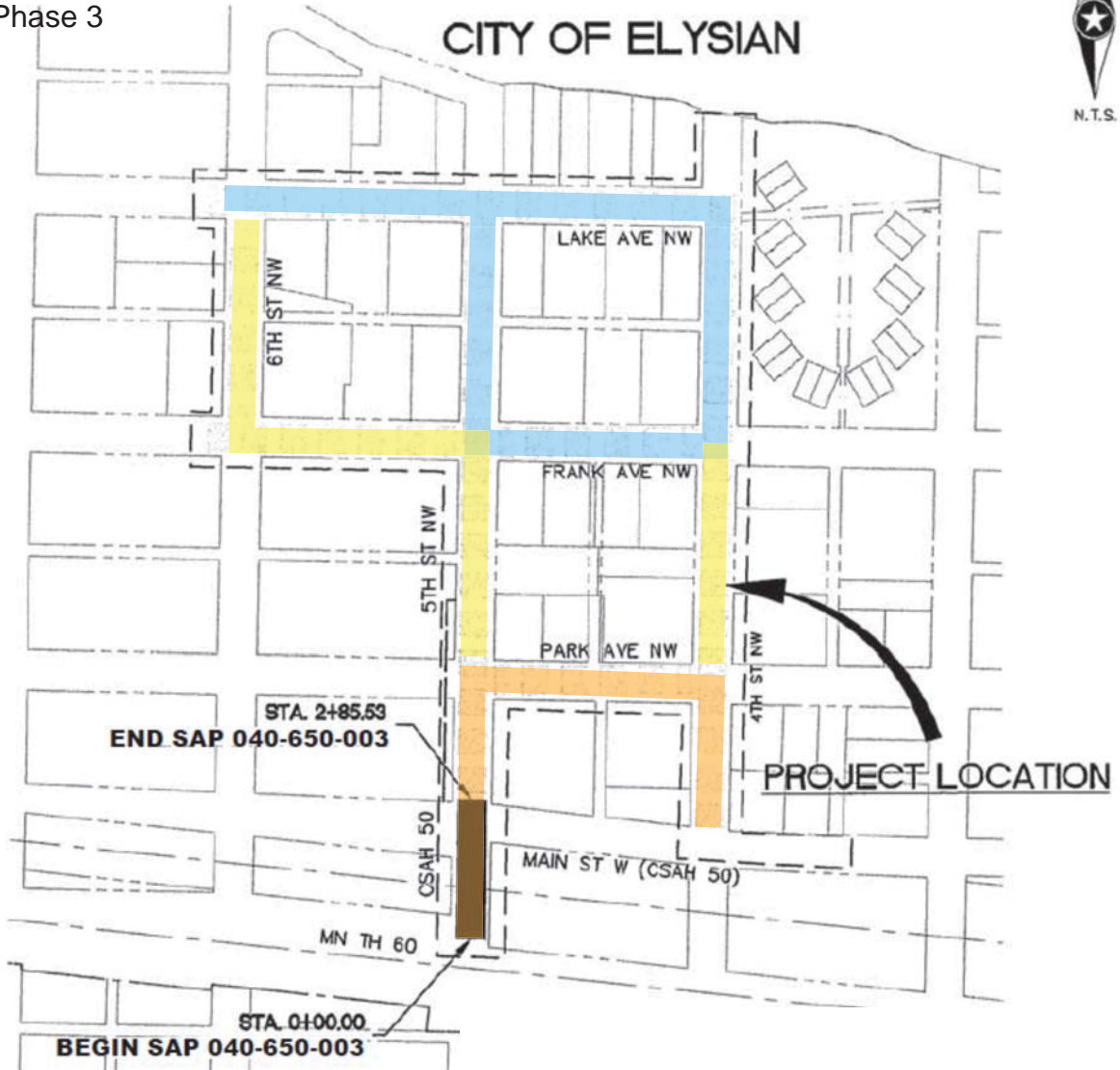
Also, during water main construction, your property will be connected to a temporary water line during the duration of the water main work on your block. The temporary water line will be connected to your home at the outside faucet. This will provide your home with city water until the new mains are completed, tested, and back in operation.



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**LOCATION MAP**  
**2016 STREET AND UTILITY IMPROVEMENT PROJECT**  
**ELYSIAN, LE SUEUR COUNTY, MINNESOTA**  
**SEH NO. ELYSI 133849**

- Phase 1
- Phase 2
- Phase 3



- PROJECT LOCATION**
- Park Avenue NW from 4th Street NW to 5th Street NW
  - Frank Avenue NW from 4th Street NW to 6th Street NW
  - Lake Avenue NW from 4th Street NW to 6th Street NW
  - 4th Street NW from Main Street W to Lake Avenue NW
  - 5th Street NW from MN TH 60 to Lake Avenue NW
  - 6th Street NW from Frank Avenue NW to Lake Avenue NW

# 2016 Street and Utility Improvement Project Elysian, Le Sueur County, Minnesota



ELYSI 133849

# Project Update

## Project Contacts

SEH (Engineer)  
12 Civic Center Plaza  
Suite 2088  
Mankato, MN 56001

Lee Istvanovich, EIT  
Cell: 507.676.2202

Chris Cavett, PE  
Project Manager/City Engineer  
877.316.7636  
507.237.8381  
Cell: 507.327.3812  
[ccavett@sehinc.com](mailto:ccavett@sehinc.com)

Contractor  
R.A.W. Construction, LLC  
17575 Echo Avenue  
Faribault, MN 55021  
507.334.2870

City of Elysian  
110 West Main Street  
Elysian, MN 56028  
507.267.4708

Lorri Kopischke  
City Administrator

Ron Greenwald  
Public Works Director

Le Sueur County  
88 South Park Avenue  
Le Center, MN 56057  
507.357.2251

Darrell Pettis  
Le Sueur County Engineer

May 12, 2016 | Project Update No. 1

This letter is being sent to inform you of construction activity on the above-referenced project.

The last few weeks you likely have noticed that CenterPoint Energy and their contractor (Michels Corporation) doing gas main relocation work in the project area. This week, Frontier Communications has also begun relocating their facilities outside of the construction limits.

A start date for street construction has been set for the week of May 16, 2016. The contractor will begin by mobilizing equipment and materials, and installing erosion control, traffic control, and temporary water service. They will also begin removing (milling) the existing street pavement on Lake Avenue, 4th and 5th Streets north of Frank Avenue, and Frank Avenue between 4th and 5th Streets. You will still have access to your driveways and homes during this removal phase of the project. However, we ask that you do not park on the street just prior to or after the surfacing has been removed.

The contractor will also begin setting up temporary water lines along the boulevard. Replacing an existing water system involves several steps. First, an aboveground temporary water system is assembled. The two-inch temporary water main and three-quarter-inch water services are assembled, connected to a hydrant, filled, disinfected, then connected to the outside spigots of the houses. At this point, the existing underground water main can be shut off and the new water main can be installed. Water will be supplied to individual housing units through smaller pipes that branch out to the homes. Temporary water will only be installed in areas of the project where the existing water main is being replaced. In certain locations, these temporary water lines may cross the street and/or driveways. Gravel will be placed over the top of these lines so that vehicles can safely drive over them.

This is also the time to remind everyone that anything within the public right-of-way (35 feet from road centerline) is in jeopardy of being damaged and/or removed. This includes landscaping, sprinkler or pet containment systems, etc. Sprinkler and pet containment systems are considered "private" facilities. Locating them and marking them in and near the right-of-way is the property owner's responsibility. It would be helpful for those of you who have sprinkler or pet containment systems to contact me so that we are made aware of them. **Any damage to those systems as a result of failing to locate and mark them will be the property owner's responsibility.**

**If you are interested in "saving a stamp" and receiving future Project Updates more promptly via e-mail**, please send your name, property address, and e-mail address to Julie Brinkman at: [jbrinkman@sehinc.com](mailto:jbrinkman@sehinc.com).

If you have any questions or concerns, either now or as the project progresses, feel free to contact me or City Engineer/Project Manager Chris Cavett. I look forward to meeting you on the project.

**Lee Istvanovich, Resident Project Representative, Cell: 507.676.2202**